

AGENDA



For a meeting of the
COUNCIL
to be held on
THURSDAY, 2 MARCH 2017
at
2.00 PM
in the
COUNCIL CHAMBER - COUNCIL OFFICES, ST. PETER'S HILL, GRANTHAM. NG31 6PZ
Beverly Agass, Chief Executive

Members of the Council are invited to attend the above meeting to consider the items of business listed below.

For those Councillors who wish to attend, prayers will be held in the Council Chamber at 1:55pm before the commencement of the meeting. Please be seated by 1:50pm.

1. PUBLIC OPEN FORUM

The public open forum will commence at **2.00 p.m.** and the following formal business of the Council will commence at **2.30 p.m.** or whenever the public open forum ends, if earlier.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Members are asked to disclose any interests in matters for consideration at the meeting.

4. MINUTES OF THE MEETING HELD ON 19 JANUARY 2017

(Enclosure)

5. COMMUNICATIONS (INCLUDING CHAIRMAN'S ANNOUNCEMENTS)

(Enclosure)

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6. DETERMINATION OF BUDGET 2017/18 (AND INDICATIVE FOR 2018/19 AND 2019/20) - GENERAL FUND, HOUSING REVENUE ACCOUNT AND ASSOCIATED CAPITAL PROGRAMMES

Report number CFM409 of the Leader of the Council, the Executive Member, Resources and the Executive Member, Housing. **(Enclosure)**

7. ANNOUNCEMENT ON THE SIZE AND MEMBERSHIP OF THE EXECUTIVE AND THE ALLOCATION OF PORTFOLIOS

8. REPRESENTATIVES ON OUTSIDE BODIES

Report number LDS202 of the Chief Executive. **(Enclosure)**

9. MEMBERSHIP OF THE COUNCIL'S COMMITTEES AND POLICY DEVELOPMENT GROUPS

Report number LDS203 of the Chief Executive. **(Enclosure)**

10. QUESTIONS WITHOUT DISCUSSION

To note the list of questions asked under Council procedure rule 11.1 as circulated at the start of the meeting and their reference to the relevant Policy Development Group.

11. NOTICES OF MOTION GIVEN UNDER ARTICLE 4.9:

1. From Councillor Phil Dilks

Illegal hare-coursing in Lincolnshire is a growing menace which can be described at best as an unwelcome resource challenge for our already stretched Lincolnshire Police and at worst an epidemic affecting the lives of decent law-abiding citizens who regularly feel threatened and intimidated by gangs of men with dogs.

In the last so-called hare-coursing 'season' from September 2015 to March 2016, there were 2,169 incidents involving hare coursing reported to Lincolnshire Police who made 174 arrests or reports for summons. Sadly, there has been a noticeable increase in hare- coursing incidents in the current 'season'.

Over one weekend last month (11th and 12th February 2017), 31 incidents were reported to police across the county, with more arrests and seizures of vehicles with our police officers spending a total of 168 hours on 'Operation Galileo' patrols and dealing with hare-coursing incidents.

At the last meeting of Deepings Neighbourhood Police Forum, residents of Deeping Fen and Langtoft Fen told shocking accounts of how they live in constant fear of gangs of up to 20 men with lurcher-type dogs arriving from all corners of the country, damaging property and threatening violence to anyone who gets in the way of their illegal activities:

A father told how he was forced to move his children away after hare-courers barricaded a local road and threatened to burn down his family home. A mother described how she is frightened to let her children play outside for fear of the courers dogs.

The National Farmers Union locally recently complained that illegal hare-coursing is getting 'out of control'.

As part of their ongoing 'Operation Galileo' to tackle hare-coursing, Lincolnshire Police recently confronted courers on Deeping High Bank and near Hall Meadow Road, Deeping St James and have had some success with arrests and convictions.

In his first media interview since taking over, our new Chief Constable Bill Skelly said he was committed to tackling illegal hare-coursing and when he met with more than 100 South Lincs farmers concerned at the rise in hare-coursing, promised more resources to tackle the issue.

However, in discussions with myself and other local community representatives to explore what more can be done, Chief Inspector Jim Tyner - District Commander for North & South Kesteven and district tactical lead for Operation Galileo - suggested that a formal Public Spaces Protection Order may be helpful in policing and preventing hare-coursing in our area.

Such an order could be made by this council, using the powers of Section 71 of the Anti-Social Behaviour, Crime and Policing Act 2014, and in consultation with Lincolnshire Police, to prohibit would-be hare-courers from using certain public roads, and creating an offence for failure to comply.

Therefore, this Council resolves to:

1. Welcome the new Chief Constable's commitment to tackling illegal hare-coursing.
2. Work closely with Lincolnshire Police to take all reasonable steps possible to combat hare-coursing in South Kesteven including full consideration of a formal Public Spaces Protection Order as appropriate to help improve the quality of life for local residents whose lives are being adversely affected by these illegal activities.
3. Publicise the issue of hare-coursing and the action being taken to combat it through all appropriate means including an educational article in 'South Kesteven Today'.

The deadline for notices of motion for the Council meeting on Thursday, 20 April 2017 is 2pm on Wednesday 5 April 2017

MINUTES

COUNCIL

THURSDAY, 19 JANUARY 2017

2.00 PM



PRESENT

Councillor Mrs Judy Smith Chairman

Councillor Bob Adams
Councillor Duncan Ashwell
Councillor Ashley Baxter
Councillor Stephen Benn
Councillor Mrs Pam Bosworth
Councillor Robert Broughton
Councillor Katherine Brown
Councillor Teri Bryant
Councillor Mrs Frances Cartwright
Councillor George Chivers
Councillor Michael Cook
Councillor Kelham Cooke
Councillor Lynda Coutts
Councillor Felicity Cunningham
Councillor Phil Dilks
Councillor Barry Dobson
Councillor Damian Evans
Councillor Mike Exton
Councillor Tracey Forman
Councillor Helen Goral
Councillor Breda Griffin
Councillor Graham Jeal

Councillor Mrs Rosemary Kaberry-Brown
Councillor Michael King
Councillor Ms Jane Kingman
Councillor Matthew Lee
Councillor Nikki Manterfield
Councillor David Mapp
Councillor Charmaine Morgan
Councillor Helen Powell
Councillor Robert Reid
Councillor Nick Robins
Councillor Bob Russell
Councillor Jacky Smith
Councillor Peter Stephens
Councillor Judy Stevens
Councillor Adam Stokes
Councillor Brian Sumner
Councillor Mrs Brenda Sumner
Councillor Hannah Westropp
Councillor Martin Wilkins
Councillor Paul Wood
Councillor Mrs Linda Wootten
Councillor Ray Wootten

OFFICERS

Chief Executive (Beverly Agass)
Strategic Director (Tracey Blackwell,
Steve Ingram, Daren Turner)
Executive Manager, Corporate (Lucy
Youles)

OFFICERS

Business Manager, Venues and Facilities
Management (Paul Stokes)
Principal Democracy Officer (Jo Toomey)

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67. PUBLIC OPEN FORUM

Three questions had been submitted for the public open forum.

Question 1

The first question was asked by County Councillor Mark Whittington and put to Councillor Ray Wootten, who was a member of both Fight for Grantham Hospital and SOS Grantham Hospital campaigns.

“Can Councillor Wootten tell me what are the latest figures for patients attending Grantham Hospital A&E and what are the numbers being seen within four hours compared to Lincoln Hospital and how has the overnight closure affected the residents of Grantham who need treatment at A&E.”

Councillor Wootten stated that the figures between April 2016 and the week commencing 9 January 2017 indicated that 20,908 had attended Grantham A&E, 97.39% of those were seen within 4 hours which was a higher proportion than that achieved by Lincoln County Hospital and Boston Pilgrim Hospital. He added that increased admissions had been experienced by Peterborough and Nottingham hospitals since the introduction of the overnight closure. He referred to the impact of the overnight closure on patients and the speed with which they could access help and the financial impacts for patients and their families because they had to travel further.

County Councillor Whittington asked a supplementary question about recruitment by the United Lincolnshire Hospitals Trust. Councillor Wootten stated that progress on recruitment had been made. There were three more permanent middle-grade doctors working with the Trust than there had been in August 2016, one at Lincoln County Hospital and two at Boston Pilgrim. The commitment of five locum doctors had also been secured taking the total to 19.6 middle-grade doctors. The Trust was continuing to advertise in the UK and abroad, with interviews lined up; if successful it would take the new doctors several months to arrive and settle in.

Question 2

The second question was put by Sarah Stock to the Leader of the Council:

“With reference to the Sustainability and Transformation Document which was unanimously voted against in “it’s current form” prior to Christmas by the entire County Council and the subsequent Extraordinary Health Scrutiny Committee meeting last week, my question to you is, what will happen if the revised, and re-written Sustainability and Transformation Plan remains unacceptable to the Council and still leaves the public in Lincolnshire unsafe and at risk in particular reference to Grantham Hospital downgrading of services? That is the question I would like to submit to District Council. Thank you.”

The Leader thanked Ms. Stock for attending the meeting and the work she had done in support of the Grantham Hospital campaigns. He stated that the Council would give full consideration to the proposals arising from the Sustainability and Transformation Plan (STP) document when they were issued for consultation. Elected Members would have the opportunity to scrutinise and respond to issues and understand the impact of the STP on residents in South Kesteven. If the proposals continued to reduce the quality of service provision, he added that every opportunity would be taken by the Council to make clear its objection in the strongest terms.

Question 3

The final question, which was also addressed to the Leader, was put by John Morgan:

“Given the public concern regarding Grantham Hospital Accident and Emergency Department closure at night and proposal to downgrade acute services in the Lincolnshire STP can you advise if SKDC will continue to oppose any downgrade of Grantham A&E services?”

The Leader thanked Mr. Morgan for his work in support of the Grantham Hospital campaigns. The Leader reassured Mr. Morgan that the Council would continue to oppose the downgrade of A&E services at Grantham Hospital. As part of his supplementary question, Mr. Morgan stated that SOS Grantham Hospital were appreciative of the support, but asked what action the Council had taken and to whom, with specific reference to health authorities, the Council had made representations .

The Leader responded, stating that Members had heard first-hand about the challenges that were being faced and the proposed solutions of ULHT on three occasions in the previous two years. Councillors had the opportunity to hear the information, challenge proposals and put forward their own views. All Members of the Council would have the opportunity to consider the formal proposals when they were made available for public consultation.

68. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Craft, Dr. Moseley, Neilson, Sampson, Selby, Ian Stokes, Mrs. Stokes, Turner, Ward, Webster and Woolley.

69. DISCLOSURE OF INTERESTS

Councillor Ray Wootten declared an interest as he was appointed by Lincolnshire County Council as a Partner Governor on the Peterborough and Stamford Hospitals NHS Foundation Trust and Hitchingbroke Health Care Trust.

Councillor Nikki Manterfield disclosed a pecuniary interest in agenda item 6, which was a presentation on the Lincolnshire Health and Care Sustainability and Transformation Plan because the item related to her employer.

70. MINUTES OF THE MEETING HELD ON 17 NOVEMBER 2016

The minutes of the meeting held on 17 November 2016 were proposed, seconded and agreed as a correct record.

71. COMMUNICATIONS (INCLUDING CHAIRMAN'S ANNOUNCEMENTS)

The Council noted the Chairman's engagements.

72. LINCOLNSHIRE HEALTH AND CARE SUSTAINABILITY AND TRANSFORMATION PLAN

14:15 – Councillor Manterfield left the meeting having disclosed a pecuniary interest in the following item of business.

The Chairman proposed the suspension of article 4.11.5 of the Council's Constitution for this agenda item only; the suspension would enable members to speak more than once on the item. The proposition was seconded and carried when put to the vote.

The Chairman welcomed Allan Kitt, who was the Chief Commissioning Officer for the South West Lincolnshire Clinical Commissioning Group. Mr Kitt had been invited to attend the meeting and give a presentation of the Lincolnshire Health and Care Sustainability and Transformation Plan.

Mr Kitt began his presentation by providing some contextual information about the STP; it was a mandatory national programme required by NHS England and the Department of Health. The aims of the STP programme were two-fold: firstly to address national concerns about quality and safety in health care and address three gaps with current provision – the health gap, the care and quality gap and the financial gap. He added that the STP was not a consultation document on definite solutions; instead it contained a number of scenarios that had been modelled to test whether the health economy could balance financially. This would form the starting point for a dialogue to shape the final picture which would include politicians and the people of Lincolnshire.

The expected budget for health services in Lincolnshire in 2021 was expected to be £1.4bn. To deliver quality services within this budget, providers would have to establish governance arrangements that would facilitate different branches of the NHS, mental health services and social care working together. The need to improve prevention was also highlighted as early intervention was recognised as being more effective.

In June 2016, Mr Kitt explained that a case for change document was

launched, which had received a positive response with people recognising the issues that were faced. At this point he referred to the overnight closure of the A&E department in Grantham, which had resulted from concerns over staffing.

While Mr. Kitt recognised that the bulk of care in Lincolnshire was good or outstanding and there were excellent staff who were dedicated, he outlined a number of challenges. Some of the services provided in the county did not meet national standards. He gave an example that people in Stamford were more likely to get cancer treatment within the national standards than people who lived in Grantham. Demand for health care was growing, with an increased and ageing population. He also highlighted seasonal challenges that put pressure on health services that could lead to the cancellation of procedures.

Mr Kitt then made comments about work to recruit doctors to Lincolnshire, the lack of continuity provided by locum doctors and the financial impact of reliance on locums.

One of the most significant developments included in the STP related to providing treatment within neighbourhoods. He stated that there were a number of procedures that could be provided through GP surgeries, which would enable patients to access treatment nearer home and outside hospital. This model was working particularly effectively at a practice elsewhere in Lincolnshire, but there was no similar provision in South Kesteven, which meant that patients were reliant on hospitals.

There was recognition that partnerships needed to be developed outside the county, to provide greater access to services in a joined-up way.

Mr. Kitt drew Members' attention to the financial challenges and highlighted the potential savings that could be made by changing the care model, organising services better, making systems more efficient, smarter working with regard to staff (e.g. using permanent staff) and ensuring that the county had the correct care and commissioning priorities. The Government had offered a financial incentive of £52m at the end of the plan period if it had been successfully delivered.

The aim that accompanied the potential savings was providing a consistent, quality service for the county. He added that a lot of patients presented to A&E departments because they were unable to get appointments with their GP. Options around hospital configuration were being worked through. Mr. Kitt added that the outcome had to be a health service that was fit for the future.

Mr Kitt stated that dialogue was underway with clinicians, public groups and campaign groups. During the week commencing 23 January 2017, clinicians would decide which of the options in the STP should go forward to public consultation. The proposals would then be reviewed by the clinical service prior to the submission of a full business case to NHS England. Consultation could not begin until after the elections on 4 May 2017. Mr. Kitt informed members

that delivery time for the plan was likely to be ten years, citing the transformation experience of the NHS Trust in Northumberland, which was now rated as outstanding.

After the presentation, Members of the Council were given the opportunity to ask questions, a summary of those questions and comments is provided below:

- One member challenged the figures given by Mr. Kitt in relation to the number of admissions following presentations at Grantham Hospital A&E and overnight demand. Mr Kitt explained that daily monitoring was undertaken. The number of patients presenting in Grantham A&E had not exceeded more than 70 a day. He added that there had not been a full A&E service in Grantham for 10-15 years
- Whether the Trust would listen if public feedback from the consultation exercise was that they wanted Grantham A&E to remain open
- A suggestion was made that the scheduling of operations could be built around troughs in seasonal demand to try and prevent cancellations. While profile work was undertaken to alleviate pressure as far as possible, the national standard was for patients to have operations within 18 weeks of referral, which meant a rolling surgery timetable was required through the year and peaks could not always be avoided
- The importance of joined-up care was highlighted by one Member who gave an account of her recent personal experience. She also highlighted that if the patient's family was caring for them, they needed support and training
- Members were keen that consultation should be extensive with mail-outs to all households in the county. Mr Kitt explained that while consultation would be extensive it had to be delivered within a budget. The consultation methodology would be scrutinised to ensure that it was robust with solutions in place to help reach different groups
- The proposals talked about standardisation in Lincolnshire but there was no requirement for standardisation nationally
- How proposals would impact GP surgeries given current levels of demand. Work was underway to attract more doctors to general practice, including participation in a national project to recruit international GPs
- Waiting times for transferring patients from ambulances to A&E had led to the payment of penalties to East Midlands Ambulance Service totalling £1.7m
- Ensuring members of the public have a clear understanding about the service that is most appropriate to address their needs to alleviate

pressure points, e.g. patients presenting at A&E because they are unable to get an appointment with their GP

- Opportunities to turn GP practices into a contemporary form of cottage hospital
- Integration of the NHS, which was free at the point of use with social care, where access was restricted and based on an individual's financial situation. Opportunities existed through joint assessments and there were effective examples of joined up working for people with learning disabilities however wider discussion and resolution was still required
- Getting care planning right and giving patients choice on the implementation of their plan through personal budgets
- Comments within the STP about "managing pay" related to an assumption of a 1% pay increase for NHS staff per annum. If a decision was taken nationally that the increase should exceed 1%, then there would be a financial gap.
- A programme was underway across the CCG that made it easier for doctors to set patients on the right care path and ensuring that tests were done in the appropriate order. When a GP entered what they suspected a patient's condition might be, the computer system would bring up the appropriate pathway and supply the appropriate referral forms.
- Detailed business plans would be drawn up for all proposals that would be taken forward; these would be subject to scrutiny by NHS England prior to public consultation. Consultation would not begin until the plans had been signed-off.

The Chairman thanked Mr. Kitt for attending the meeting and answering Members' questions.

15:58 to 16:18 – the meeting adjourned.

73. ANNOUNCEMENT OF GOVERNMENT SUPPORT FOR THE PROPOSED SPITALGATE HEATH GARDEN VILLAGE AND SKDC'S INCLUSION WITHIN THE STARTER HOME LAND FUND PARTNERSHIP INITIATIVE

The Leader introduced report number SEG33, which provided Members with an update regarding the successful outcomes of the Council's submissions to the Government's Garden Village Prospectus and the Starter Home Land Fund Initiative. The quality of the garden village application submitted by the Council had been praised by the Homes and Communities Agency. A copy of the submission had been circulated to Members in the agenda pack for the meeting. The Leader offered his thanks to those officers who were involved in

putting together the prospectus, and particularly praised the efforts of the Council's Graphics Officer.

The prospectus included a summary of how the site would be broken down across different uses, with particular comment being made about the proportion of land that could be available for residential use in relation to the amount of informal green space..

Members were advised that the development was subject to the usual planning process.

A number of Members spoke about the garden village proposal, with a majority hoping it would incorporate large amounts of garden space. It was recognised that arrangements would need to be put in place for the ongoing maintenance of public garden space, these would need stipulating within any Section 106 Agreements. Other Members felt that the garden village status provided a good way to showcase Grantham, increasing interest across the town. During the development stage, work would be required on the project's phasing to ensure that infrastructure was in place at the right time.

One Member expressed some concerns about the garden village status, stating that they did not feel that it addressed issues raised by neighbouring residents during previous consultations on the Southern Quadrant. Those concerns particularly related to transport infrastructure and the physical impact of the development.

Members were advised that one of the strengths of the Council's application was its potential for deliverability – because work had begun on the project as the Southern Quadrant it meant that work to progress could begin sooner than a completely new project.

Finally, reference was made to the Council being announced as a designated Starter Homes Partner Authority.

The Council noted the update provided in report number SEG33.

74. THE EVALUATION OF THE ECONOMIC IMPACT OF GRAVITY FIELDS 2016

The Leader introduced report number SEG34 which provided Members with the headline conclusions from the independent evaluation of the economic impacts of the 2016 Gravity Fields Festival. In doing so he thanked and congratulated the steering group. The Leader then introduced Darren Joint, who was the Chairman of Grantham Business Club and by virtue of this, a Member of the Gravity Fields steering group.

Mr Joint stated that he had been involved in the project since its inception, initially as a business sponsor of the event and latterly as a member of the

steering group. His business' association with the festival had helped build its brand recognition and integrity. He added that involvement was consultative and tailored to suit the wants and needs of each business. While his chairmanship of the business club was coming to an end he was keen to continue his involvement with the festival. He said that the appeal of the festival to businesses was growing as its longevity was being established. He added that he was keen to further build the influence of the festival to younger people; while participation from schools had been greater in 2016 than previous festivals, there was still more that could be done.

Some discussion ensued about footfall increases experienced by businesses. Officers advised that some businesses had raised some concerns over the street market that formed part of the final event when market stalls were positioned in front of a number of businesses. More work was to be done working with businesses to see how these concerns could be overcome or improved in the future.

Members were also interested in how the legacy of each of the district's festivals could be felt year-round. One of the key challenges had been engaging schools; work with primary schools had been particularly assisted in 2016 by their representative on the steering board. Further work was needed to improve engagement with secondary schools. It was noted that inroads had already been made with education establishments for the 2017 Stamford Georgian Festival with strong commitment from the college and schools, some of which had not been involved with festivals previously.

One Member noted the increased 'buzz' created by the festival on social media. Feedback from the Arts Council indicated that the festival was one of the top four within the country.

17:03 – As the meeting had been in progress for three hours, in accordance with article 4.6.4 it was proposed, seconded and agreed that the meeting should continue until the business on the agenda had been concluded.

In response to a question, Members were advised that no young people were included on the festival steering group however young people were involved in festival workshops. The interests of young people were represented on the steering group by one head teacher at primary level and one at secondary level.

One Member asked whether a DVD of the festival would be available for purchase. While the Council would keep video footage for posterity, the saleability of any such disc would be lost because of the large amount of social media activity during the festival, including youtube videos.

In summing up, the Leader spoke about increased involvement of businesses and schools. He concluded by thanking the officers who had delivered the festival and those volunteers who had given their time to support it.

Members noted the report.

75. MEMBERS' OPEN QUESTIONS

Question 1

Councillor Wootten asked about the council tax collection rate for the last year.

Question 2

Councillor Dilks asked members of the Council to support the inaugural Deepings literature festival which would take place between 28 April 2017 and 1 May 2017.

Question 3

Councillor Baxter asked whether the Leader would request that some meetings of the Police and Crime Panel should take place in South Kesteven.

Question 4

Councillor Morgan asked whether the Leader shared the view that the Prime Minister and Health Minister should do more to intervene and that elected representatives should have a greater say in decisions affecting the health services that support local communities.

76. NOTICES OF MOTION GIVEN UNDER ARTICLE 4.9

Decision:

- 1. That this Council welcomes some of the positive proposals for future healthcare contained in the STP such as the development of Neighbourhood Teams and measures to improve preventative healthcare.**

However, we believe that the proposal for the downgrading of the A&E service provision at Grantham Hospital and, the proposal for the creation of a single maternity unit for the whole county at Lincoln County Hospital, is completely unacceptable and will have a serious and detrimental effect on the health and wellbeing of the local residents within the United Lincolnshire Hospital Trust catchment area of South Kesteven.

- 2. That this Council believes that the views of the residents of South Kesteven District Council are of paramount importance in deciding the future direction of healthcare provision in Lincolnshire and, calls on all the NHS organisations within the**

South Kesteven catchment area to conduct a full and meaningful public consultation on the STP proposals by actively engaging with all South Kesteven residents.

This Council therefore:

- 1. Cannot support the Lincolnshire STP in its current form.**
- 2. Confirms that we are prepared to work with all local NHS organisations to encourage them to adhere to and act upon the views which emerge from the public consultation.**

A proposition was made that, given the STP had been the subject of many comments and questions earlier in the meeting, the proposer and seconder should have the opportunity to speak, then the proposal be put straight to the vote. This was seconded and, on being put to the vote, agreed.

Councillor Wootten stated that the motion would be seconded by Councillor Charmaine Morgan to demonstrate the cross-party opposition to the STP. Reference was made to the support of local people for protest marches against the night time closure of Grantham A&E held during the second half of 2016 and the number of signatories on a petition against the same issue. He stated that 5 weeks prior to the meeting, only 39% of patients who attended Lincoln County Hospital's A&E were seen within 4 hours.

Reference was made to a recent application to change the tenancy conditions for flats at Grantham Hospital, with the reason cited as cuts to NHS services, and the withdrawal of that application following publication of the story by the Grantham Journal. At a meeting on 17 January 2017, the Lincolnshire County Council Health Scrutiny Committee had expressed its support for the restoration and continuation of services at Grantham A&E.

Councillor Wootten asked the Council to support his motion to reject the STP to show that elected members were united in their support for local residents who cared about the health service they received. If approved by the Council, Councillor Wootten said that he would forward a copy of the motion to the Secretary of State for Health and the Chairman of the County Council's Health Scrutiny Committee.

Councillor Morgan, who seconded the motion, reiterated its cross-party nature. She stated that issues spanned health and social care with GPs struggling to meet demand, pharmacies under threat and insufficient services to meet patients' needs. She said that any solution must be viable while addressing the needs of patients. She felt that there was little or no intervention from the public bodies that should be challenging proposals and that they were too willing to accept centralisation. She also commented that the STP document had only been signed-off by NHS representatives, rather than representatives of the wider community. Further reference was made to the number of petition

signatories.

Councillor Morgan concluded, stating that the Lincolnshire Health and Care Initiatives' solutions should be suitable for everyone in the county. Instead she felt that it would make accessing hospitals more difficult, putting more pressure on GPs and creating delays in the treatment of critically ill patients in areas where the population was growing.

The motion was put to the vote and carried.

77. CLOSE OF MEETING

The meeting was closed at 17:34.

Agenda Item 5

List of Chairman's Engagements 19 January 2017 to 2 March 2017

Date	Ref	Organisation and Event	Location	Chauf
20.01.17	JS65/ VC23	Showmen's Guild – The Annual Civic Luncheon	Nottingham Belfry Hotel, Nottingham	✓
25.01.17	JS63	Chairman of Market Rasen Town Council's Burns Night Celebration Dinner	Festival Hall, Market Rasen	✓
Friday 27.01.17	JS67	HM Lord Lieutenant of Lincolnshire's Reception for Reserve Personnel within Lincolnshire	Prince William of Gloucester Barracks, Grantham	✓
Friday 27.01.17	JS64	The Mayor of the City of Lincoln – Whisky Tasting Night – Burns Night	Lincoln Guildhall, Lincoln	✓
Friday 27.01.17	VC26	The Mayor of Bourne Town Council's "A Night at the Races" Charity Evening	Bourne Corn Exchange	
Saturday 28.01.17	JS62	The Mayor of Sleaford – Burns Night Dinner	Solo Bar and Restaurant, Sleaford	✓
Friday 03.02.17	JS73	Royal Visit – HRH Princess Anne	Sense in Bourne	
03.02.17 – 05.02.17	VC29	Rotary Club Swimarathon	The Meres Leisure Centre, Grantham	
18.02.17	JS68	SCOUTS Gang Show	Guildhall Arts Centre, Grantham	
Thursday 23.02.17		Chairman's Charity Show	Bourne Corn Exchange	
25.02.17	JS70	Chairman of North Kesteven District Council's – Band from County Hell – Irish Celtic Band	Civic Suite, North Kesteven District Council, Sleaford	✓

REPORT TO COUNCIL

REPORT OF: COUNCILLOR B ADAMS - LEADER
 COUNCILLOR T BRYANT – EXECUTIVE MEMBER
 FINANCE AND ICT
 COUNCILLOR MRS L WOOTTEN – EXECUTIVE
 MEMBER HOUSING

REPORT NO.: CFM409

DATE: 2nd MARCH 2017

TITLE:	Determination of Budget 2017/18 and indicative budgets to 2019/20 – General Fund, Housing Revenue Account and associated capital programmes.	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Budget Proposal	
EXECUTIVE MEMBER: NAME AND DESIGNATION:	Councillor Bob Adams - Leader Councillor Terl Bryant – Executive Member Finance & ICT Councillor Mrs Wootten – Executive Member Housing	
CONTACT OFFICER:	Daren Turner – Strategic Director Corporate Focus Tel: 01476 406080 Email: d.turner@southkesteven.gov.uk Tracey Blackwell – Strategic Director Environment and Property Tel: 01476 406080 Email: t.blackwell@southkesteven.gov.uk Richard Wyles – Corporate Finance Manager Tel: 01476 406080 Email: r.wyles@southkesteven.gov.uk	
INITIAL IMPACT ANALYSIS:	Stage 1 Equality impact analysis undertaken and appended	Full impact assessment Required: N/A
Equality and Diversity		
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council’s website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	Budget Proposals 2017/18 http://moderngovsvr:8080/ieListDocuments.aspx?CId=164&MId=3313&Ver=4 Efficiency Plan; Corporate Plan; Economic Development Strategy http://www.southkesteven.gov.uk/index.aspx?articleid=8467	

Fees and charges Report

<http://moderngov.southkesteven.gov.uk/ieListDocuments.aspx?CId=164&MId=3311&Ver=4>

Medium Term Financial Strategy

<http://www.southkesteven.gov.uk/index.aspx?articleid=8887>

1. RECOMMENDATIONS (PART A)

In relation to the General Fund - Revenue (Recorded Vote)

- a. to set a General Fund budget requirement of £12.441M for 2017/18 shown at Appendix A (inclusive of special expenses) taking into consideration the savings and efficiencies shown at Appendix B
- b. to approve a Council Tax increase of £4 (Band D equivalent) for 2017/18
- c. to note the indicative base estimates for 2018/19 and 2019/20 as detailed in the summary at Appendix A.
- d. To approve the fees and charges as shown at Appendix C
- e. To approve a pay award of 1% for 2017/18 based on the national award

In relation to the General Fund – Capital (Recorded Vote)

- f. approve the General Fund Capital programme for 2017/18 to 2021/22 detailed at Appendix D page 1
- g. approve the Capital Financing statement detailed at Appendix D page 2

In relation to the General Fund - Reserves and Balances (Recorded Vote)

- h. to approve the use of reserves as detailed at Appendix E

Treasury Management Strategy and prudential indicators (Recorded Vote)

- i. to approve the Treasury Management Strategy provided at Appendix F

In relation to the Housing Revenue Account - Revenue

- j. to approve dwelling rent decrease of 1% providing an average rent of £79.28 (an average rental decrease of 81p per week)
- k. to approve an increase in garage rents of 2%
- l. to approve an increase of 3.4% in service charges for communal facilities and community rooms
- m. to approve an increase in shared ownership rents by 2%
- n. to approve the Housing Revenue Account for the year 2017/18 and indicative years 2018/19 and 2019/20 shown at Appendix G
- o. to approve a pay award of 1% for 2017/18 based on the national award

In relation to the Housing Revenue Account - Capital

- p. approve the indicative Housing Investment Programme for 2017/18 to 2021/22 detailed at Appendix H page 1
- q. approve the Capital Financing statement detailed at Appendix H page 2

In relation to the Housing Revenue Account - Reserves and balances

- r. to approve the use of the reserves as detailed at Appendix I.

Pay Policy Statement

- s. to approve the pay policy statement shown at Appendix J

PART A

2. PURPOSE OF THE REPORT

- 2.1 The purpose of this report is to present to Council:-
- 2.2 The Budget estimates for 2017/18, revenue and capital, the level of Council tax, housing rent setting proposals and the subsequent Treasury Management Strategy.
- 2.3 To confirm the outcome of the consultation carried out in accordance with the budget procedure rules.
- 2.4 Members are asked to consider the contextual information presented and to approve the Council's budget for 2017/18.

3. DETAILS OF THE REPORT

3.1 Introduction

- 3.1.1 The Councils spending plans, underpinned by the Medium Term Financial Strategy are one of the key elements in delivering the Councils Corporate plan. The changing financial environment for local authorities has led South Kesteven, like many other Councils, to reassess how it operates and introduce fundamental changes to the way we do business. This will not only see us reduce costs but also generate income for the Council in future years. Despite the period of austerity the Council has maintained an ambitious outlook with growth at the top of the agenda. We remain committed to stimulating our local economy, increasing the number of businesses across the district and to produce good quality housing.
- 3.1.2 As we move forward with a new Corporate Plan we are focussing our energy, skills and resources to achieve the best results for our district. That focus will mean we will work on two strands to achieve our overall goals; *Open for Business and Being Commercially and Customer Focused*.
- 3.1.3 We will be "Open for Business" – the Council will aim to provide opportunities for sustainable growth by facilitating the development of a wide range of homes that people need and encouraging business to locate and expand in the district. As part of this budget the Council intends to continue to invest in its own Housing stock and in new social housing. Additionally the creation of our own Local Authority Company will see a further significant investment in homes in Bourne. Increased investment in the development of the Local Plan will help identify brown field sites for growth and encourage the redevelopment and regeneration of key sites in our market towns. Capital resources will continue to be allocated to the St Peters Hill project which will provide leisure and commercial enhancements to Grantham town centre. We recognise the importance of raising the profile of our district and as such further investment has been committed to a future festivals programme. Quality green space is important to our residents and in the coming year we will work with our partners at Heritage Lottery in the restoration of Wyndham Park in Grantham.
- 3.1.4 The Council is moving towards becoming financially self-sufficient and making it easier for people to do business with us. The budget and future projections contain a further £1.6M in budget savings that will allow us to respond to grant reductions whilst at the same time create resources available for future investment in priorities. Both revenue and capital spend has been allocated to

improving our digital offer through the web to enable our customers much easier access to our services. We have committed, through our capital programme, to invest our resources in commercial assets which will deliver income streams that will contribute to the cost of service provision. Further funding has been made to the Community fund, which allows local community groups to apply for funds to support key local projects.

3.2 **Provisional Local Government Finance Settlement 2017/18**

The Council has set out a clear Efficiency Plan over the four years and the Government has confirmed its suitability as a robust response to the funding challenges ahead. The Plan details how the Council is meeting, and intends to meet the financial challenges and how it will deliver its priorities against a backdrop of reducing reliance on Government grant. Whilst baseline funding has been set by Government, the Council has undertaken a forecast of the projected retained element of business rates for 2017/18. This has identified that there is a requirement to utilise the Business Rate volatility reserve for the three year period in order to mitigate the potential impact of future business growth, appeals and the current Collection Fund deficit. This is becoming a primary funding source for the Council as the moves towards 100% retention progresses. Active monitoring is being undertaken to assess the impact of the fluctuations which may result in further use of the reserve going forward.

Table 1 below details the Government's assessment of the Council's spending power over the 4 year period of the agreed funding deal.

Table 1.

Core Spending Power of South Kesteven District Council				
	2016/17	2017/18	2018/19	2019/20
	£M	£M	£M	£M
Revenue Support Grant	1.7	1.0	0.5	0
Business Rates Income	3.4	3.4	3.5	3.6
Settlement Funding Assessment (SFA)	5.1	4.4	4.0	3.6
Council Tax:	6.5	6.9	7.2	7.5
<i>Council Tax Requirement excluding parish precepts (including base growth and levels increasing by CPI)</i>	6.4	6.6	6.8	7.0
<i>Additional revenue from £5 referendum principle for districts Band D Council Tax level</i>	0.1	0.3	0.4	0.5
New Homes Bonus and returned funding*	4.0	3.2	2.4	2.3
Rural Services Delivery Grant	0.3	0.2	0.2	0.2
Core Spending Power	15.9	14.7	13.8	13.6

*whilst New Homes Bonus is shown as it is revenue funding, the Council does not utilise it for funding revenue expenditure but focusses it on supporting the delivery of key priority outcomes.

3.3 The table shows an overall reduction in available funding after including an assumed annual Council Tax increase of £5 per annum over the four year period. This overall reduction equates to £2.3M between 2016/17 and 2019/20 (the final year of the four year settlement). This is predominantly attributable to reducing revenue support grant and reducing New Homes Bonus (as a result of the revised allocation methodology).

3.4 New Homes Bonus

The Government undertook a consultation as to the future of the New Homes Bonus scheme in 2016. The outcome of the consultation has confirmed that £240M is to be diverted from the new homes bonus to fund social care services.

The Government is also introducing a threshold at which New Homes Bonus will be paid to local authorities. This threshold has been set at 0.4% growth per

annum and only after growth has exceeded this threshold will payments be made. It was also announced that there would be a reduction in the number of years from which legacy payments are paid from six years to five years in 2017/18 before reducing it further to four years in 2018/19. The combined impact of these changes are shown at table 1.

3.5 Medium Term Financial Strategy

The Council has responded to these national changes in funding by reviewing and updating the Medium Term Financial Strategy (MTFS). Members have taken the opportunity to ensure the MTFS adequately reflects the changing environment by introducing a number of principles which will provide a flexible and responsive framework in order that the Council can maximise its headroom in order to sustain current services and build additional resources for investing in delivering the Corporate Plan outcomes over the next four years.

The incorporation of the MTFS principles is enabling a balanced 3 year position to be presented and is supported by the ongoing development and implementation of a savings and efficiencies programme. This ambitious plan underpins the financial sustainability of the MTFS by identifying investment and transformation of Council services and promoting new initiatives such as the Local Authority Controlled Company and commercial investments.

3.6 The principles contained in the medium term financial strategy have underpinned the formation of the three year budget proposals and these are:

Medium Term Financial Strategy Principles

1	2	3	4
Council Tax	Fees & Charges	New Homes Bonus	Business Rates
Council tax levels shall be set each financial year having regard for prevailing conditions at that time and government guidance	Should be reviewed annually & changes should have regard to the priority outcomes	Shall be used to fund the Council priority projects and initiatives	Maximise the resources available for the review of business rate arrangements

5	6	7
Responsive budgeting	Treasury & Capital Framework	Asset Portfolio
Develop a modern, flexible and responsive budget management system that aligns resources to outcomes	Ensure both are regularly reviewed to provide a flexible framework that enables funding to support capital projects	Regularly review the Council's asset portfolio to ensure they directly contribute to the delivery of the priority outcomes

4. Budget Estimates – 2017/18

The budget has been compiled in the context of the changing financial announcements and resources have continued to be directed towards delivery of front line services and the Council's stated priorities. A balanced position has been achieved for 2017/18 and also for the indicative two years thereafter. This is a significant achievement within the financial climate and is a result of the continuation of driving out efficiencies and savings and implementing new initiatives that are reducing costs and generating new income streams for the Council.

4.1 The budget assumptions used in compiling the 2017/18 estimates are set out below:

Table 2 – Budget Assumptions

Cost Heading	Assumption (%)	£'000 – Financial impact
Retail Price Index	1.5	103
National Business Rate	1.5	11
Utility Costs	3.0	21
Drainage Board Levies	Ranging from 0 – 4.5	6
Fuel Costs	3.0	26
Pay Award	1.0	133
Interest Rates	0.6	15
Workforce Efficiency Target	3.0	361
Growth in numbers of Band D equivalent properties	1.5	N/a
Apprenticeship levy	0.5	55

- 4.2 The General Fund budget proposes a net service expenditure of £12.441M for 2017/18 broken down by priority focus as follows:

Table 3 – Summary of General Fund Estimates

		Original base 2016/17 £'000	Estimated base 2017/18 £'000	Indicative base 2018/19 £'000	Indicative base 2019/20 £'000
1	Growth	523	451	579	444
2	Environment	6,380	6,807	6,944	7,065
3	Culture	2,884	3,141	3,175	3,294
4	Housing	1,088	1,103	1,147	1,188
5	Corporate	4,551	4,454	4,619	4,889
6	Net Service Expenditure	15,426	15,956	16,464	16,880
7	Net Interest	(173)	(148)	(131)	(116)
8	Minimum Revenue Provision	159	153	147	142
9	Capital Charges	(3,028)	(3,692)	(3,872)	(4,059)
10	Revenue contribution to capital	500	385	385	385
11	Local CT support grant to Parishes	72	43	22	0
12	Movement on Reserves	(553)	(256)	(639)	(882)
13	Budget Requirement	12,403	12,441	12,376	12,350

- 4.3 The overall General Fund position for 2017/18 is shown at Appendix A. The total service expenditure (net of direct income) is estimated at £15.956M. The Revenue contribution to the capital programme has been reduced to £385K in order to accommodate additional cost pressures that hadn't been previously anticipated in the draft budgets. This contribution is made to support the funding of the capital programme utilising available internal resources in order to avoid incurring external borrowing costs.
- 4.4 The proposed budgets for 2017/18 include a number of additional items as a result of increasing costs, reductions in income and budgetary changes. These can be summarised as:

Local Plan – additional expenditure is required to support the continuation of the development of the Local Plan.

Additional Green Waste Collection Capacity – increase in the number of households using the service has necessitated in an additional collection round being introduced. It is anticipated that the increase in costs will be offset by the income received from the residents using the service.

Investment in Town Centre Cleansing – in order to enhance the town centre environment further investment is proposed to enable the removal of weed growth

and graffiti in high profile locations, such as the gateways to our town centres and key central locations.

Festivals – an additional contribution has been made to the events and festivals reserve to enable the continual support for the Georgian and Gravity Fields festivals. Further details with regard to the Festivals reserve can be found at paragraph 9 in this report.

Community Fund – to enable the community fund to continue to support applications for local projects and events an additional contribution has been made to the reserve. Further detail of the Community Fund reserve can be found at paragraph 9 in this report.

Actuarial Review – following the triennial review of the performance of the pension fund the administrative body has announced additional contributions required from Authorities that are within the scheme.

The table below details the cost of the additional items of expenditure.

Table 4 – Additional Items

Heading	Amount £'000
Preparation for Local Plan	40
Additional Green Waste Collection Capacity	65
Investment in town centre cleansing to promote attractive towns	50
Festivals – additional contribution	113
Community Fund – additional contribution	61
Actuarial Review	90
Total	419

- 4.5 The Council continues its track record of delivering savings and efficiencies whilst ensuring that resources are allocated to front line services and delivering priority outcomes. In order to maintain a balanced position for 2017/18, budgeted savings and efficiencies are summarised below.

Table 5 – Savings, Efficiencies & Income Generation

Heading	Amount £'000
Procurement/Commissioning	340
Centralisation/zero basing/service reviews	760
Income Generation	545
Budgeted savings for 2017/18	1,645

4.6 Fees and Charges

The proposed fees and charges, including the appropriate VAT treatment, are shown in detail at Appendix C. Upon their approval they will be made available on the Council's website. All discretionary charges have been reviewed and considered by both Resources PDG and the Executive and will be subject to a

fundamental review during 2017/18 to ensure the levels of charge support the agreed outcomes.

5. Council Tax Requirement Proposals 2017/18

- 5.1 For all district councils only, the Government has agreed that there is the option to increase Council Tax by £5 (equating to 3.36%) for a Band D property for 2017/18. For SKDC this represents 10p per week at an average Band D with 66% of residents paying less due to their property banding. This would equate to an additional 6p per week. The Council is currently the 39th lowest Council tax of all the 201 shire district councils which is within the lowest quartile.

The spending power figures announced by Government (shown at table 1 above) have a built in assumption that districts will adopt a £5 increase in order to offset a proportion of the funding being lost through the reduction in revenue support grant.

A consultation exercise has been undertaken over a six week period (9 January – 19 February) during which residents and businesses were asked for their views on Council Tax proposals for 2017/18. The response to the consultation has been significant with over 560 responses received over the consultation period. When asked for their views on the opportunity to increase Council Tax by £5 for 2017/18 62% supported this option, 22% did not support a £5 increase and the remainder had no particular preference. Full details of the consultation analysis can be found at Appendix L.

The Executive considered the budget proposals for 2017/18 at their meeting on 6th February and is recommending a Council Tax increase of £4 at Band D. The table below shows the proposed precepts for 2017/18 (SKDC element only) by property banding and shows the relevant percentage of properties in the district within the Council Tax banding.

Table 6

Property Band	A £	B £	C £	D £	E £	F £	G £	H £
SKDC Precept	99.08	115.59	132.11	148.62	181.65	214.67	247.70	297.24
% of properties	24.63	22.69	19.03	16.15	10.14	5.25	1.98	0.13

6. Business Rates

- 6.1 This revenue stream is now a key element of the Council's funding and remains highly volatile whilst a large number of rating appeals remain outstanding awaiting a decision by the Valuation Office Agency. For 2016/17, £4.141M (including the projected pooling gain of £166K) has been forecast to be received and will be monitored throughout the year. However due to the high number of business rate appeals it is necessary to utilise £915K of the business rates volatility reserve to offset a proportion of the forecast business rate deficit of the collection fund. This is shown in more detail at section 13 of the report. Along with the current volatility within Business Rates there is further uncertainty with respect to the Government's commitment to introduce 100% Business Rates Retention by 2020. At the present time the Government is undertaking further

consultation on the design of the new scheme and is suggesting a number of pilot areas from 2018/19 before it is nationally launched. This area of funding is further complicated by the introduction of the new Rating List from April 2017 which could trigger a further wave of appeals. Therefore a prudent approach has been taken when forecasting the future levels of income and risk.

7. Housing Revenue Account

7.1 At the meeting on 6th February 2017, the Executive received a report in respect of the budget proposals for the HRA. Those draft budget proposals enable key areas of activity to be carried out including:

- Letting homes , managing and supporting tenancies
- Engaging and involving tenants in service delivery
- Continuing investment in the housing stock
- Providing a timely and effective responsive repairs service
- Continuing to improve the energy efficiency of the stock and attracting external funding
- Ongoing investment in improving access to sheltered schemes and communal areas of accommodation
- Acquisition and/or development of additional homes within the HRA

7.2 As part of the budget formation there are a number of additional items of expenditure and these are detailed as;

Neighbourhood improvements – continued investment in local neighbourhoods with an additional £100K in 2017/18.

Materials, tooling and insulation – There has been an increase in raw material costs resulting in an additional £40K and further investment in maintaining insulation standards of £100K.

7.3 The Housing Revenue Account has continued its track record of delivering savings and efficiencies whilst ensuring that resources are allocated to front line services and delivering strategic outcomes. Further savings have been identified in 2017/18 in addition to the £145K savings brought forward from previous years. These are shown below:

Table 7 – Savings & Efficiencies

Heading	Amount £'000
Property Improvements - expenditure reduction from procurement	162
Responsive Housing Repairs	11
Total	173

8. Housing Revenue Account 2017/18 – Rent Proposals

8.1 The main element of policy relating to the HRA for 2017/18 is the setting of rents. Following the Chancellor's announcements in summer 2015, Government required

all social landlords to reduce their rents by 1% each year, starting in 2016/17, for four years rather than previous policy of increasing social rents by CPI +1%.

- 8.2 This decrease in rent will see the budgeted rental income reducing from £25.212M in 2016/17 to £24.825M in 2017/18 after taking into consideration the assumption factors listed at paragraph 4.4. At the end of the four years of rent reductions in 2019/20, the total rental income is budgeted to decrease to £24.539M.
- 8.3 For 2017/18 the average weekly rental decrease for individual property will be £0.81. The average rent in 2017/18 will be £79.28 with a minimum of £52.53 and a maximum of £115.09. Garage rents are proposed to increase in line with inflation (2%) and service charges are proposed to increase in accordance with the fees and charges report presented to Executive on 5th December 2016.
- 8.4 In addition to using the 1% rent reduction in setting the budget for rental income for future years further assumptions have been made. Void rent periods will be reduced from previously budgeted 1.5% to a reduced 1.2% for 2017/18 and beyond following an ongoing improvement in turn around and letting periods. Right to buy sales will be budgeted at indicative unit sales of 39 for 2017/18. This is an increase from the previously budgeted sales of 26 as a result of the national re-invigorating the RTB policy which introduced greater discount incentives to purchase. Given the current year forecast of sales is anticipated at 39 it is recommended that this budgeted assumption is kept under review.

9. Reserves and Balances

- 9.1 The Local Government Act 2003 requires the Chief Financial Officer, (section 151 officer), to report on the adequacy of financial reserves when consideration is given to the General Fund budget requirement for the year. Under the Local Government Finance Act 1988, all balances held by the Council are at the direct disposal of the General Fund with the exception of the Housing Revenue Account balances, the Collection Fund or any funds held in trust. A statement showing the forecast balances of revenue and capital reserves and their movements is provided at Appendix E.
- 9.2 During the course of the budget preparation work the Executive has undertaken a review of the reserves and their intended purpose to ensure they are focussed on supporting the delivery of the priorities of the Council. In respect of the General Fund, the Business Rates volatility Reserve is a key focus due to the financial risk for the Council in respect of the unpredictability of business rates for the local economy. Specifically this in respect of appeals and it is considered prudent to set aside £915K of the reserve to offset appeals and the accrued deficit on the Collection Fund. It is also proposed to provide additional funding for the Community Fund and the events and festival reserves. Full details of the reserve movements can be found at Appendix E.
- 9.3 The General Fund working balance is required so that the Council has sufficient funds available to meet its cash flow requirements and to protect services against unforeseen events that have a financial consequence and are not included in the budget framework. The balance has been reviewed and will be set at £1.0M representing 6% of net operating expenditure.
- 9.4 The Shareholder Committee has approved the business plan for the Local Authority Controlled Company and has recommended that £2.8M (made up of

60:40 loan and equity) is allocated in the capital programme in order to fund a new housing development utilising land currently owned by the Council.

- 9.5 The HRA has a number of specific reserves to assist in the delivery of the HRA Strategy and are used to fund both revenue and capital expenditure. In addition the HRA has a specific working balance which provides financial support to the HRA should any significant unforeseen costs arise during the financial year. The Major Repairs Reserve is the primary source of funding for the HRA capital programme and is proposed to be utilised to fund the investment in the housing stock over the next 5 years. Further detail of the HRA reserves can be found in Appendix I.
- 9.6 The balance of the loan repayment reserve will continue to increase to allow part repayment in March 2020. As the reserve will no longer have sufficient funds to allow for full repayment of the £25M in March 2020 due to the reduction in annual surpluses, the current business plan assumes the remaining balance of the repayment will be financed from the Major Repairs Reserve. However a decision will be considered nearer the time of maturity to assess options available to the Council to determine whether an alternative strategy is appropriate such as refinancing (part or whole) in order to divert the repayment balance for other uses.

10 Capital Programme 2017/18 – 2021/22

General Fund

- 10.1 The capital programme is focussed on the delivery of priority projects particularly in relation to Growth – economic regeneration. Full details are provided at Appendix D and it shows an ambitious programme over the next 5 year period together with the forecast outturn position for 2016/17.
- 10.2 Significant projects included in the capital programme relate to the funding for the Local Authority Controlled Company, the continuation of the commercial investments and the St Peters Hill Project. In respect of Wyndham Park funding that has been secured following a successful application to the Heritage Lottery Fund, a proportion of this has been allocated to revenue funding due to the nature of the works. Therefore the capital budget has been reduced to offset this reduction.

Housing Investment Programme (HIP)

- 10.3 The HIP programme is forecast to outturn at £6.1M for 2016/17 compared with a budget of £9.3M. The new build and stock acquisition programme will continue into 2017/18 with £2.6M of the identified underspend of £3.2M being required to be reallocated from 2016/17. The balance of £600K is not required in 2017/18 and will be added to the capital reserve.
- 10.4 The formation of the capital programme for the period 2017/18 – 2021/22 is focussed on the continuation of the new build and stock acquisition programme and the objectives of the HRA Business Plan. This will continue to deliver investment into the housing stock through a range of programmes including kitchen and bathroom replacements, re-roofing and external wall insulation.
- 10.5 To date the £8M allocated to new housing from existing resources has focussed on delivering the following projects:-

- 4 units at Earlesfield Lane Grantham
- 18 units at Trent Road Grantham
- 5 units at Westry Close, Barrowby

10.6 These new build developments together with acquiring former stock through the buy back policy will continue to be delivered during 2017/18. Further details of the proposed programme are shown at Appendix H.

Proposed Financing of the Capital Programme

10.7 Appendix D and Appendix H provides details of the proposed method of financing the capital programmes, which will be reviewed when preparing the Statement of Accounts for each financial year to enable the most financially advantageous form of financing for the Council. In respect of the General Fund it is proposed to utilise existing reserves together with a revenue contribution of £385K. In respect of HIP it is proposed to finance the programme from the Major Repairs Reserve and Useable Capital Receipts Reserve.

11. Prudential Code

11.1 The Council complies with the Prudential Code for controlling Local Government capital. The key objectives of the code are to ensure that:

- Capital Investment Plans are affordable, prudent and sustainable
- All external borrowings and other long term liabilities are within prudent and sustainable levels
- Treasury Management decisions are taken in accordance with good practice and in a manner that supports prudence, affordability and sustainability
- The Local Authority is accountable for decisions made
- It supports local strategic planning, local asset management planning and proper option appraisal.

11.2 The Council's current financial planning systems demonstrate the affordability of the capital programme and the 2017/18 estimates have been prepared in the context of these plans and controls.

12. Treasury Management and Investment Strategy

12.1 In accordance with the requirements of Local Government Act 2003 a Treasury Management Strategy is provided within Appendix F outlining the Council's prudential indicators for 2017/18 – 2019/20 and sets out the expected treasury operations for this period. It fulfils four key legislative requirements as required by the Local Government Act 2003.

- The reporting of the prudential indicators setting out the expected capital activities as required by the CIPFA Prudential Code for Capital Finance in Local Authorities (Appendix F Section 1);
- The Council's Minimum Revenue Provision (MRP) Policy, which sets out how the Council will pay for capital assets through revenue each year (Appendix F Section 1);

- The treasury management strategy statement which sets out how the Council's treasury service will support the capital decisions taken above in accordance with the CIPFA Code of Practice on Treasury Management (Appendix F Section 2);
- The investment strategy which sets out the Council's criteria for choosing investment counterparties and limiting exposure to the risk of loss (in accordance with the CLG investment guidance) (Appendix F Section 3);

12.2 A review of the Treasury Management strategy has taken place in conjunction with the Council's treasury management advisors to ensure the strategy provides a framework for effective, efficient treasury management activity and ensure the Council's exposure to risk is minimised. Whilst it is widely acknowledged that exposure to risk cannot be removed, good governance and scrutiny arrangements help to ensure the exposure is minimised. The Council's arrangements in respect of robust monitoring and reporting of treasury management activities are based on best practice. Specifically, Governance and Audit Committee ensure the governance and scrutiny function is undertaken on behalf of the Council and receives specific treasury management training and regular reporting information.

13. Collection Fund

13.1 All relevant transactions associated with Council Tax and Non Domestic Business Rates are shown in the Collection Fund.

13.2 To comply with CIPFA's Best Value Accounting Code of Practice authorities are required to forecast the outturn on the Collection Fund as at 31st March each year in order to distribute this amount to precepting bodies in the following financial year (together with any remaining unallocated surplus or deficit from previous years).

13.3 For this financial year SKDC has forecast the outturn for 2016/17 and in 2017/18 will distribute this forecast surplus or deficit whilst at the same time collecting the remaining deficit from the 2015/16 outturn. Remaining surplus (or deficit) from previous years occurs when there is a difference between the forecast for that year and the actual outturn.

13.4 Any surplus or deficit arising from Council Tax transactions is shared between South Kesteven District Council, Lincolnshire County Council and the Police and Crime Commissioner in proportion to their demands on the Collection Fund. Any surplus or deficit arising from Non Domestic Business Rates is shared between South Kesteven District Council, Lincolnshire County Council and Central Government in the ratio 40:10:50 respectively.

13.5 The accumulated deficit on the Collection Fund at 31st March 2016 was £3.4M but £863K has been distributed during 2016/17. The combined forecast outturn for 2016/17 is a deficit of £1.6M. A breakdown of the £1.6M which will be distributed during 2017/18 is:

Table 8 – Breakdown of the Collection Fund

Precepting Body	Council Tax Distribution Surplus/(Deficit) £'000	NDR Distribution Surplus/(Deficit) £'000
South Kesteven District Council	36	(745)
Central Government	0	(932)
Lincolnshire CC	225	(186)
Police and Crime Commissioner	42	0
Total Surplus/(Deficit) on Collection Fund	303	(1,863)

14. Statement by Chief Finance Officer (Strategic Director – Corporate Focus)

14.1 The 2017/18 budget and indicative budgets for 2018/19 to 2019/20 have been drawn up to take account of the Council's various strategies, policies and the financial context, in particular:

- The Corporate Plan
- The Medium Term Financial Strategy (MTFS)
- Economic Development Strategy
- Asset Management Strategy
- The economic context and recent grant announcements
- The 2016/17 forecast outturn

The purpose of this statement is to comply with the requirements of the Local Government Act 2003 whereby the Chief Finance Officer must report on:

- The robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed financial reserves.

14.2 In recommending the budget to the Council, the Executive must take account of the advice of the Chief Finance Officer. For 2017/18 it can be confirmed that the budget presented to the Executive is robust in its formulation and the level of reserves is adequate for the organisation. The Executive is reminded that the volatility and unpredictability of business rates remains a risk to the Council and there is a need to utilise the reserve over the 3 year period to mitigate the financial impact. The reserve has been established specifically for this purpose and will require replenishing in order to be utilised in future budget setting.

15. OTHER OPTIONS CONSIDERED

15.1 As set out in the proposals considered by the Executive.

16. RESOURCE IMPLICATIONS

16.1 These are contained in the report.

17. RISK AND MITIGATION

17.1 Risk has been considered as part of this report and any specific high risks are included in the table below:

Category Risk	Action / Controls
<p>a. The volatility of core funding as the shift continues from national to local funding. The four year settlement confirms the continuation of the reduction in national revenue support grant and the reduction in the allocation of New Homes Bonus. This brings into sharp focus the key funding changes that places future reliance on a sustainable economic base to continue to stimulate both business rates and council tax growth. The Council is also awaiting Government details with respect to the move towards 100% retention of business rates which is due to be introduced by 2020. The new scheme could also introduce further risks as the financial implications and uncontrollable factors such as the national economic conditions and appeals could have a detrimental financial impact at a local level. Over the period of the proposed budgets it is necessary to utilise the Business Rate volatility reserve in order to mitigate the impact of potential appeals</p> <p>b. Investment Income, commercial income and fees and charges – the budget proposals include income from a variety of sources that are external to the Authority and which carry a level of risk. Action plans and the appropriate strategies will be carefully monitored to mitigate the likelihood of the income levels not being achieved including alternative actions if required.</p> <p>c. Housing Revenue Account – 30 year business plan that is financially positive and enables continued investment in the Council’s housing stock and housing delivery ambitions</p>	<p>Regular monitoring and impact financial modelling throughout the year. Responding to any consultation with respect to the formulation of the 100% business rate. Proactive strategies to encourage and nurture business development and growth. In the short term it is necessary to utilise the volatility reserve in order to offset the potential reduction in business rate income due to the anticipated appeals and to offset the Collection Fund deficit.</p> <p>Action plans and the appropriate strategies will be carefully monitored to mitigate the likelihood of the income levels not being achieved including alternative actions if required.</p> <p>Regular review of 30 year business plan having regard to the continuing (1%) reduction in rent levels and continued changes in local and national economic conditions and pressures</p>

18. ISSUES ARISING FROM IMPACT ANALYSIS

18.1 An impact analysis has been undertaken and there are no direct issues arising from the analysis. Details are provided at Appendix K.

19. CRIME AND DISORDER IMPLICATIONS

19.1 N/a

20. COMMENTS OF FINANCIAL SERVICES

20.1 In approving the budgets, the Council must take account of the advice of the Chief Finance Officer in respect of the above. For 2017/18 it can be confirmed that the budget presented to the Council is robust in its formulation and the level of reserves is adequate for the organisation.

21. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

21.1 The Council has a duty to set and maintain a balanced budget throughout the year. The calculation of the budget requirement proposed has been supported by the statement made by the Chief Finance Officer at paragraph 13 of this report and as required by s.25 of the Local Government Act 2003.

When considering the budget requirement Members must have regard to and comply with s.106 of the Local Government Finance Act 1992 which requires any member with at least 2 months unpaid council tax to disclose the fact that s.106 applies and not to vote on any question relating to the budget requirement.

S.149 of the Equality Act 2010 sets out the public sector equality duty to have due regard to the elimination of unlawful discrimination. To assist members in their deliberation, an equality impact analysis of the proposals is set out at Appendix K.

In making a decision on the budget requirement, Members must take into account the results of the consultation which are set out at Appendix L.

In respect of the proposed fees and charges, local authorities have a power to make charges for services in accordance with s.1 of the Localism Act 2011. The exercise of this power is subject to a duty, taking one financial year with another, to ensure that the income from charges does not exceed the cost of the services provided.

22. COMMENTS FROM OTHER RELEVANT SERVICES

22.1 N/a

23. APPENDICES:

Appendix A – Revenue Estimate 2017/18 and indicative budgets 2018/19, and 2019/20

Appendix B – General Fund Savings and Efficiencies

Appendix C – Fees and Charges

Appendix D – General Fund Capital Programme and Financing

Appendix E – General Fund Reserves and Balances

Appendix F – Treasury Management Strategy

Appendix G – HRA Summary Account

Appendix H –Housing Improvement Programme and Financing
Appendix I – HRA Reserves and Balances
Appendix J – Pay Policy Statement
Appendix K – Equality Impact Assessments for General Fund & HRA
Appendix L – Consultation analysis

PART B

1 INTRODUCTION

The purpose of this part of the report is to set the level of Council Tax for 2017/18 in accordance with relevant statutory requirements.

2 RECOMMENDATIONS

The requirements are set out in paragraphs 32 to 36 of the Local Government Finance Act 1992, as amended (the "Act") and it is necessary for the Council to adopt the following formal recommendations:-

- 1) That the following amounts be calculated by the Council for the year 2017/18 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (as amended)
 - a) £61,582,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32 (2) (a) to (e) of the Act (including special expense and parish precepts).
 - b) £47,356,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32 (3) (a) to (c) of the Act.
 - c) £14,226,000 being the amount by which the aggregate at a) above exceeds the aggregate at b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.
 - d) £4,625,000 being the aggregate of the sums which the Council estimates will be payable for the year into its General Fund in respect of redistributed Non-Domestic Rates and Revenue Support Grant increased by the amount of the sum to be transferred from the Collection Fund to the General Fund
 - e) £182.79 being the amount at c) above less the amount at d) above, all divided by the Council's tax base of 46,119.40 as recorded in minute 26 of the Executive meeting of 5 December 2016, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year 2017/18.
 - f) £2,173,306 being the aggregate amount of all special items referred to in Section 34(1) of the Act.
 - g) £135.68 being the amount of e) above, less the result given by dividing the amount of f) above by the Council's tax base relating to special items as set on 5 December 2016, calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.

h) Part of the Council's area

being calculated by adding to the amount at (g) above the amounts of special items relating to dwellings in those parts of the Council's area, divided in each case by the individual tax bases as recorded in minute 33 in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which special item relates.

<u>Parish</u>	<u>Adjusted Band D Equivalents</u>
	No.
Grantham combined	10,655.95
Stamford combined	6,893.98
Bourne Combined	5,282.73
Allington	342.90
Ancaster	552.60
Aslackby	109.18
Barholm & Stowe	33.19
Barkston and Syston combined	243.74
Barrowby	706.11
Baston	580.12
Belton & Manthorpe	203.70
Billingborough	455.74
Bitchfield & Bassingthorpe	54.99
Boothby Pagnell	63.59
Braceborough & Wilsthorpe	139.44
Ropsley, Humby, Braceby, Sapperton combined	318.86
Burton Coggles	40.60
Careby	76.85
Carlby	203.91
Carlton Scroop and Normanton combined	124.64
Castle Bytham	293.28
Caythorpe & Frieston	508.75
Claypole	508.72
Colsterwoth, Gunby & Stainby, North Witham combined	745.20
Corby Glen & Birkholme	398.12
Counthorpe & Creeton	26.94
Deeping St James	2,408.09
Denton	120.40
Dowsby	52.99
Dunsby	44.58
Stoke Rochford and Easton combined	84.92
Edenham	113.36
Fenton	59.37
Folkingham	268.73

Foston	218.99
Fulbeck	217.04
Greatford	126.70
Great Gonerby	719.40
Great Ponton	125.31
Haconby & Stainfield	184.18
Harlaxton	336.76
Heydour	151.28
Honington	66.46
Horbling	157.93
Hougham	77.72
Hough-on-the-Hill	166.15
Ingoldsby	114.01
Irnham	110.45
Kirkby Underwood	80.31
Langtoft	750.41
Lenton, Keisby & Osgodby	65.43
Little Bytham	109.78
Little Ponton & Stroxton	67.46
Londonthorpe & Harrowby without combined	1,682.23
Long Bennington	927.21
Market Deeping	2,149.21
Marston	153.21
Morton & Hanthorpe	821.00
Old Somerby	90.15
Pickworth	74.02
Pointon & Sempringham	189.06
Rippingale	339.30
Sedgebrook	142.41
Skillington	134.24
South Witham	461.92
Stubton	73.05
Swayfield	144.58
Swinstead	81.22
Tallington	247.47
Thurlby	794.73
Toft Lound & Manthorpe	139.85
Uffington	314.74
Welby	81.38
Westborough & Dry Doddington	146.23
West Deeping	116.23
Witham-on-the-Hill	98.39
Woolsthorpe	136.76
Wyville cum Hungerton	18.77

- i) The amounts on the attached schedule (Appendix A to Part B), being the amounts given by multiplying the amounts at g) above and h) above by the number which, in the proportion set out in

Section 5(1) of the Act, is applicable to dwellings listed in valuation Band 'D', calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- j) That it be noted that for the year 2017/18, Lincolnshire County Council has stated the following amounts as a precept issued to the Council in accordance with Section 40 of the Local Government Finance Act, 1992, for each of the categories of dwellings shown below:-

Valuation Band

A £	B £	C £	D £	E £	F £	G £	H £
tbc							

- k) That it be noted that for the year 2017/18, Police and Crime Commissioner has stated the following amounts as a precept issued to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

Valuation Band

A £	B £	C £	D £	E £	F £	G £	H £
tbc							

- l) That, having calculated the aggregate in each case of the amounts at i), j) and k) above, the Council, in accordance with Section 30 (2) of the Local Government Finance Act 1992, hereby sets the amounts in Appendix B to Part B as the levels of Council Tax for the year 2017/18 for the categories of dwellings shown in Appendix A to Part B.

3 BACKGROUND

- 3.1 The Council's budget requirement has been recommended by the Executive and is dealt with in Part A of this report. Parish precepts are added to the District Council's net expenditure requirement. Government support and adjustments to Collection Fund relating to Community Charge and District Council's share of Council Tax are then deducted from the spending requirement to give a Demand on the Collection Fund.
- 3.2 The Council Tax Base of 46,119.40 was approved at the Executive meeting held on 5 December 2016 and the budget requirement will be spread by reference to the tax base previously approved, taking into account the precepts of individual Parishes recoverable over the Parish tax base.

3.3 The Council Tax bill for 2017/18 includes the requirements of Lincolnshire County Council and the Lincolnshire Police and Crime Commissioner which are responsible for setting their own Council Tax levels.

3.4 Lincolnshire County Council determined its Council Tax requirement at the meeting held on 24 February 2017, as follows:

Total Council Tax Requirement	tbc
SKDC precept element	tbc
Band D tax	tbc

3.5 The Lincolnshire Police and Crime Panel considered the Police and Crime Commissioner Lincolnshire's proposals at its meeting held on 20 February 2017. Subsequently The Police and Crime Commissioner has confirmed his Council Tax requirement as follows:

Total Council Tax Requirement	tbc
SKDC precept element	tbc
Band D tax	tbc

3.6 The overall increases for Band D tax payers, by Authority, are shown in the table below:

Council Tax Details 2017/18				
	2016/17 Band D	2017/18 Band D	Increase £	Increase %
Lincolnshire County Council	1128.83	tbc	tbc	tbc
Lincolnshire Police & Crime Commissioner	201.51	tbc	tbc	tbc
South Kesteven District Council	132.03	135.68	£3.65	2.76%
South Kesteven + Special Expenses	144.62	148.62	£4.00	2.77%
South Kesteven + Special Expenses + Parishes*	177.09	182.79	5.70	3.22%

*the parish precept is net of localised council tax support grant allocation

4 SETTING THE COUNCIL TAX

4.1 The Local Government and Finance Act 1992 requires the Council to set Council Tax across the 8 valuation bands, and all precepting Parishes. The levels of overall Council Tax by Parish are attached at Appendix B to Part B.

5. COMMENTS OF FINANCIAL SERVICES

5.1 The financial implications of this section are included in Part A of the report above.

6 COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

6.1 The Local Government Finance Act 1992 sets out the requirements placed upon the Council in relation to making formal recommendations relating to the setting of Council Tax and the Council's responsibilities as a billing authority.

SUMMARY OF GENERAL FUND ESTIMATES 2017/18

Appendix A (iii)

	2016/17 Original Base £'000	2017/18 Estimate Base £'000	2018/19 Indicative Base £'000	2019/20 Indicative Base £'000
Priority Focus				
Growth	523	451	579	444
Environment	6,380	6,807	6,944	7,065
Culture	2,884	3,141	3,175	3,294
Housing	1,088	1,103	1,147	1,188
Corporate	4,551	4,454	4,619	4,889
NET COST OF SERVICES	15,426	15,956	16,464	16,880
Interest and Investment Income	(185)	(157)	(131)	(116)
Interest Payable	12	9	0	0
Minimum Revenue Provision	159	153	147	142
Depreciation Charged to Revenue Accounts	(3,028)	(3,692)	(3,872)	(4,059)
Revenue Contribution to Capital	500	385	385	385
Local Council Tax Support Scheme Grant	72	43	22	0
Movement on Reserves				
-Net Movement in General Fund Specific Reserves	(553)	(256)	(639)	(882)
BUDGET REQUIREMENT - GENERAL FUND	12,403	12,441	12,376	12,350
Revenue Support Grant	(1,700)	(957)	(492)	0
Business Rates Grant	(4,060)	(3,975)	(4,066)	(4,204)
Pooling Gain	(274)	(166)	(154)	0
Rural Grant	(293)	(236)	(182)	(236)
Reserve Funding	(136)	(962)	(290)	(465)
Collection Fund (Surplus)/ Deficit	632	709	0	0
TOTAL FUNDING (exc Council Tax)- GENERAL FUND	(5,831)	(5,587)	(5,184)	(4,905)
DISTRICT COUNCIL TAX REQUIREMENT (EXCL PARISHES)	6,572	6,854	7,192	7,445
SKDC Budget Requirement	6,000	6,258	6,565	6,797
Bourne Special Expense Area	28	29	31	32
Deepings Special Expense Area	14	14	15	16
Grantham Special Expense Area	449	469	492	508
Langtoft Special Expense Area	8	8	9	9
Stamford Special Expense Area	73	76	80	83
Parish Precepts	1,476	1,576	1,608	1,640
COUNCIL TAX REQUIREMENT (INCL PARISHES)	8,048	8,430	8,800	9,085

Band D Properties on which charges are based	45,440.4	46,119.4	46,811.2	47,513.4
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Council Tax Band Charges inc SEA's	2017/18	Council Tax Band Charges exc SEA's	2017/18
Band A	£99.08		£90.45
Band B	£115.59		£105.53
Band C	£132.11		£120.60
Band D	£148.62		£135.68
Band E	£181.65		£165.83
Band F	£214.67		£195.98
Band G	£247.70		£226.13
Band H	£297.24		£271.36

GENERAL FUND	
<u>Savings, Efficiencies & Income Generation</u>	
Service Description	Amount in 2017/18 (£'000)
Procurement/Commissioning	
Contractual savings	30
Leisure Centres - management savings	310
Total	340
Centralisation/zero basing/service reviews	
Review of Services/Processes	130
Zero Based Budgeting/ Centralised Budgets	630
Total	760
Income Generation	
Investment Property Income	300
Additional Green Waste Income	190
Rental income on commercial properties	15
Additional Car Park Income	40
Total	545
Grand Total	1,645

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	CAR PARKS - GRANTHAM				
1	SHORT STAY (EXCEPT WHARF ROAD)				
	Up to 30 mins	01/04/2010	0.50	0.50	Included
	Up to 1 hour	01/04/2010	0.80	0.80	Included
	Up to 2 hours	01/04/2010	1.30	1.30	Included
	Up to 3 hours	01/04/2010	1.80	1.80	Included
	Up to 4 hours	01/04/2010	3.00	3.00	Included
	Over 4 hours	01/04/2010	4.00	4.00	Included
	SHORT STAY Wharf Road Grantham				
	Up to 30 mins	01/04/2010	0.50	0.50	Included
	Up to 1 hour	01/04/2010	0.80	0.80	Included
	Up to 2 hours	01/04/2010	1.30	1.30	Included
	Up to 3 hours	01/04/2010	1.80	1.80	Included
	Up to 4 hours	01/04/2011	6.00	6.00	Included
	Over 4 hours	01/04/2011	8.00	8.00	Included
2	LONG STAY				
	Up to 3 hours	01/04/2010	1.80	1.80	Included
	Up to 4 hours	01/04/2010	2.50	2.50	Included
	All day	01/04/2010	3.00	3.00	Included
3	LONG STAY SEASON TICKETS (Monday to Friday)				
	Per quarter	01/04/2010	99.00	99.00	Included
	Per 6 months	01/04/2010	190.00	190.00	Included
4	LONG STAY SEASON TICKETS (Monday to Saturday)				
	Per quarter	01/04/2010	120.00	120.00	Included
	Per 6 months	01/04/2010	230.00	230.00	Included
	Season Ticket Discount Offer	Purchase	Additional Tickets Free		
		4	1		
		8	2		
		15	5		
5	PENALTY CHARGE NOTICES				
	Failure to display	01/04/2013	70.00	70.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	35.00	35.00	O/Scope
	Parking for longer etc	01/04/2013	50.00	50.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	25.00	25.00	O/Scope

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	CAR PARKS - STAMFORD				
1	SHORT STAY				
	Up to 30 mins	01/04/2010	0.50	0.50	Included
	Up to 1 hour	01/04/2010	0.80	0.80	Included
	Up to 2 hours	01/04/2010	1.30	1.30	Included
	Up to 3 hours	01/04/2010	1.80	1.80	Included
	Up to 4 hours	01/04/2010	3.00	3.00	Included
	Over 4 hours	01/04/2010	4.00	4.00	Included
2	LONG STAY				
	Up to 3 hours	01/04/2010	1.80	1.80	Included
	Up to 4 hours	01/04/2010	2.50	2.50	Included
	All day	01/04/2010	3.00	3.00	Included
3	COACH PARKING (ALL DAY)				
	Cattle Market	01/04/2010	10.00	10.00	Included
4	LONG STAY SEASON TICKETS (Monday to Friday)				
	Per quarter	01/04/2010	99.00	99.00	Included
	Per 6 months	01/04/2010	190.00	190.00	Included
5	LONG STAY SEASON TICKETS (Monday to Saturday)				
	Per quarter	01/04/2010	120.00	120.00	Included
	Per 6 months	01/04/2010	230.00	230.00	Included
	Season Ticket Discount Offer	Purchase	Additional Tickets Free		
		4	1		
		8	2		
		15	5		
6	PENALTY CHARGE NOTICES				
	Failure to display	01/04/2013	70.00	70.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	35.00	35.00	O/Scope
	Parking for longer etc	01/04/2013	50.00	50.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	25.00	25.00	O/Scope

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	BUS STATION - GRANTHAM				
1	Per Departure	01/04/2014	0.77	0.77	Included
2	<u>Minimum Charge</u> 1-75 departures per annum	01/04/2014	51.00	51.00	Included
	BUS STATION - STAMFORD				
3	Per Departure	01/04/2014	0.77	0.77	Included
4	<u>Minimum Charge</u> 1-75 departures per annum	01/04/2014	51.00	51.00	Included
	BUS STATION - BOURNE				
5	Per Departure	01/04/2014	0.77	0.77	Included
6	<u>Minimum Charge</u> 1-75 departures per annum	01/04/2014	51.00	51.00	Included

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	CYCLE CENTRE AT ST CATHERINE'S ROAD GRANTHAM				
1	<u>13 weeks charge</u>				
	Small locker	01/04/2015	28.50	28.50	Included
	Large locker	01/04/2015	34.50	34.50	Included
2	<u>26 weeks charge</u>				
	Small locker	01/04/2015	44.50	44.50	Included
	Large locker	01/04/2015	56.00	56.00	Included
3	<u>52 weeks charge</u>				
	Small locker	01/04/2015	65.50	65.50	Included
	Large locker	01/04/2015	80.50	80.50	Included
4	Deposit for entry key and locker key	01/04/2015	11.50	11.50	Included

Building Control - Detail						
Category of work	Full Plans Application			Building Notice Applications		
	Plan Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Extension or loft conversion where the floor area does not exceed 10m2	290.00	58.00	348.00	290.00	58.00	348.00
Extension or loft conversion where floor area exceeds 10m2 but does not exceed 30m2	380.00	76.00	456.00	380.00	76.00	456.00
Extension or loft conversion where the floor area exceeds 30m2 but does not exceed 80m2	490.00	98.00	588.00	490.00	98.00	588.00
Erection or extension of a domestic garage or carport up to 60m2	290.00	58.00	348.00	290.00	58.00	348.00
Conversion of a domestic garage into a habitable room(s)	245.00	49.00	294.00	245.00	49.00	294.00
Renovation of a thermal element to a single existing dwelling (eg Re-roofing, Re-plastering, Floor/Wall Insulation)	200.00	40.00	240.00	200.00	40.00	240.00
Replacement of windows in domestic dwelling (individual quote for commercial)	165.00	33.00	198.00	165.00	33.00	198.00
Electrical work involving the complete re-wiring of an existing dwelling	415.00	83.00	498.00	415.00	83.00	498.00
Installation of Controlled Fittings such as heating system, PV panels, solar heating systems and other such alternative systems	200.00	40.00	240.00	200.00	40.00	240.00
Work for which the estimated cost is up to £2,000	200.00	40.00	240.00	200.00	40.00	240.00
Work for which the estimated cost is over £2,000 and up to £5,000	260.00	52.00	312.00	260.00	52.00	312.00

For any work not covered in the above table, please contact us on 01476 406187 or e-mail bcontrol@southkesteven.gov.uk for a quotation.

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	BUILDING CONTROL CHARGES				
1	<u>Administration Charges</u>				
	Enquiries & searching of historic records within 20 working days	01/02/2017	60.00	60.00	O/Scope
	Enquiries & searching of historic records within 48 hours	01/02/2017	90.00	90.00	O/Scope
	Copy of completion certificate - within 20 working days	01/02/2017	24.40	30.00	O/Scope
	Copy of completion certificate - within 1 working day	01/02/2017	60.00	60.00	O/Scope
	Copy of notice of decision - within 20 working days	01/02/2017	24.40	30.00	O/Scope
	Copy of notice of decision - within 1 working day	01/02/2017	60.00	60.00	O/Scope
	First issue of Completion Certificates	01/02/2017	75.00	75.00	O/Scope
	Exemption Confirmation Letter	01/02/2017	45.00	45.00	O/Scope
	Responses to Professional Letters for Commercial Purposes	01/02/2017	75.00	75.00	O/Scope
2	<u>Additional Inspection Charges</u>				
	Additional inspections for quality of building works including help with snagging list	01/04/2015	20% of original charge	20% of original charge	Included
3	<u>Other Charges</u>				
	Pre-application advice - 1st hour free, thereafter, hourly rate applies	01/02/2017	40.60	45.00	Included
	SAP and EPC Charges	01/02/2017	150.00	180.00	Included
	Domestic structural design	01/02/2017	115.00	156.00	Included
	Administration charge for dangerous structures, withdrawn applications, historic buildings etc. (per hour)	01/02/2017	N/A	60.00	Included
	Fire Risk Assessments	01/02/2017	N/A	POA	Included
	Demolition Notice	01/02/2017	N/A	360.00	O/Scope

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	MARKETS - GRANTHAM				
1	Standard Stall (3.05m x 1.22m)	01/04/2012	21.50	21.50	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2015	24.30	24.30	Exempt
2	Pitch (3.05m x 3.05m)	01/04/2012	20.00	20.00	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2015	21.20	21.20	Exempt
	Hot food & drinks units	01/04/2015	24.30	24.30	Exempt
3	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2015	6.60	6.60	Included
	Large vehicles	01/04/2015	10.10	10.10	Included
	MARKETS - STAMFORD				
4	Standard Stall (3.05m x 1.22m)	01/04/2016	23.85	23.85	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2016	27.30	27.30	Exempt
5	Pitch (3.05m x 1.22m)	01/04/2016	21.30	21.30	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2016	24.15	24.15	Exempt
	Hot food & drinks units	01/04/2016	27.30	27.30	Exempt
6	Craft fair - Table	01/04/2016	25.15	25.15	Exempt
7	Craft fair - Stall	01/04/2016	30.45	30.45	Exempt
8	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2016	6.80	6.80	Included
	Large vehicles	01/04/2016	10.45	10.45	Included
	MARKETS - BOURNE				
9	Standard Stall (3.05m x 1.22m)	01/04/2016	19.30	19.30	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2016	21.00	21.00	Exempt
10	Pitch (3.05m x 3.05m)	01/04/2016	16.25	16.25	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2016	16.75	16.75	Exempt
	Hot food & drinks units	01/04/2016	21.00	21.00	Exempt
11	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2016	6.90	6.90	Included
	Large vehicles	01/04/2016	10.45	10.45	Included
12	Hire of stall for private function (collection only)*	01/04/2016	11.05	11.05	Exempt
13	FOR ALL MARKETS				
	Farmers market - supply of stall cover in addition to standard stall charge	01/04/2007	1.00	1.00	Exempt
	Fruit and Veg Excessive Waste Surcharge	01/04/2016	5.30/Stall	5.30/Stall	Included

* any associated costs with delivery and set up will be charged accordingly

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>BOURNE LEISURE CENTRE</u>				
1	<u>Swimming Pool</u>				
	Swimming - full rate	01/04/2017	4.85	4.90	Exempt
	Swimming - concession	01/04/2017	3.20	3.25	Exempt
	Under 5's	01/04/2017	0.75	0.80	Exempt
	Parent and toddler session	01/04/2017	4.90	4.95	Exempt
	Exclusive pool hire (per hour)	01/04/2017	145.90	148.00	Exempt
	LCC Schools (per individual)	01/04/2017	1.10	1.20	Exempt
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2017	54.95	55.75	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
	Badminton - full rate	01/04/2017	11.55	11.70	Exempt
	Cricket nets - full rate	01/04/2017	54.75	55.50	Exempt
	Table tennis - full rate per hour	01/04/2017	6.65	6.70	Exempt
3	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2017	8.00	8.10	Exempt
4	<u>Miscellaneous (per hour)</u>				
	Activity room/meeting room - full rate	01/04/2017	24.35	24.65	Exempt
	Spectator (per individual)	01/04/2015	1.20	1.20	Exempt
5	<u>Hire of equipment</u>				
	Rackets and balls (all types of rackets and balls)	01/04/2016	2.20	2.20	Exempt

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>BOURNE LEISURE CENTRE</u>				
6	Membership				
	Adult member	01/04/2017	24.00	24.50	Exempt
	Junior (U16)	01/04/2017	11.40	11.80	Exempt
	Club	01/04/2017	44.80	45.40	Exempt
	Concessionary	01/04/2017	11.40	11.80	Exempt
	Family membership	01/04/2017	49.85	50.60	Exempt
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>DEEPINGS LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2017	4.25	4.30	Exempt
	Swimming - concession	01/04/2017	2.75	2.80	Exempt
	Under 5's	01/04/2017	0.65	0.70	Exempt
	Parent and toddler session	01/04/2017	4.40	4.45	Exempt
	Exclusive pool hire (per hour)	01/04/2017	89.10	90.00	Exempt
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2017	49.85	50.50	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
	Badminton - full rate	01/04/2016	11.80	11.80	Exempt
	Roller skating - adult	01/04/2017	3.25	3.30	Exempt
	Roller skating - concession	01/04/2017	2.65	2.70	Exempt
	Cricket nets - full rate	01/04/2017	49.85	50.50	Exempt
	Table tennis - full rate per hour	01/04/2017	6.80	6.85	Exempt
3	<u>Squash Court (per 40 mins) - full rate</u>	01/04/2017	8.15	8.25	Exempt
4	<u>Second Hall (per hour)</u>				
	Sporting - full rate	01/04/2017	24.35	24.70	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
5	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2017	5.25	7.00	Exempt
6	<u>Miscellaneous (per hour)</u>				
	Spectator (per individual)	01/04/2015	1.35	1.35	Exempt

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>DEEPINGS LEISURE CENTRE</u>				
7	<u>Hire of equipment</u>				
	Table tennis bat/ball	01/04/2016	2.20	2.20	Exempt
	Skate hire / shuttlecock	01/04/2016	2.20	2.20	Exempt
	Badminton/tennis/squash racket	01/04/2016	2.20	2.20	Exempt
8	<u>Synthetic Pitch (per hour)</u>				
	Full synthetic pitch - full rate	01/04/2017	49.80	50.00	Exempt
	Six-a-side - full rate	01/04/2017	19.70	19.90	Exempt
	Floodlights (full pitch) - full rate	01/04/2016	20.05	20.05	Exempt
	Floodlights (six-a-side) - full rate	01/04/2016	7.45	7.45	Exempt
9	<u>Outdoor Facilities (per hour)</u>				
	Tennis court - full rate	01/04/2017	11.05	11.15	Exempt
	Netball - full rate	01/04/2017	21.70	22.00	Exempt
10	<u>Outdoor pitches</u>				
	per pitch (2 hours) - full rate	01/04/2017	56.55	57.00	Exempt
	Includes marking out and accommodation				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>THE GRANTHAM MERES LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2017	4.85	4.90	Exempt
	Swimming - concession	01/04/2015	3.25	3.25	Exempt
	Under 5's	01/04/2017	0.75	0.80	Exempt
	Parent and toddler session	01/04/2017	5.00	5.05	Exempt
	Exclusive pool hire (per hour)	01/04/2017	144.10	146.25	Exempt
	LCC Schools (per individual)	01/04/2017	1.10	1.20	Exempt
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2017	77.55	78.50	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
	Badminton - full rate	01/04/2017	11.40	11.50	Exempt
	Climbing wall - full rate	01/04/2017	7.80	7.90	Exempt
	Table tennis centre hall	01/04/2017	57.70	58.25	Exempt
	Table tennis - full rate per hour	01/04/2017	6.75	6.85	Exempt
3	<u>Second Hall (per hour)</u>				
	Sporting - full rate	01/04/2017	36.75	37.25	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
4	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2017	8.65	8.75	Exempt
5	<u>Miscellaneous (per hour)</u>				
	Activity room/meeting room - full rate	01/04/2017	16.10	16.30	Exempt
	Function room - full rate	01/04/2017	16.95	17.20	Exempt
	Spectator (per individual)	01/04/2015	1.30	1.30	Exempt
6	<u>Hire of equipment</u>				
	Table tennis bat/ball	01/04/2016	2.30	2.30	Exempt
	Badminton/tennis/squash racket	01/04/2016	2.30	2.30	Exempt

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>THE GRANTHAM MERES LEISURE CENTRE</u>				
7	<u>Synthetic Pitch (per hour)</u>				
	Full pitch (11v11)	01/04/2017	54.25	75.00	Exempt
	Quarter pitch (5v5)	01/04/2017	19.25	25.00	Exempt
	Half pitch (9v9)	01/04/2017	N/A	45.00	Exempt
8	<u>Outdoor Facilities - (per hour)</u>				
	Tennis court - full rate	01/04/2016	14.00	14.00	Exempt
	Netball - full rate	01/04/2017	19.95	20.00	Exempt
9	<u>Membership</u>				
	Adult member	01/04/2016	29.00	29.00	Exempt
	Junior (U16)	01/04/2016	12.25	12.25	Exempt
	Concessionary	01/04/2016	12.25	12.25	Exempt
	Family membership	01/04/2016	58.70	58.70	Exempt
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>STAMFORD LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2017	4.85	4.90	Exempt
	Swimming - concession	01/04/2015	3.25	3.25	Exempt
	Under 5's	01/04/2017	0.75	0.80	Exempt
	Parent and toddler session	01/04/2017	5.05	5.10	Exempt
	Exclusive pool hire (per hour)	01/04/2017	145.70	148.00	Exempt
	LCC schools (per individual)	01/04/2017	1.10	1.20	Exempt
	Spectator (per individual)	01/04/2015	1.30	1.30	Exempt
2	<u>Membership</u>				
	Adult member	01/04/2016	25.45	25.45	Exempt
	Junior (U16)	01/04/2016	12.25	12.25	Exempt
	Concessionary	01/04/2016	12.25	12.25	Exempt
	Family membership	01/04/2016	58.70	58.70	Exempt

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	<u>SOUTH KESTEVEN SPORTS STADIUM</u>				
1	<u>Track Hire</u>				
	Adult	01/04/2017	47.60	48.30	Exempt
	Concession	01/04/2017	29.95	30.40	Exempt
	Floodlights	01/04/2017	37.10	37.65	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
	Non-sporting / Non-commercial	01/04/2017	57.00	57.85	Exempt
2	<u>Individual use (per hour)</u>				
	Adult	01/04/2017	4.10	4.15	Exempt
	Concession	01/04/2017	2.60	2.65	Exempt
	Spectator (per individual)	01/04/2015	1.30	1.30	Exempt
	Hire of equipment (per booking)	01/04/2017	23.60	23.95	Exempt
	Setting up time - by SKDC	01/04/2017	23.60	23.95	Exempt
3	<u>Football pitch hire</u>				
	<u>Pitch hire (up to 2 hours)</u>				
	Adult	01/04/2017	131.85	133.80	Exempt
	Concession	01/04/2017	79.20	80.40	Exempt
	Floodlights (per match)	01/04/2017	74.65	75.75	Exempt
	Commercial (per hour)	01/04/2012	Negotiable	Negotiable	Exempt
4	<u>Individual room hire (per hour)</u>				
	P.A. room	01/04/2017	14.50	14.70	Exempt
	Committee room	01/04/2017	14.50	14.70	Exempt

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	ARTSCENE MEMBERSHIP - ARTS CENTRES				
	STAGED PERFORMANCES				
	The theatres and ballrooms are available for hire for theatrical productions, concerts, lectures, demonstrations, films and other performing arts events. Prices are below:				
1	Guildhall Arts Centre, Grantham				
	<u>Theatre Hire</u>				
	Performances - Commercial	01/04/2016	315.00	315.00	Exempt
	Performances - Non Profit making	01/04/2016	252.00	252.00	Exempt
	Dress rehearsals	01/04/2016	199.00	199.00	Exempt
	Rehearsals (incl tech)	01/04/2016	127.00	127.00	Exempt
	Lecture/demonstrations (Daytime)	01/04/2016	93.00	93.00	Exempt
	Lecture/demonstrations (Evening)	01/04/2016	204.00	204.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/2016	127.00	127.00	Exempt
2	Stamford Arts Centre				
	<u>Theatre Hire</u>				
	Performances - Commercial	01/04/2016	333.00	333.00	Exempt
	Performances - Non Profit making	01/04/2016	279.00	279.00	Exempt
	Dress rehearsals	01/04/2016	199.00	199.00	Exempt
	Rehearsals (incl tech)	01/04/2016	127.00	127.00	Exempt
	Lecture/demonstrations (Daytime)	01/04/2016	93.00	93.00	Exempt
	Lecture/demonstrations (Evening)	01/04/2016	204.00	204.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/2016	127.00	127.00	Exempt
	Technical surcharge per hire	01/04/2016	55.00	55.00	Exempt
3	Bourne Corn Exchange				
	<u>Theatre Hire - Main Hall</u>				
	Performances	01/04/2016	120.00	120.00	Exempt
	Dress Rehearsals	01/04/2016	94.00	94.00	Exempt
	Rehearsals	01/04/2016	78.00	78.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/2016	120.00	120.00	Exempt
	Performers Rights Society charges may be applicable in addition to the above rates				
	Hire conditions are available giving details of equipment and support offered; quotations provided on request.				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
WEDDING RECEPTIONS, PARTIES AND OTHER ROOM HIRE					
All three venues are available for wedding parties and similar functions. Packages are available to include provision of bars and catering. Prices are below.					
4	Guildhall Arts Centre, Grantham				
	<u>Casually let rooms (per hour)</u>				
	Ballroom - hourly day rate up to 6pm	01/04/2016	33.50	33.50	Exempt
	Ballroom - hourly evening rate 6 to 11pm - meetings & workshops	01/04/2016	55.00	55.00	Exempt
	Ballroom - whole evening 6 to 11pm parties	01/04/2016	299.00	299.00	Exempt
	Ballroom - whole evening 6 to 11pm concerts	01/04/2016	239.00	239.00	Exempt
	Ballroom - (all day) Wedding rate	01/04/2016	465.00	465.00	Exempt
	Ballroom - (all day) Wedding rate including setting up charge previous evening	01/04/2016	770.00	770.00	Exempt
	Use of ballroom kitchen per day	01/04/2016	55.00	55.00	Exempt
	<u>Meeting rooms (per hour)</u>				
	Newton room	01/04/2016	27.50	27.50	Exempt
	Studio 4	01/04/2016	22.50	22.50	Exempt
5	Bourne Corn Exchange				
	<u>Casually let rooms</u>				
	Main hall - hourly rate	01/04/2016	36.55	36.55	Exempt
	Main hall - Friday or Saturday whole evening 6pm-12pm incl prem rate	01/04/2016	271.00	271.00	Exempt
	Main hall - (all day) 9am to 12pm excluding kitchen	01/04/2016	426.30	426.30	Exempt
	Kitchen hire (use of kitchen area excluding equip)*	01/04/2016	64.95	64.95	Exempt
	Kitchen hire (full use of kitchen and equipment including crockery and cutlery etc)*	01/04/2016	121.80	121.80	Exempt
	Room set up or clear down (as per hourly rate or part thereof)	01/04/2016	36.55	36.55	Exempt
	Room set up or clear down after midnight (as per hourly rate or part thereof)	01/04/2016	51.75	51.75	Exempt
6	Stamford Arts Centre				
	<u>Casually let rooms (per hour)</u>				
	Ballroom - hourly day rate up to 6pm	01/04/2016	33.50	33.50	Exempt
	Ballroom - hourly evening rate 6 to 11pm - meetings & workshops	01/04/2016	55.00	55.00	Exempt
	Ballroom - whole evening 6 to 11pm - parties	01/04/2016	455.00	455.00	Exempt
	Ballroom - whole evening 6 to 11pm - concerts	01/04/2016	343.00	343.00	Exempt
	Function ballroom/Blue room - all day wedding rate	01/04/2016	837.00	837.00	Exempt
	Function ballroom/Blue room - wedding rate including setting up charge previous evening	01/04/2016	1243.00	1243.00	Exempt
	<u>Meeting rooms - per hour</u>				
	Blue Room/Rehearsal evening	01/04/2016	22.50	22.50	Exempt
	Blue Room/Rehearsal daytime	01/04/2016	17.50	17.50	Exempt
	Ireson/Burley/Exeter Room evening	01/04/2016	16.50	16.50	Exempt
	Ireson/Burley/Exeter Room daytime	01/04/2016	14.50	14.50	Exempt
	Additional cleaning for social functions	01/04/2016	60.00	60.00	Included
	*access to kitchen up to 4 hours prior to event start time, additional earlier access will incur additional hourly rate of £10				
Performers Right Society charges may be applicable in addition to the above rates					
Room Hire					
Meeting rooms and function halls may be available for hire at each venue, prices from £10 per hour off peak. Additional meeting rooms may be available at the main Council offices Grantham. Information available upon request.					

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
1	<u>Green Waste</u>				
	Delivery of Green bin (or bins to same address)	01/04/2012	10.00	10.00	O/Scope
	Provision of green bin (all new or additional bins)	01/04/2010	26.00	26.00	O/Scope
	Annual collection charge (first bin) - Paid by cash/chq/card	01/04/2016	33.00	33.00	O/Scope
	Annual collection charge (first bin) - Paid by direct debit	01/04/2016	30.00	30.00	O/Scope
	Annual collection charge (each subsequent bin) - paid by cash/chq/card	01/04/2016	16.50	16.50	O/Scope
	Annual collection charge (each subsequent bin) - paid by direct debit	01/04/2016	15.00	15.00	O/Scope
2	<u>Other street care charges</u>				
	Delivery of bin (or bins to the same address)	01/04/2016	10.00	10.00	O/Scope
	Additional Silver recycling bin	01/04/2010	26.00	26.00	O/Scope
	Additional clear recycling sacks (pack of 15)	01/04/2010	1.25	1.25	O/Scope
	Replacement of damaged 240 ltr wheelie bins*	01/04/2010	26.00	26.00	O/Scope
	Replacement of damaged 140 ltr wheelie bins*	01/04/2016	15.00	15.00	O/Scope
	Replacement of damaged 180 ltr wheelie bins*	01/04/2016	17.00	17.00	O/Scope
	Replacement of damaged wheels and axles*	01/04/2010	20.00	20.00	O/Scope
	Replacement of bin lid pegs*	01/04/2010	5.00	5.00	O/Scope
3	<u>Additional bins for Landlords (subject to qualifying criteria)</u>				
	Delivery of bin (or bins to the same address)	01/04/2016	10.00	10.00	O/Scope
	240 ltr bin	01/04/2016	26.00	26.00	O/Scope
	360 ltr bin	01/04/2016	49.00	49.00	O/Scope
	660 ltr bin	01/04/2016	116.00	116.00	O/Scope
	1100 ltr bin	01/04/2016	149.00	149.00	O/Scope
4	<u>Replacement (additional capacity) bins for Families (subject to qualifying criteria)</u>				
	Delivery of bin (or bins to the same address)	01/04/2016	10.00	10.00	O/Scope
	360 ltr bin	01/04/2016	49.00	49.00	O/Scope
	660 ltr bin	01/04/2016	116.00	116.00	O/Scope
	1100 ltr bin	01/04/2016	149.00	149.00	O/Scope
5	<u>Developers charge for new developments</u>				
	Delivery of bin (or bins to the same address)	01/04/2016	10.00	10.00	O/Scope
	Set of bins (1 black 240 ltr & 1 silver 240 ltr)	01/04/2016	52.00	52.00	O/Scope
6	<u>Domestic refuse collection</u>				
	Bulk household items - first item	01/04/2015	12.00	12.00	O/Scope
	- each additional item	01/04/2015	6.00	6.00	O/Scope
	White Goods collection	01/04/2015	12.00	12.00	O/Scope
	Piano collection	01/04/2015	50.00	50.00	O/Scope
	Ad Hoc Bulky collections (non standard items) - to be assessed by Supervisor, charged appropriately				
7	Private street cleansing	01/04/2010	Based on cost recovery		
8	Commercial waste collections (including bulky items) - please contact us by email; waste@southkesteven.gov.uk for a quotation	01/04/2016			
	*Where bins have been damaged by the resident				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	MOT Testing				
1	<u>Classes 1 and 2</u>				
	Motorcycles	01/04/2010	29.65	29.65	O/Scope
	Motorcycles with sidecar	01/04/2010	37.80	37.80	O/Scope
2	<u>Class 4</u>				
	Cars (up to 8 passenger seats) and motor caravans	01/04/2010	54.85	54.85	O/Scope
	Quads (max unladen weight 400kg - for goods vehicles 550kg and max net power 15kw)	01/04/2010	54.85	54.85	O/Scope
	Dual purpose vehicles	01/04/2010	54.85	54.85	O/Scope
	Private hire vehicles and PSVs (up to 8 seats)	01/04/2010	54.85	54.85	O/Scope
	Goods vehicles (up to 3,000 kg DGW)	01/04/2010	54.85	54.85	O/Scope
	Ambulances and Taxis (Taxis and private hire vehicles may be subject to additional local requirements)	01/04/2010	54.85	54.85	O/Scope
	Private passenger vehicles and ambulances (9-12 Passenger Seats)	01/04/2010	57.30	57.30	O/Scope
3	<u>Class 7</u>				
	Goods vehicles (over 3,000kg up to 3,500kg DGW)	01/04/2010	58.60	58.60	O/Scope
	NOTES				
	These are the maximum fees chargeable in accordance with Vehicle and Operator Standards Agency				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	ENVIRONMENTAL HEALTH				
1	<u>Premise/Business registration fees</u>				
	Acupuncture	01/04/2017	137.00	139.00	O/Scope
	Tattooing	01/04/2017	137.00	139.00	O/Scope
	Electrolysis	01/04/2017	137.00	139.00	O/Scope
	Cosmetic piercing	01/04/2017	137.00	139.00	O/Scope
	Semi permanent skin colouring	01/04/2017	137.00	139.00	O/Scope
	Additional activities (eg cosmetic piercing and tattooing) per activity	01/04/2017	68.00	69.00	O/Scope
	Amendment or replacement certificate	01/04/2017	21.50	21.80	O/Scope
2	<u>Personal registration fees (Per activity)</u>				
	Acupuncture	01/04/2017	68.00	69.00	O/Scope
	Tattooing	01/04/2017	68.00	69.00	O/Scope
	Electrolysis	01/04/2017	68.00	69.00	O/Scope
	Cosmetic piercing	01/04/2017	68.00	69.00	O/Scope
	Semi permanent skin colouring	01/04/2017	68.00	69.00	O/Scope
	Amendment or replacement certificate	01/04/2017	21.50	21.80	O/Scope
3	<u>Unsound food</u>				
	Voluntary surrender certificate	01/04/2017	37.50	38.00	Included
4	<u>Frozen food exports</u>				
	Inspection and certification	01/04/2017	75.00	76.00	Included
	Certification only	01/04/2017	27.50	27.90	Included
5	<u>Control of dogs</u>				
	Collecting and detaining stray dogs (statutory fine)	01/04/1996	25.00	25.00	O/Scope
	Handling, Kenneling & Administration	01/04/2017	35.00	35.50	O/Scope
	Kennelling per day or part of	01/04/2017	16.25	16.50	O/Scope
6	<u>Scrap Metal</u>				
	Dealer initial licence - 3 year licence Part A	01/04/2017	564.00	193.00	O/Scope
	Dealer initial licence - 3 year licence Part B	01/04/2017	N/A	379.00	O/Scope
	Collector initial licence	01/04/2017	147.00	149.00	O/Scope
	Dealer licence renewal - Part A	01/04/2017	534.00	163.00	O/Scope
	Dealer licence renewal - Part B	01/04/2017	N/A	379.00	O/Scope
	Collector licence renewal	01/04/2017	117.00	118.70	O/Scope
	Licence name change *	01/04/2017	20.00	20.30	O/Scope
	Copy of a licence	01/04/2017	11.00	11.10	O/Scope
	<i>* per individual</i>				
7	<u>Caravan Sites & Park Homes</u>				
	Application for a new site Licence - Fixed cost	01/04/2017	377.00	382.60	O/Scope
	Transfer/amendments of up to 2 Licence conditions	01/04/2017	155.00	157.30	O/Scope
	Significant amendments involving a site visit	01/04/2017	223.00	226.30	O/Scope
	Annual Fee - per pitch	01/04/2017	10.00	10.10	O/Scope
	Enforcement - Based on a hourly rate	01/04/2017	Variable	Variable	O/Scope
	Deposit of site rules	01/04/2017	54.00	54.80	O/Scope

NB Relevant fees as per the Provision of Services Regulations 2009 are now broken down into Part A and Part B.
Part A is payable upon application, Part B is payable upon grant of license

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	ENVIRONMENTAL HEALTH				
8	ENQUIRIES IN CONNECTION WITH CONTAMINATED LAND				
	Enquiries	01/04/2017	121.00	122.80	O/Scope
	Private sector housing charges	01/04/2012	Hourly Rate	Hourly Rate	O/Scope
	Immigration inspections	01/04/2012	100.00	100.00	O/Scope
9	HOUSES OF MULTIPLE OCCUPATION				
	Initial/New Licence	01/04/2017	453.00	459.70	O/Scope
	Renewal of licence	01/04/2017	161.00	163.40	O/Scope
10	SAMPLING OF PRIVATE WATER SUPPLIES INTENDED FOR HUMAN CONSUMPTION				
	Risk Assessment (each assessment) maximum fee	01/04/2016	500.00	500.00	O/Scope
	Sampling (each visit) maximum fee	01/04/2016	100.00	100.00	O/Scope
	<u>Investigation (each visit) maximum fee</u>	01/04/2016	100.00	100.00	O/Scope
	Grant of authorisation (each authorisation) max fee	01/04/2016	100.00	100.00	O/Scope
	Analysing sample:				
	<u>Taken under Reg 10 (domestic) maximum fee</u>	01/04/2016	25.00	25.00	O/Scope
	Taken during check monitoring (commercial) max fee	01/04/2016	100.00	100.00	O/Scope
	Taken during audit monitoring maximum fee	01/04/2016	500.00	500.00	O/Scope
11	SMOKE FREE FIXED PENALTY NOTICES				
	Smoking in smoke free designated premises, place, vehicle	01/04/2016	50.00	50.00	O/Scope
	If paid within 15 days of issue	01/04/2016	30.00	30.00	O/Scope
	Failing to display smoke free signage as per law	01/04/2016	200.00	200.00	O/Scope
	If paid within 15 days of issue	01/04/2016	150.00	150.00	O/Scope
12	SMOKE AND CARBON MONOXIDE ALARMS FOR RELEVANT LANDLORDS				
	Full cost recovery plus penalty charge for failure to comply	01/04/2016	£700 - £4500	£700 - £4500	O/Scope
	(Maximum penalty allowed by legislation £5,000)				
13	LETTING AGENTS REDRESS SCHEME				
	Penalty for failure to comply	01/04/2017	N/A	5000.00	O/Scope
	(Maximum penalty allowed by legislation £5,000 should be considered the norm and a lower fine should only be charged if there are extenuating circumstances considered on a case by case basis)				

	Detail	Effective Date	2017/18	2017/18	2017/18	VAT
LAPPC Permits for Part B Installations, Mobile Plant and Solvent Emissions Activities						
Application Fees						
1	Standard Process (includes solvent emission activities)	01/04/2010	1579.00			O/Scope
	Standard Processes additional fee for operating without a permit	01/04/2010	1137.00			O/Scope
	PVRI, SWOBs and Dry Cleaners	01/04/2010	148.00			O/Scope
	PVR I & II combined	01/04/2010	246.00			O/Scope
	Vehicle refinishers (VRs) and other reduced fees activities	01/04/2010	346.00			O/Scope
	Reduced fee activities: Additional fee for operating without a permit	01/04/2010	68.00			
	Mobile Plant (not using simplified permits)	01/04/2010	1579.00			O/Scope
	- for the third to seventh application	01/04/2010	943.00			O/Scope
	- for the eighth and subsequent applications	01/04/2010	477.00			O/Scope
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts					
2	Substantial changes to permits					O/Scope
	Standard Process	01/04/2010	1005.00			
	Standard Process where the substantial change results in a new PPC activity	01/04/2010	1579.00			O/Scope
	Reduced Fee Activities	01/04/2010	98.00			O/Scope
3	Transfer and Surrender					O/Scope
	Transfer of a permit - Standard Process	01/04/2010	162.00			O/Scope
	New operator at low risk reduced fee activity (extra one off subsistence charge)	01/04/2014	75.00			O/Scope
	Partial transfer of a standard permit	01/04/2010	476.00			O/Scope
	Reduced Fee Activities: Partial Transfer	01/04/2010	45.00			O/Scope
	Reduced Fee Activities: Transfer	01/04/2014	0.00			O/Scope
4	Temporary transfer for mobiles					
	First transfer	01/04/2010	51.00			O/Scope
	Repeat following enforcement or warning	01/04/2010	51.00			O/Scope
5	Annual Subsistence Charge					
	Standard Process - LOW	01/04/2010	739.00	(+99.00)*		O/Scope
	Standard Process - MEDIUM	01/04/2010	1111.00	(+149.00)*		O/Scope
	Standard Process - HIGH	01/04/2010	1672.00	(+198.00)*		O/Scope
	* The additional amount in brackets must be charged where a permit is for a combined Part B and waste installation					
			LOW	MED	HIGH	
	PVRI, SWOBs and Dry Cleaners	01/04/2010	76.00	151.00	227.00	O/Scope
	PVR I & II combined	01/04/2010	108.00	216.00	326.00	O/Scope
	Vehicle refinishers and other Reduced Fees	01/04/2010	218.00	349.00	524.00	O/Scope
	Mobile Plant for the first and second permits	01/04/2010	618.00	989.00	1484.00	O/Scope
	for the third to seventh permits	01/04/2014	368.00	590.00	884.00	O/Scope
	for the eighth and subsequent permits	01/04/2014	189.00	302.00	453.00	O/Scope
	Late Payment Fee (8 weeks from date of invoice)	01/04/2010	50.00			O/Scope
	* Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above annual subsistence amounts					

NOTES

The above fees are those currently imposed by DEFRA, a full copy of which can be viewed on their website

www.gov.uk

NB As of 23 January 2017, DEFRA have not confirmed any increase to these charges

	Detail	Effective Date	2017/18 £	2017/18 £	2017/18 £	2017/18 £	VAT
6	LAPPC mobile plant charges (not using simplified permit)		Application fee	LOW	MED	HIGH	
	number of permits						
	1	01/04/2012	1579.00	618.00	989.00	1484.00	O/Scope
	2	01/04/2012	1579.00	618.00	989.00	1484.00	O/Scope
	3	01/04/2012	943.00	368.00	590.00	884.00	O/Scope
	4	01/04/2012	943.00	368.00	590.00	884.00	O/Scope
	5	01/04/2012	943.00	368.00	590.00	884.00	O/Scope
	6	01/04/2012	943.00	368.00	590.00	884.00	O/Scope
	7	01/04/2012	943.00	368.00	590.00	884.00	O/Scope
8 and over	01/04/2012	477.00	189.00	302.00	453.00	O/Scope	
7	LA-IPPC (Local Authority Element)						
	Application	01/04/2010	3218.00				O/Scope
	additional fee for operating without a permit	01/04/2010	1137.00				O/Scope
	Annual subsistence LOW	01/04/2010	1384.00				O/Scope
	Annual subsistence MEDIUM	01/04/2010	1541.00				O/Scope
	Annual subsistence HIGH	01/04/2010	2233.00				O/Scope
	Late Payment Fee	01/04/2010	50.00				O/Scope
	Substantial variation	01/04/2010	1309.00				O/Scope
	Transfer	01/04/2010	225.00				O/Scope
	Partial transfer	01/04/2010	668.00				O/Scope
Surrender	01/04/2010	668.00				O/Scope	
	*Additional fee for payment of subsistence fees for LAPPC and LAIPPC by quarterly installments	01/04/2010	36.00				O/Scope

NOTES

The above fees are those currently imposed by DEFRA, a full copy of which can be viewed on their website

www.defra.gov.uk

NB As of 23 January 2017, DEFRA have not confirmed any increase to these charges

* Subsistence charges can be paid in four equal quarterly Installments paid on 1 April, 1 July, 1 October and 1 January. Where paid quarterly the amount payable to the authority will increase by £36

	Detail	Effective Date	2016/17 £	2017/18 total fee	VAT
	LICENCES				
1	<u>Hackney Carriage and Private Hire</u>				
	Driver's licence - 3 Year - Standard Licence Period	01/04/2017	236.40	239.90	O/Scope
	Driver's licence - annual (conditions apply)	01/04/2017	86.40	87.60	O/Scope
	Dual licence - supplementary charge	01/04/2017	13.40	13.60	O/Scope
	Driver's badge - replacement	01/04/2017	12.90	13.00	O/Scope
	Lost plate replacement	01/04/2017	38.70	39.20	Included
	Replacement licence certificate	01/04/2017	10.75	10.90	O/Scope
	Replacement bracket	01/04/2017	N/A	10.00	Included
	Replacement of internal vehicle plate	01/04/2017	5.40	5.50	O/Scope
	Transfer of vehicle ownership	01/04/2017	24.80	25.10	O/Scope
	Knowledge test (initial and retest)	01/04/2017	40.60	41.20	O/Scope
	Private Hire Operator Licence - 5 Year	01/04/2017	140.40	142.50	O/Scope
	Change of registration number ie cherished number plates	01/04/2017	N/A	55.70	O/Scope
2	<u>Annual vehicle licence</u>				
	Private Hire	01/04/2017	203.00	206.00	O/Scope
	Hackney Carriage	01/04/2017	221.40	224.70	O/Scope
	*20% reduction for LPG/Hybrid/Wheelchair vehicles: Private Hire	01/04/2017	182.70	164.80	O/Scope
	*20% reduction for LPG/Hybrid/Wheelchair vehicles: Hackney	01/04/2017	199.30	179.70	O/Scope
	Exemption from displaying Private Hire plate	01/04/2017	30.00	30.40	O/Scope
	Exemption from displaying Private Hire plate (renewal fee)	01/04/2017	20.00	20.30	O/Scope
3	<u>Refund for unexpired days due to change of vehicle</u>		Daily	Daily	
	Private Hire	01/04/2017	0.56	0.57	O/Scope
	Hackney Carriage	01/04/2017	0.61	0.62	O/Scope
4	<u>One-off admin charge in respect of refund</u>				
	Hackney Carriage	01/04/2014	25.00	25.00	O/Scope
	Private Hire	01/04/2014	25.00	25.00	O/Scope
5	<u>Animal Licences</u>				
	Pre application/Licence variation inspections (where applicable)	01/04/2017	60.00	60.90	O/Scope
	Dog Boarding - Part A	01/04/2017	104.50	81.00	O/Scope
	Dog Boarding - Part B	01/04/2017	N/A	25.00	O/Scope
	Cat Boarding - Part A	01/04/2017	104.50	81.00	O/Scope
	Cat Boarding - Part B	01/04/2017	N/A	25.00	O/Scope
	Dual Dog and Cat Boarding - Part A	01/04/2017	143.00	120.10	O/Scope
	Dual Dog and Cat Boarding - Part B	01/04/2017	N/A	25.00	O/Scope
	Dog Day Care - Part A	01/04/2017	104.50	81.00	O/Scope
	Dog Day Care - Part B	01/04/2017	N/A	25.00	O/Scope
	Home Boarding - Part A	01/04/2017	90.00	81.00	O/Scope
	Home Boarding - Part B	01/04/2017	N/A	10.30	O/Scope
	Dog Breeding Establishments Part A	01/04/2017	104.50	81.00	O/Scope
	Dog Breeding Establishments Part B	01/04/2017	N/A	25.00	O/Scope
	Pet Shops - Part A	01/04/2017	104.50	81.00	O/Scope
	Pet Shops - Part B	01/04/2017	N/A	25.00	O/Scope
	Riding Establishments Part A	01/04/2017	104.50	81.00	O/Scope
	Riding Establishments Part B	01/04/2017	N/A	25.00	O/Scope
	Dangerous Wild Animals	01/04/2017	104.50	106.00	O/Scope
6	<u>Zoo Licences</u>				
	New Application (4 year) - excludes vets fees - Part A	01/04/2017	N/A	380.00	O/Scope
	New Application (4 year) - excludes vets fees - Part B	01/04/2017	N/A	100.00	O/Scope
	Renewal (6 year) - excludes vets fees - Part A	01/04/2017	N/A	400.00	O/Scope
	Renewal (6 year) - excludes vets fees - Part B	01/04/2017	N/A	200.00	O/Scope
	Transfer of Licence	01/04/2017	N/A	60.00	O/Scope
7	<u>Sex Establishments</u>				
	New Application/Renewal - Part A	01/04/2017	1572.00	1475.00	O/Scope
	New Application/Renewal - Part B	01/04/2017	N/A	120.00	O/Scope
8	<u>Street Trading</u>				
	Stamford Pedestrian Precinct Per Day	01/04/2015	23.00	23.00	O/Scope
	Other Locations per day from	01/04/2015	18.50	18.50	O/Scope
	Other Locations- 4hrs or less per day	01/04/2017	N/A	10.00	O/Scope
	Private Land per day	01/04/2016	10.00	10.00	O/Scope

NB Relevant fees as per the Provision of Services Regulations 2009 are now broken down into Part A and Part B.
Part A is payable upon application, Part B is payable upon grant of license

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	ALCOHOL LICENSING				
1	Licensed Premises				
	Grant of Premises Licence or Club Premises Certificate				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	100.00	100.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	190.00	190.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	315.00	315.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	450.00	450.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	635.00	635.00	O/Scope
2	Variation of Premises Licence or Club Premises Certificate				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	100.00	100.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	190.00	190.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	315.00	315.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	450.00	450.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	635.00	635.00	O/Scope
	Minor Variation	30/06/2009	89.00	89.00	O/Scope
3	Annual Fee for Premises Licence or Club Premises Certificate				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	70.00	70.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	180.00	180.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	295.00	295.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	320.00	320.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	350.00	350.00	O/Scope
4	Grant of Premises Licence where alcohol is primary use				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	100.00	100.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	190.00	190.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	315.00	315.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	900.00	900.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	1905.00	1905.00	O/Scope
5	Annual Fee for Premises Licence where alcohol is primary use				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	70.00	70.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	180.00	180.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	295.00	295.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	640.00	640.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	1050.00	1050.00	O/Scope

Fees set by government

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	ALCOHOL LICENSING				
6	Grant of Premises Licence or Club Premises Certificate				
	Number of Persons				
	5,000 to 9,999	24/11/2005	1000.00	1000.00	O/Scope
	10,000 to 14,999	24/11/2005	2000.00	2000.00	O/Scope
	15,000 to 19,999	24/11/2005	4000.00	4000.00	O/Scope
	20,000 to 29,999	24/11/2005	8000.00	8000.00	O/Scope
	30,000 to 39,999	24/11/2005	16000.00	16000.00	O/Scope
	40,000 to 49,999	24/11/2005	24000.00	24000.00	O/Scope
	50,000 to 59,999	24/11/2005	32000.00	32000.00	O/Scope
	60,000 to 69,999	24/11/2005	40000.00	40000.00	O/Scope
	70,000 to 79,999	24/11/2005	48000.00	48000.00	O/Scope
	80,000 to 89,999	24/11/2005	56000.00	56000.00	O/Scope
	90,000 and over	24/11/2005	64000.00	64000.00	O/Scope
7	Annual Fee - Number of Persons				
	5,000 to 9,999	24/11/2005	500.00	500.00	O/Scope
	10,000 to 14,999	24/11/2005	1000.00	1000.00	O/Scope
	15,000 to 19,999	24/11/2005	2000.00	2000.00	O/Scope
	20,000 to 29,999	24/11/2005	4000.00	4000.00	O/Scope
	30,000 to 39,999	24/11/2005	8000.00	8000.00	O/Scope
	40,000 to 49,999	24/11/2005	12000.00	12000.00	O/Scope
	50,000 to 59,999	24/11/2005	16000.00	16000.00	O/Scope
	60,000 to 69,999	24/11/2005	20000.00	20000.00	O/Scope
	70,000 to 79,999	24/11/2005	24000.00	24000.00	O/Scope
	80,000 to 89,999	24/11/2005	28000.00	28000.00	O/Scope
	90,000 and over	24/11/2005	32000.00	32000.00	O/Scope

Fees set by government

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	ALCOHOL LICENSING				
8	<u>Other Charges - Licensing Act 2003</u>				
	Personal Licence (Grant/ renewal)	24/11/2005	37.00	37.00	O/Scope
	Theft, loss etc of a personal licence	24/11/2005	10.50	10.50	O/Scope
	Duty to notify change of name or address	24/11/2005	10.50	10.50	O/Scope
	Temporary Event Notice	24/11/2005	21.00	21.00	O/Scope
	Theft, loss etc of a Temporary Event Notice	24/11/2005	10.50	10.50	O/Scope
	Theft, loss etc of a premises licence or summary	24/11/2005	10.50	10.50	O/Scope
	Application for a provisional statement where premises being built etc	24/11/2005	315.00	315.00	O/Scope
	Notification of change of name or address	24/11/2005	10.50	10.50	O/Scope
	Application to vary licence to specify individual as DPS	24/11/2005	23.00	23.00	O/Scope
	Transfer of premises licence	24/11/2005	23.00	23.00	O/Scope
	Interim authority notice following death etc of licence holder	24/11/2005	23.00	23.00	O/Scope
	Theft, loss etc of certificate of summary	24/11/2005	10.50	10.50	O/Scope
	Notification of change of name or alteration of rules of club	24/11/2005	10.50	10.50	O/Scope
	Change of relevant registered address of club	24/11/2005	10.50	10.50	O/Scope
	Right of freeholder etc to be notified of licensing matters	24/11/2005	21.00	21.00	O/Scope
Fees set by government					

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	GAMBLING LICENSING				
1	<u>Bingo Premises Licence</u>				
	Application Fee for Provisional Status	01/04/2017	696.00	706.00	O/Scope
	Licence for Provisional Statement Premises	01/04/2017	463.00	469.00	O/Scope
	Application Fee New Premises	01/04/2017	734.00	745.00	O/Scope
	Annual Fee	01/04/2017	490.00	497.00	O/Scope
	Variation of Licence	01/04/2017	669.00	679.00	O/Scope
	Transfer Fee	01/04/2017	560.00	568.00	O/Scope
	Application for Reinstatement	01/04/2017	560.00	568.00	O/Scope
2	<u>Adult Gaming Centre</u>				
	Application Fee for Provisional Status	01/04/2017	641.00	650.00	O/Scope
	Licence for Provisional Statement Premises	01/04/2017	410.00	416.00	O/Scope
	Application Fee New Premises	01/04/2017	669.00	679.00	O/Scope
	Annual Fee	01/04/2017	431.00	437.00	O/Scope
	Variation of Licence	01/04/2017	620.00	629.00	O/Scope
	Transfer Fee	01/04/2017	501.00	508.00	O/Scope
	Application for Reinstatement	01/04/2017	501.00	508.00	O/Scope
3	<u>Family Entertainment Centre</u>				
	Application Fee for Provisional Status	01/04/2017	641.00	650.00	O/Scope
	Licence for Provisional Statement Premises	01/04/2017	410.00	416.00	O/Scope
	Application Fee New Premises	01/04/2017	669.00	679.00	O/Scope
	Annual Fee	01/04/2017	431.00	437.00	O/Scope
	Variation of Licence	01/04/2017	620.00	629.00	O/Scope
	Transfer Fee	01/04/2017	501.00	508.00	O/Scope
	Application for Reinstatement	01/04/2017	501.00	508.00	O/Scope
4	<u>Betting Premises</u>				
	Application Fee for Provisional Status	01/04/2017	641.00	650.00	O/Scope
	Licence for Provisional Statement Premises	01/04/2017	410.00	416.00	O/Scope
	Application Fee New Premises	01/04/2017	669.00	679.00	O/Scope
	Annual Fee	01/04/2017	431.00	437.00	O/Scope
	Variation of Licence	01/04/2017	620.00	629.00	O/Scope
	Transfer Fee	01/04/2017	501.00	508.00	O/Scope
	Application for Reinstatement	01/04/2017	501.00	508.00	O/Scope
5	<u>Miscellaneous</u>				
	Change of Circumstances	01/04/2017	51.00	51.70	O/Scope
	Fee for copy of licence	01/04/2017	25.00	25.30	O/Scope

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	GAMBLING LICENSING				
6	<u>Unlicensed Family Entertainment Centres (10 year duration)</u>				
	Gaming Machine Permit (no annual fee)	31/01/2007	300.00	300.00	O/Scope
	Renewal	31/01/2007	300.00	300.00	O/Scope
	Change of name	31/01/2007	25.00	25.00	O/Scope
	Copy of Permit	31/01/2007	15.00	15.00	O/Scope
	Prize Gaming Permit (no annual fee)	31/01/2007	300.00	300.00	O/Scope
	Renewal	31/01/2007	300.00	300.00	O/Scope
	Change of name	31/01/2007	25.00	25.00	O/Scope
	Copy of Permit	31/01/2007	15.00	15.00	O/Scope
7	<u>Club Gaming Permit & Club Machine Permit (10 years duration)</u>				
	New	31/01/2007	200.00	200.00	O/Scope
	Renewal	31/01/2007	200.00	200.00	O/Scope
	Annual Fee	31/01/2007	50.00	50.00	O/Scope
	Variation	31/01/2007	100.00	100.00	O/Scope
	Copy of Permit	31/01/2007	15.00	15.00	O/Scope
8	<u>Gaming Machines</u>				
	2 or less - One off fee	31/01/2007	50.00	50.00	O/Scope
	3 or more machines plus annual fee below	31/01/2007	150.00	150.00	O/Scope
	Transfer	31/01/2007	25.00	25.00	O/Scope
	Variation	31/01/2007	100.00	100.00	O/Scope
	Change of name on a Gaming Permit (more than 2 machines)	31/01/2007	25.00	25.00	O/Scope
	Copy of Gaming Machine Permit (more than 2 machines)	31/01/2007	15.00	15.00	O/Scope
	Annual Fee	31/01/2007	50.00	50.00	O/Scope
9	<u>Small Lotteries</u>				
	Registration	01/09/2007	40.00	40.00	O/Scope
	Renewal	01/09/2007	20.00	20.00	O/Scope

Fees set by government

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	NEIGHBOURHOODS				
1	Fixed Penalty Notice - Dog Control Offences	01/04/2017	75.00	80.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	60.00	O/Scope
2	Fixed Penalty Notice - Community Protection Notice	01/04/2017	75.00	80.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	60.00	O/Scope
3	Fixed Penalty Notice - Public Space Protection Order	01/04/2017	75.00	80.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	60.00	O/Scope
4	Fixed Penalty Notice - Domestic Waste Offence	01/04/2017	75.00	80.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	60.00	O/Scope
5	Fixed Penalty Notice - Commercial Waste Offence	01/04/2017	N/A	110.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	75.00	O/Scope
6	Fixed Penalty Notice - Waste Transfer Offence	01/04/2017	N/A	300.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	210.00	O/Scope
7	Fixed Penalty Notice - Littering	01/04/2017	75.00	80.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	60.00	O/Scope
8	Fixed Penalty Notice - Fly Tipping	01/04/2017	N/A	200.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	140.00	O/Scope
9	Fixed Penalty Notice - Abandoning a Vehicle	01/04/2017	N/A	200.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	140.00	O/Scope
10	Fixed Penalty Notice - Nuisance Parking	01/04/2017	N/A	100.00	O/Scope
	Fixed Penalty after discount for payment in 10 days	01/04/2017	N/A	70.00	O/Scope
11	REQUESTS FOR RELEASE OF CCTV IMAGES				
	Private Individuals	01/04/2016	10.00	10.00	O/Scope
	Legal Representative/Insurance Company	01/04/2016	50.00	50.00	O/Scope

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	OUTDOOR RECREATION				
1	<u>Pitches - Football/Rugby</u> Senior pitch letting (2 hrs), marking out and changing accommodation included				
	Full rate	01/04/2017	45.00	45.60	Included
	Concessions	01/04/2017	26.50	26.90	Included
2	<u>Junior pitch (ages 11-16) letting (2 hrs) and marking out</u>				
	Full rate	01/04/2017	20.00	20.30	Included
3	<u>Mini pitch letting (ages 8-11) (1 hr) and marking out</u>				
	Full rate	01/04/2017	12.00	12.10	Included
4	<u>Tennis Court</u> Hard Courts				
			Free	Free	Included
5	<u>Cricket</u> Per Match				
		01/04/2017	41.90	42.50	Included

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	GRANTHAM CEMETERY				
	TRADITIONAL BURIAL GROUND				
1	<u>Exclusive Right of Burial</u> (Not exceeding 50 years)				
	Standard grave space - Parishioners	01/04/2017	505.00	512.00	Exempt
2	<u>Interment</u>				
	Person aged 16 years or over - single depth	01/04/2017	515.00	522.00	Exempt
	Person aged 16 years or over - double depth	01/04/2017	577.00	585.00	Exempt
	Child below 16 years	01/04/2017	226.00	229.00	Exempt
	Each additional coffin space	01/04/2017	181.00	183.00	Exempt
3	<u>Licence for the Erection of Memorials</u>				
	Headstone (not exceeding 3 feet in height)	01/04/2017	125.00	126.00	Exempt
	Headstone (each additional 6 inches)	01/04/2017	125.00	126.00	Exempt
	Metal faced tablet	01/04/2017	86.00	87.00	Exempt
	Additional inscription	01/04/2017	48.00	48.50	Exempt
	Kerbed memorial	01/04/2017	134.00	136.00	Exempt
4	<u>Mausoleum</u>				
	Single vault mausoleum plot	01/04/2017	648.00	657.00	Exempt
5	<u>Re-Open Graves</u>				
	Interment Fee - single depth	01/04/2017	439.50	446.00	Exempt
	Interment Fee - double depth	01/04/2017	577.00	585.00	Exempt
	Interment ashed into grave	01/04/2017	150.00	152.00	Exempt
6	<u>Woodland Burial Ground</u>				
	All inclusive charge covering standard grave space, single depth interment, tree and plaque - Parishioners	01/04/2017	1157.00	1174.00	Exempt
	Please note there is a 50% additional charge for Non Parishioners (i.e. outside of Grantham boundary) on items 1- Exclusive Right of Burial, 4- Re-open Graves and 6- Woodland Burial Ground				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
LOCAL LAND CHARGE FEES					
1	Registration of a Charge on Part II of Register	01/04/2017	80.15	81.30	O/Scope
2	Filing a Definitive Certificate of Lands Tribunal	01/04/2017	3.35	3.40	O/Scope
3	Filing adjustment etc. for variation - cancellation of entry in Part II	01/04/2017	8.50	8.60	O/Scope
4	Inspection of documents filed under Rule 10	01/04/2017	3.35	3.40	O/Scope
5	Official search (including issue of certificate) - whole of register	01/04/2017	14.10	14.30	O/Scope
6	Office copy of entry in register	01/04/2017	13.00	13.20	O/Scope
7	Con 29 Part I enquiries*				
	- one parcel of land, including the revised Con 29 questions	01/04/2017	124.68	126.54	Included
	- each additional parcel	01/04/2017	18.12	18.36	Included
8	Supplementary Part II enquiries*				
	- each printed enquiry	01/04/2017	15.60	15.78	Included
	- Solicitor/Clients own enquiry	01/04/2017	19.32	19.56	Included
	- Question 22 common land	01/04/2017	19.32	19.56	Included
9	Commercial*				
	Basic search including official search and LLC1	01/04/2017	43.10	43.74	O/Scope
	Con 29R	01/04/2017	124.68	126.54	Included
10	Expedited Search - 3 Day Turnaround	01/04/2017	32.40	32.80	O/Scope
CON 29R UNREFINED DATA CHARGES*					
11	Building Regulations Q1.1 (F to H)	01/01/2017	4.80	4.80	Included
12	Nearby Railway Schemes Q3.5	01/01/2017	1.20	1.20	Included
13	Outstanding Notices Q3.7 (A-D & F)	01/01/2017	3.24	3.24	Included
14	Contravention of Building Regulations	01/01/2017	0.84	0.84	Included
15	Notices, Orders, Directions and Proceedings under Planning Acts Q3.9 (A-N)	01/01/2017	5.28	5.28	Included
16	Conservation Area Q3.10 (B)	01/01/2017	1.14	1.14	Included
17	Compulsory Purchase Q3.11	01/01/2017	1.44	1.44	Included
18	Contaminated Land Q3.12 (Bi & C)	01/01/2017	10.68	10.68	Included
*HMRC guidance is that from 1st January 2017, Local Authorities must account for standard rate VAT on their supplies of CON29 search services.					

A. OUTLINE APPLICATION (residential, commercial and agricultural)	
1. Where the site area does not exceed 2.5 ha	£385 for each 0.1 ha (or part thereof) of site area
2. Where the site area exceeds 2.5 ha	£9527 and an additional £1115 for each 0.1 ha (or part thereof) in excess of 2.5 ha up to a maximum of £125000
B. FULL APPLICATIONS AND RESERVED MATTERS	
1. Extensions or alterations to a dwelling and works within the curtailage, eg domestic outbuildings, garages, fences, walls etc	£172 per dwelling (where the application relates to two or more dwelling houses, £339).
2. Erection of new dwellings (a) 50 or fewer (b) 51 or more	£385 for each dwelling £19049 and an additional £115 for each dwelling in excess of 50, up to a maximum of £250000
3. Erection of buildings other than dwellings, agricultural buildings, glasshouses, or plant and machinery	(a) Where no floor space is to be created, or works not creating more than 40sqm of additional floor space £195 (b) Works creating more than 40sqm but not exceeding 75sqm of additional floor space £385 (c) Works creating more than 75sqm but not exceeding 3750sqm of additional floor space £385 for each 75sqm of that area (or part thereof) (d) Works creating more than 3750sqm of additional floor space £19049 and an additional £115 for each 75sqm (or part thereof) in excess of 3750sqm up to a maximum of £250000
4. Erection, on land for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in section 5 below).	(a) Where gross floor space created does not exceed 465sqm. £80 (b) Where floor space created is between 465sqm and 540sqm. £385 (c) Where floor space created is between 540sqm and 4215sqm. £385 for the first 540sqm and an additional £385 for each 75sqm (or part thereof) in excess of 540sqm. (d) Where the floor space created exceeds 4215sqm. £19049 and an additional £115 for each 75sqm (or part thereof) in excess of 4215 sqm up to a maximum £250000
5. Erection of glasshouses on land used for the purposes of agriculture.	(a) Works creating floor space not exceeding 465sqm £80. (b) Works creating floor space exceeding 465sqm £2,150
6. The construction of car parks, service roads and other means of access on land used for the purpose of a single undertaking, where the development is required for a purpose incidental to the existing use of land.	£195
7. The erection, alteration or replacement of plant machinery	(a) Where the site area does not exceed 5 ha, £385 for each 0.1ha (or part thereof) of the site area (b) Where the site area exceeds 5ha, £19049 and an additional £115 for each 0.1ha (or part thereof) in excess of 5ha, up to a max of £250000
8. The carrying out of any operations associated with exploratory drilling for oil or natural gas.	(a) Where the site area does not exceed 7.5ha, £385 for each 0.1ha (or part thereof) of the site area. (b) Where the site area exceeds 7.5 ha, £28750 and an additional £115 for each 0.1ha (or part thereof) in excess of 7.5ha, up to a maximum of £250000.
* Set by Government	

C. CHANGES OF USE (land and buildings)	
1. Change of use or subdivision of an existing single dwelling house.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £385 for each additional dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £19,049 and an additional £115 for each dwelling house in excess of 50, up to a maximum of £250,000.
2. Change of use to one or more dwelling houses of any other building.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £385 for each dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £19,049 and an additional £115 for each dwelling house in excess of 50, up to a maximum of £250,000.
3. The making of a material change in the use of a building or of land (other than a material change of use coming within any of the above categories).	£385

D. CERTIFICATE OF LAWFULNESS	
1. For existing use.	Same fee as if a planning application was being submitted.
2. For proposed use.	Half the equivalent planning fee.

E. OTHER OPERATIONS/APPLICATIONS	
1. For non-compliance with, or variation of conditions including retention of temporary buildings, continuation of temporary use etc.	£195.00
2. The carrying out of any other operations not coming in any of the above categories.	£195 for each 0.1 hectare (or part thereof) of the site area, up to maximum of £1,690.

F. ADVERTISEMENTS	
1. Relating to a business on the premises or advance signs directing the public to a business.	£110.00
2. Other advertisements.	£385.00

G. APPROVAL OF DETAILS	
1. Agricultural or forestry development.	£80.00
2. Demolition of buildings.	£80.00
3. Development by telecommunications code system operators.	£385.00

H. CONCESSIONARY FEES AND EXEMPTIONS	
1. NO FEE REQUIRED (a) Works to improve the disabled persons access to a public building or alterations to accommodate a registered disabled persons access, safety, health or comfort at that persons dwelling house. (b) Application requires because of the removal of permitted development rights by a condition, Article 4 direction or local development order. (c) Revised or fresh application for development (or advertisement) of the same character, description, site and applicant within 12 months of refusal or of the making of the earlier application if withdrawn, or within 12 months of expiry of the statutory (d) Revised or fresh application for development of the same character, description, site and applicant within 12 months of receiving permission.	
2. Applications by Parish Councils etc. (including advertisement applications)	Half the normal fee.
3. Alternative applications for one site	Highest of the fees applicable for each alternative and sum equal to half the rest.
4. Development crossing planning authority boundaries.	Only one fee paid to the authority having the larger site but calculated for the whole scheme to special ceiling.
5. Reserved matters where applicants earlier reserved matters applications have incurred total fees equaling that for a full application for the entire scheme.	£385.00

This is only a summary of scales of fees, listing only the most common types of application.

* Set by Government

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	PLANNING CHARGES				
1	<u>Charges in connection with land/property transactions</u>				
	Detailed queries on consents involving search for relevant information*	01/04/2017	27.60	28.00	Included
	Check involving site inspection**	01/04/2017	22.00	22.30	Included
	*stated charge plus relevant copying charges				
	**stated charge plus mileage plus officer hourly rates				

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	PRE-PLANNING CHARGES				
1	<u>Householders</u>				
	Charge for any pre-planning advice undertaken	01/04/2013	60.00	60.00	Included
2	<u>Non-residential changes of use including siting of caravans for sites</u>				
	Under 1 ha or buildings under 1,000 sqm (gross)	01/04/2017	193.70	196.60	Included
	of 1 ha or above or buildings under 1,000 sqm (gross)	01/04/2017	388.80	394.60	Included
3	<u>Development of dwellings</u>				
	1-9 dwellings including changes of use to residential, for 1st dwelling	01/04/2017	257.00	260.80	Included
	for each additional dwelling	01/04/2017	129.10	131.00	Included
	10-49 dwellings including changes of use to residential, for the 10th dwelling	01/04/2017	1296.00	1315.00	Included
	for each additional dwelling	01/04/2017	64.50	65.40	Included
	50 plus dwellings, including changes of use to residential, for 1st dwelling	01/04/2017	4652.70	4722.00	Included
	Residential development where number of dwellings unknown - per 0.1 hectare	01/04/2017	N/A	190.00	Included
4	<u>Non-residential development</u>				
	Where no floor space is created	01/04/2017	97.40	98.80	Included
	Up to 499 sqm floor area or 0.5 ha site area	01/04/2017	193.70	196.60	Included
	between 500 and 999 sqm floor area, or between 0.51 ha and 1.0 ha	01/04/2017	320.30	325.10	Included
	between 1,000 and 4,999 sqm floor area or between 1.1 ha and 2.0 ha	01/04/2017	648.00	657.70	Included
	between 5,000 sqm or more or 2.1 ha or more*	01/04/2017	1296.00	1315.00	Included
	*minimum fee for specified service and hourly rate thereafter				
5	<u>Others</u>				
	Variation or removal of condition	01/04/2017	97.40	98.80	Included
	Advertising	01/04/2017	97.40	98.80	Included
	Development that would require conservation area consent	01/04/2017	64.50	65.40	Included
	Non-householder works or alterations to a listed building	01/04/2017	64.50	65.40	Included
	Hazardous substances	01/04/2017	129.10	131.00	Included
	Changes of use not falling within any of the above categories	01/04/2017	N/A	190.00	Included

	Detail	Effective Date	2016/17 £	2017/18 £	VAT
	HOUSING REVENUE ACCOUNT DISCRETIONARY CHARGES				
1	<u>Community Rooms</u>				
	Residents weekly charge	01/04/2017	5.85	6.05	O/Scope
	Voluntary agencies & organisations usage				
	- up to 3 hours	01/04/2017	20.00	20.30	Exempt
	- more than 3 hours/all day	01/04/2017	30.00	30.45	Exempt
	Charitable organisations usage				
	- up to 3 hours	01/04/2017	N/A	5.00	Exempt
	- more than 3 hours/all day	01/04/2017	N/A	10.00	Exempt
2	<u>Communal Facilities</u>				
	Residents weekly charge	01/04/2017	6.73	7.00	O/Scope
3	<u>Guest Rooms</u>				
	Double Room - per night *	01/04/2017	20.00	20.30	Included
	Single Room - per night *	01/04/2017	15.00	15.20	Included
	Folding bed - per night *	01/04/2017	5.00	5.05	Included
	* 50% discount for persons over 60.				

CAPITAL PROGRAMME

Appendix D

GENERAL FUND

	Description	2016/17 Forecast Outturn £'000	2017/18 Indicative Base £'000	2017/18 Updated Base £'000	2018/19 Indicative Base £'000	2019/20 Indicative Base £'000	2020/21 Indicative Base £'000	2021/22 Indicative Base £'000
	Growth							
	Town Centre Development							
1	St Peter's Hill Redevelopment	310	-	4,530	-	-	-	-
2	Shop front scheme	130	163	130	130	130	-	-
3	Serviced Land	220	-	-	-	-	-	-
4	Property Investment Strategy	-	500	5,000	-	-	-	-
5	Local Authority Controlled Company	-	-	2,800	-	-	-	-
		660	663	12,460	130	130	-	-
	Housing							
6	Essential Home Grant Assistance	500	150	274	150	150	150	150
7	Disabled Facilities Grant	100	-	376	-	-	-	-
		600	150	650	150	150	150	150
	Culture							
	Provision for Existing Assets							
8	Grantham Council Offices - LV Panel	-	-	-	-	-	-	-
9	Meres Leisure Centre Improvements - 3G Pitch	160	-	-	-	-	-	-
10	Stamford Arts Centre - Theatre Seating	20	-	-	-	-	-	-
11	Meres Leisure Centre Equipment	12	-	-	-	-	-	-
12	Stamford Leisure Centre - Replace HWS Calorifiers	15	-	-	-	-	-	-
13	Bourne Leisure Centre - Replace HWS Calorifiers	-	40	-	-	-	-	-
14	Wyndham Park Improvement Works	-	853	358	119	-	-	-
		207	893	358	119	-	-	-
	Enviornment							
	Waste Management							
15	Street Scene Vehicle Procurement	185	161	180	525	502	825	130
16	Vehicle Replacement Programme	380	502	735	326	366	55	395
17	Pool Car Vehicles	-	-	124	128	-	-	-
18	Wheelie Bin Replacements	133	111	111	112	113	114	115
		698	774	1,150	1,091	981	994	640
	Corporate							
19	Customer Access Strategy (telephony upgrade)	28	-	-	-	-	-	-
20	Customer Relationship & Document Access Strategy	80	-	-	-	-	-	-
21	Financial System Upgrade	-	-	50	-	-	-	-
22	Sandbox Firewall	-	-	26	-	-	-	-
23	ICT Infrastructure	64	-	-	-	-	-	-
		172	-	76	-	-	-	-
24	TOTAL GENERAL FUND CAPITAL PROGRAMME	2,337	2,480	14,694	1,490	1,261	1,144	790

SUMMARY FINANCING STATEMENT

	Description	2016/17 Forecast Outturn £'000	2017/18 Indicative Base £'000	2017/18 Updated Base £'000	2018/19 Indicative Base £'000	2019/20 Indicative Base £'000	2020/21 Indicative Base £'000	2021/22 Indicative Base £'000
1	Growth	660	663	12,460	130	130	-	-
2	Housing	600	150	650	150	150	150	150
3	Culture	207	893	358	119	-	-	-
4	Environment	698	774	1,150	1,091	981	994	640
5	Corporate	172	-	76	-	-	-	-
6	TOTAL - CAPITAL PROGRAMME	2,337	2,480	14,694	1,490	1,261	1,144	790
	GENERAL FUND FINANCED BY:							
7	Supported Borrowing	-	-	-	-	-	-	-
8	Unsupported Borrowing	-	-	-	-	-	-	-
9	Specific Reserve - Capital	-	1,019	1,067	49	811	-	-
10	Specific Reserve - St Peters Hill	310	-	4,530	-	-	-	-
11	Usable Capital Receipts	698	-	66	803	-	759	405
12	Capital Grants and Contributions							
	- Disabled Facility Grant	376	-	376	-	-	-	-
	- Heritage Lottery Funding	-	768	244	177	-	-	-
13	Direct Revenue Financing							
	- Cemetery Works - SEA	5	5	5	6	-	-	-
	- Wyndham Park Fountains - SEA	5	5	5	5	-	-	-
	- Wyndham Park - SEA	-	55	60	-	-	-	-
	- Mere's Leisure Centre	160	-	-	-	-	-	-
	- S106 Monies	45	15	15	-	-	-	-
	- Transformation Reserve	80	15	-	-	-	-	-
	- ICT reserve	-	-	76	-	-	-	-
	- Shop Front Scheme	65	98	65	65	65	-	-
	- Local Priorities Reserve	93	-	7,800	-	-	-	-
	- Contribution from Revenue	500	500	385	385	385	385	385
14	TOTAL - GF CAPITAL PROGRAMME	2,337	2,480	14,694	1,490	1,261	1,144	790

GENERAL FUND RESERVES STATEMENT

	Forecast Balance as at 31 March 2016 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2017 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2018 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2019 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2020 £'000
Revenue Reserves									
Service Specific Funds	76	(76)	-	-	-	-	-	-	-
Capacity Building, Priority Setting and Service Improvement Reserve									
Events and Festivals - Gravity, Deepings & Georgian	359	(24)	335	(100)	235	(120)	115	(115)	-
Apprenticeships	100	-	100	(22)	78	(22)	56	(20)	36
Broadband infrastructure	550	-	550	-	550	-	550	0	550
Waste & Recycling Initiatives	156	-	156	-	156	-	156	0	156
Support for Corporate Reviews	53	-	53	-	53	-	53	0	53
Business Support	100	-	100	-	100	-	100	0	100
ICT investment	300	(45)	255	(96)	159	-	159	-	159
Transformation Programme	829	(80)	749	(21)	728	(22)	706	-	706
BR and CTS volatility Reserve	1,729	(135)	1,594	(663)	931	214	1,145	(339)	806
Maintenance	134	(134)	-	-	-	-	-	-	-
Economic Development & Growth	150	30	180	(60)	120	(120)	-	-	-
Tourism	50	(10)	40	-	40	-	40	-	40
Building Control	37	(37)	-	-	-	-	-	-	-
Community Based Initiatives									
Hardship & Welfare	50	-	50	-	50	-	50	-	50
Future Service Improvement Reserve	1,347	(501)	846	(47)	799	(47)	752	(49)	703
Community Fund	239	(89)	150	(90)	60	(60)	-	-	-
	6,183	(1,025)	5,158	(1,099)	4,059	(177)	3,882	(523)	3,359
Local Priorities Reserve	9,752	2,148	11,900	(4,624)	7,276	2,255	9,531	2,088	11,619
Invest to Save	358	0	358	0	358	-	358	-	358
Insurance Reserve	350	(220)	130	0	130	-	130	-	130
Pensions Reserve - Former Employees	186	32	218	(69)	149	(70)	79	(71)	8
- Current Employees	1,513	462	1,975	(101)	1,874	(727)	1,147	(847)	300
Building Control	(91)	4	(87)	6	(81)	15	(66)	23	(43)
Special Expense Areas Reserve	161	16	177	(39)	138	51	189	71	260
Total General Revenue Reserves	18,488	1,341	19,829	(5,926)	13,903	1,347	15,250	741	15,991
Government Grants Received	517	(219)	298	(62)	236	(32)	204	-	204
Working Balance	1,912	(912)	1,000	-	1,000	-	1,000	-	1,000
Total Revenue Reserves	20,917	210	21,127	(5,988)	15,139	1,315	16,454	741	17,195
Capital Reserve									
Local Authority Mortgage Scheme Reserve	200	(200)	-	-	-	-	-	-	-
General Fund Capital Reserve	2,008	(1,941)	67	(29)	38	977	1,015	(811)	204
St Peter's Hill Development	889	3,641	4,530	(4,530)	-	-	-	-	-
Useable Capital Receipts Reserve	2,540	271	2,811	749	3,560	(603)	2,957	-	2,957
Total Capital Reserves	5,637	1,771	7,408	(3,810)	3,598	374	3,972	(811)	3,161
Total General Fund Reserves	26,554	1,981	28,535	(9,798)	18,737	1,689	20,426	(70)	20,356

Treasury Management Strategy Report 2017/18

INTRODUCTION

Background

The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash flow planning to ensure that the Council can meet its capital spending obligations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses. On occasion any debt previously drawn may be restructured to meet Council risk or cost objectives.

CIPFA defines treasury management as:

"The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

Reporting Requirements

The Council is required to receive and approve, as a minimum, three main reports each year, which incorporate a variety of policies, estimates and actuals.

Prudential and treasury indicators and treasury strategy (this report) - The first, and most important report covers:

- the capital plans (including prudential indicators);
- a minimum revenue provision (MRP) policy (how residual capital expenditure is charged to revenue over time);
- the treasury management strategy (how the investments and borrowings are to be organised) including treasury indicators; and
- an investment strategy (the parameters on how investments are to be managed).

A mid year treasury management report – This will update members with the progress of the capital position, amending prudential indicators as necessary, and whether any policies require revision.

An annual treasury report – This provides details of a selection of actual prudential and treasury indicators and actual treasury operations compared to the estimates within the strategy.

Governance and Audit – As part of the committees terms of reference the above reports are presented to them for consideration and scrutiny during the year. The Committee also have delegated authority to approve in year amendments to the Treasury Management Strategy.

Treasury Management Strategy for 2017/18

The strategy for 2017/18 covers two main areas:

Capital issues

- the capital plans and the prudential indicators;
- the minimum revenue provision (MRP) strategy.

Treasury management issues

- the current treasury position;
- treasury indicators which limit the treasury risk and activities of the Council;
- prospects for interest rates;
- the borrowing strategy;
- policy on borrowing in advance of need;
- debt rescheduling;
- the investment strategy;
- creditworthiness policy; and
- policy on use of external service providers.

These elements cover the requirements of the Local Government Act 2003, the CIPFA Prudential Code, CLG MRP Guidance, the CIPFA Treasury Management Code and CLG Investment Guidance.

Training

The CIPFA Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to members responsible for scrutiny. Training has been undertaken by members of Governance and Audit and further training will be arranged as required.

The training needs of treasury management officers are periodically reviewed.

Treasury management consultants

The Council uses Capita Asset Services, Treasury Solutions as its external treasury management advisors. The Council recognises that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon our external service providers.

It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented, and subjected to regular review.

SECTION 1 - THE PRUDENTIAL INDICATORS 2017/18 to 2019/20**Introduction**

The Council's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in prudential indicators, which are designed to assist members' overview and confirm capital expenditure plans.

Capital Expenditure

This prudential indicator is a summary of the Council's capital expenditure plans, both those agreed previously, and those forming part of this budget cycle. Members are asked to approve the capital expenditure forecasts:

	2016/17 Outturn £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
Capital Expenditure				
Non-HRA	2.337m	14.694m	1.490m	1.261m
HRA	6.058m	8.869m	5.512m	5.464m
Total	8.395m	23.563m	7.002m	6.725m

Other long term liabilities. The above financing need excludes other long term liabilities, such as PFI and leasing arrangements which already include borrowing instruments.

The table below summarises the above capital expenditure plans and how these plans are being financed by capital or revenue resources. Any shortfall of resources results in a funding borrowing need.

	2016/17 Outturn £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
Capital Expenditure				
Non-HRA	2.337m	14.694m	1.490m	1.261m
HRA	6.058m	8.869m	5.512m	5.464m
Financed by:				
Capital receipts reserve	1.848m	2.633m	1.553m	1.600m
Capital grants	0.376m	0.620m	0.177m	0.000m
Capital reserves	5.218m	11.899m	4.811m	4.675m
Revenue	0.953m	8.411m	0.461m	0.450m
Net financing need for the year	0	0	0	0

The Council's Borrowing Need (the Capital Financing Requirement)

The second prudential indicator is the Council's Capital Financing Requirement (CFR). The CFR is simply the total historic outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a measure of Council's underlying borrowing need. Any capital expenditure above, which has not immediately been paid for, will increase the CFR.

The CFR does not increase indefinitely, as the minimum revenue provision (MRP) is a statutory annual revenue charge which broadly reduces the borrowing need in line with each asset life.

The CFR includes any other long term liabilities (e.g. PFI schemes, finance leases). Whilst these increase the CFR, and therefore the Council's borrowing requirement, these types of scheme include a borrowing facility and so the Council is not required to separately borrow for these schemes. The Council currently has no such schemes within the CFR

The Council is asked to approve the CFR projections below:

	2016/17 Revised £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
Capital Financing Requirement				
Closing CFR – Non Housing	3.816m	2.663m	2.557m	2.455m
Closing CFR - Housing	109.292m	106.070m	102.848m	74.626m
Opening CFR	116.489m	113.108m	108.733m	105.405m
Movement in CFR	(3.381m)	(4.375m)	(3.328m)	(28.324m)

	2016/17 Revised £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
Movement in CFR represented by				
Repayment of Borrowing	(3.222m)	(4.222m)	(3.222m)	(28.222m)
MRP/VRP and other financing movements	(0.159m)	(0.153m)	(0.106m)	(0.102m)
Net movement in CFR	(3.381m)	(4.375m)	(3.328m)	(28.324m)

Minimum revenue provision (MRP) policy statement

The Council is required to pay off an element of the accumulated General Fund capital spend each year (the CFR) through a revenue charge (the Minimum Revenue Provision - MRP), although it is also allowed to undertake additional voluntary revenue payments (VRP) if required.

CLG Regulations have been issued which require full Council to approve an MRP Statement in advance of each year. A variety of options are provided to councils, so long as there is a prudent provision. The Council is recommended to approve the following MRP Statement.

For capital expenditure incurred before 1 April 2008 or which in the future will be Supported Capital Expenditure, the MRP policy will be:

- **Existing practice** - MRP will follow the existing practice outlined in former CLG Regulations.
(This option provides for an approximate 4% reduction in the borrowing need (CFR) each year).

From 1 April 2008 for all new unsupported borrowing the MRP policy will be:

- **Asset Life Method** – MRP will be based on the estimated life of the assets, in accordance with the proposed regulations (this option must be applied for any expenditure capitalised under a Capitalisation Directive).
(This option provides for a reduction in the borrowing need over approximately the asset's life).

There is no requirement on the HRA to make a minimum revenue provision but there is a requirement for a charge for depreciation to be made (although there are transitional arrangements in place).

For authorities who participate in LAMS (Local Authority Mortgage Scheme) using the cash backed option, the mortgage lenders require a five year cash advance from the local authority to match the five year life of the indemnity. The cash advance placed with the mortgage lender provides an integral part of the mortgage lending, and should therefore be treated as capital expenditure and a loan to a third party. The Capital Financing Requirement (CFR) will increase by the amount of the total indemnity. The cash advance is due to be returned in full at maturity, with interest paid annually. Once the cash advance matures and funds are returned to the local authority, the returned funds are classed as a capital receipt, and the CFR will reduce accordingly. As this is a temporary (five years) arrangement and the funds will be returned in full, there is no need to set aside prudent provision to repay the debt liability in the interim period, so there is no MRP application. The position should be reviewed on an annual basis.

Core Funds and Expected Investment Balances

The application of resources (capital receipts, reserves etc.) to either finance capital expenditure or other budget decisions to support the revenue budget will have an ongoing impact on investments unless resources are supplemented each year from new sources (asset sales etc.). Detailed below are estimates of the year end balances for each resource and anticipated day to day cash flow balances.

Year End Resources	2016/17 Revised £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
Fund balances	20.127m	14.139m	15.454m	16.195m
Capital reserves – General Fund	7.408m	3.598m	3.972m	3.161m
Capital reserves – HRA	15.212m	16.024m	16.978m	0.164m
HRA reserve	1.411m	1.218m	0.993m	0.731m
Major Repairs Reserve	8.182m	8.401m	10.171m	5.456m
Total Core Funds	52.340m	43.380m	47.568m	25.707m
Working Capital - GF*	1.000m	1.000m	1.000m	1.000m
Working Capital - HRA*	3.831m	2.489m	2.568m	2.035m
Expected Investments	57.171m	46.869m	51.136m	28.742m

* Working capital balances shown are estimated year end; these may be higher mid year.

Affordability Prudential Indicators

The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the Council's overall finances. The Council is asked to approve the following indicators:

Ratio of financing costs to net revenue stream

This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

%	2016/17 Revised	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated
Non-HRA	1.39%	1.19%	1.06%	0.94%
HRA	19.48%	17.81%	16.45%	15.59%

The estimates of financing costs include current commitments and the proposals in this budget report.

The Prudential Code 2013 acknowledges that the “*Financing costs to Net Revenue Stream*” indicator may be more problematic for some authorities regarding the level of government support for capital spends.

Incremental impact of capital investment decisions on the Council Tax – This indicator identifies the revenue costs associated with proposed changes to the three year capital programme recommended in this budget report compared to the Council’s existing approved commitments and current plans. The assumptions are based on the budget, but will invariably include some estimates, such as the level of government support, which are not published over a three year period.

Incremental impact of capital investment decisions on the Band D Council Tax

	2016/17 Revised	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated
Variance change in original to revised spending programme	(£1.71)	£2.26	(£0.05)	(£0.05)

Estimates of the incremental impact of capital investment decisions on Housing Rent levels – Similar to the council tax calculation, this indicator identifies the trend in the cost of proposed changes in the housing capital programme recommended in this budget report compared to the Council’s existing commitments and current plans, expressed as a discrete impact on weekly rent levels.

Incremental impact of capital investment decisions Housing Rent levels

	2016/17 Revised	2017/18 Estimated	2018/19 Estimated	2019/20 Estimated
Variance change in original to revised spending programme	(£524.17)	£277.71	(£51.44)	£283.84

This indicator shows the revenue impact on any newly proposed changes, although any discrete impact will be constrained by rent controls

The Prudential Code 2013 has clarified that this indicator should relate to the identification and isolation of those decisions members make to the existing capital programme. For instance, the withdrawal of a scheme should be reflected as it may lead to reduced costs and a lower impact on the Council Tax or HRA rents.

SECTION 2 - Borrowing**Debt and Investment Projections**

The capital expenditure plans set out in Section 1 provide details of the service activity of the Council. The treasury management function ensures that the Council's cash is organised in accordance with the the relevant professional codes, so that sufficient cash is available to meet this service activity. This will involve both the organisation of the cash flow and, where capital plans require, the organisation of appropriate borrowing facilities. The strategy covers the relevant treasury / prudential indicators, the current and projected debt positions and the annual investment strategy.

Current Portfolio Position

The Councils treasury portfolio position at 31 March 2016, with forward projections are summarised below. The table shows the actual external debt (the treasury management operations), against the underlying capital borrowing need (CFR), highlighting any over or under borrowing.

	2016/17 Revised £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
External Debt				
Existing Debt at 1 April	(109.765m)	(106.543m)	(102.321m)	(99.099m)
Expected change in debt	0.000m	1.000m	0.000m	25.000m
HRA Settlement	3.222m	3.222m	3.222m	3.222m
Debt at 31 March	(106.543m)	(102.321m)	(99.099m)	(70.877m)
Closing CFR	113.108m	108.733m	105.405m	77.081m
Under / (over) borrowing	6.565m	6.412m	6.306m	6.204m
Total Investments at 31 March				
Investment change	57.171m	46.869m	51.136m	28.742m
Net Debt	49.372m	55.542m	47.963m	42.135m

Within the prudential indicators there are a number of key indicators to ensure that the Council operates its activities within well defined limits. One of these is that the Council needs to ensure that its gross debt does not, except in the short term, exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2017/18 and the following two financial years (shown as net borrowing above). This allows some flexibility for limited early borrowing for future years, but ensures that borrowing is not undertaken for revenue purposes

The Corporate Finance Manager reports that the Council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view takes into account current commitments, existing plans, and the proposals in this budget report

Treasury Indicators: Limits to Borrowing Activity

The Operational Boundary. This is the limit beyond which external debt is not normally expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual debt.

Operational Boundary	2016/17 Revised £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
Debt (non HRA)	1.000m	1.000m	1.000m	1.000m
+ HRA Reform	108.765m	108.765m	108.765m	108.765m
Other long term liabilities	0.000m	0.000m	0.000m	0.000m
Total	109.765m	109.765m	109.765m	109.765m

The operational boundary will be reviewed on an individual project basis as required.

The Authorised Limit for External Debt – A further key prudential indicator represents a control on the maximum level of borrowing. This represents a limit beyond which external debt is prohibited, and this limit needs to be set or revised by the full Council. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.

- This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all councils' plans, or those of a specific council, although no control has yet been exercised.
- The Council is asked to approve the following authorised limit:

Authorised limit	2016/17 Revised £	2017/18 Estimated £	2018/19 Estimated £	2019/20 Estimated £
Debt (non HRA)	18.000m	18.000m	18.000m	18.000m
+ HRA Reform	108.765m	108.765m	108.765m	108.765m
Other long term liabilities	0.000m	0.000m	0.000m	0.000m
Total	126.765m	126.765m	126.765m	126.765m

Prospects for Interest Rates

The Council has appointed Capita Asset Services as its treasury advisor and part of their service is to assist the Council to formulate a view on interest rates. Annex 1 draws together a number of current City forecasts for Short Term (Bank

Appendix F

Rate) and Longer fixed interest rates. The following table gives the current sector central view:

Annual Average %	Bank Rate	PWLB Borrowing Rates (including certainty rate adjustment)		
		5 year	25 year	50 year
Mar 2017	0.25	1.60	2.90	2.70
Jun 2017	0.25	1.60	2.90	2.70
Sep 2017	0.25	1.60	2.90	2.70
Dec 2017	0.25	1.60	3.00	2.80
Mar 2018	0.25	1.70	3.00	2.80
Jun 2018	0.25	1.70	3.00	2.80
Sep 2018	0.25	1.70	3.10	2.90
Dec 2018	0.25	1.80	3.10	2.90
Mar 2019	0.25	1.80	3.20	3.00
Jun 2019	0.50	1.90	3.20	3.00
Sep 2019	0.50	1.90	3.30	3.10
Dec 2019	0.75	2.00	3.30	3.10
Mar 2020	0.75	2.00	3.40	3.20

Investment rates are likely to remain low during 2017/18 and beyond.

Borrowing Strategy 2017/18 – 2018/19

The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk is still an issue that needs to be considered.

When the Council is considering undertaking borrowing to fund the capital programme, projects or to fund future debt maturities a clear business case must be developed. The business case will need to take in to consideration, the revenue consequences of the borrowing including interest payable, MRP and any future income to be generated from the project. Borrowing can then be undertaken where there is a clear business case and affordability is demonstrated

Against this background and the risks within the economic forecast, caution will be adopted with the 2017/18 treasury operations. The Corporate Finance Manager will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances.

The uncertainty over future interest rate increases the risks associated with treasury activity. As a result the Council will take a cautious approach to its treasury strategy.

The option of postponing borrowing and running down investment balances will also be considered. This would reduce counterparty risk and hedge against the expected fall in investments returns.

Treasury Indicators for Debt

There are three debt related treasury activity limits. The purpose of these are to restrain the activity of treasury function within certain limits, thereby managing risk and reducing the impact of an adverse movement in interest rates. However if these are set to be too restrictive they will impair the opportunities to reduce costs/improve performance. The indicators are:

- Upper limits on variable interest rate exposure – This identifies a maximum limit for variable interest rates based upon the debt position net of investments
- Upper limits on fixed interest rate exposure – This is similar to the previous indicator and covers a maximum limit on fixed interest rates.
- Maturity structure of borrowing – These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.

The Council is asked to approve the limits:

	2016/17	2017/18	2018/19	2019/20
Interest rate Exposures				
	Upper	Upper	Upper	Upper
Limits on fixed interest rates based on net debt	£125.000m	£125.000m	£125.000m	£125.000m
Limits on variable interest rates based on net debt	£40.000m	£40.000m	£40.000m	£40.000m
Maturity Structure of fixed interest rate borrowing 2017/18				
		Lower	Upper	Upper
Under 12 months		0%	40%	0%
12 months to 2 years		0%	40%	40%
2 years to 5 years		0%	100%	100%
5 years to 10 years		0%	100%	100%
10 years and above		0%	100%	100%

Policy on Borrowing in Advance of need

The Council will not borrow more than or in advance of its needs purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates, and will be considered carefully to ensure that value for money can be demonstrated and that the Council can ensure the security of such funds.

The Corporate Finance Manager may do this under delegated power where, for instance, a sharp rise in interest rates is expected, and so borrowing early at fixed interest rates will be economically beneficial or meet budgetary constraints. Whilst the Corporate Finance Manager will adopt a cautious approach to any such borrowing, where there is a clear business case for doing so borrowing may be undertaken to fund the approved capital programme or to fund future debt maturities.

It would not look to borrow more than 24 months in advance of need.

Risks associated with any borrowing in advance activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism.

Debt Rescheduling

As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. However, these savings will need to be considered in the light of the current treasury position and the size of the cost of debt repayment (premiums incurred).

The reasons for any rescheduling to take place will include:

- the generation of cash savings and / or discounted cash flow savings;
- helping to fulfil the treasury strategy;
- enhance the balance of the portfolio (amend the maturity profile and/or the balance of volatility).

Consideration will also be given to identify if there is any residual potential for making savings by running down investment balances to repay debt prematurely as short term rates on investments are likely to be lower than rates paid on current debt.

Municipal Bonds Agency

It is likely that the Municipal Bonds Agency, currently in the process of being set up, will be offering loans to local authorities in the near future. It is also hoped that the borrowing rates will be lower than those offered by the Public Works Loan Board (PWLB). This Authority intends to make use of this new source of borrowing as and when appropriate.

SECTION 3 - ANNUAL INVESTMENT STRATEGY

Investment Policy and Counterparty Selection Criteria

The Council's investment policy has regard to the CLG's Guidance on Local Government Investments ("the Guidance") and the revised CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes ("the CIPFA TM Code"). The Council's investment priorities will be security first, liquidity second and then return.

In accordance with the above guidance from the CLG and CIPFA, and in order to minimise the risk to investments, the Council applies minimum acceptable credit criteria in order to generate a list of highly creditworthy counterparties which also enables diversification and thus avoidance of concentration risk. The key ratings used to monitor counterparties are the Short Term and Long Term ratings.

Ratings will not be the sole determinant of the quality of an institution; it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To this end the Council will engage with its advisors to maintain a monitor on market pricing such as "credit default swaps" and overlay that information on top of the credit ratings.

Other information sources used will include the financial press, share price and other such information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.

Investment instruments identified for use in the financial year are listed in Annex 3 under the 'specified' and 'non-specified' investment categories. Counterparty limits will be as set through the Council's treasury management practices-schedules.

Creditworthiness policy

This Council applies the creditworthiness service provided by Capita Asset Services. This service employs a sophisticated modelling approach utilising credit ratings from the three main credit rating agencies - Fitch, Moody's and Standard and Poor's. The credit ratings of counterparties are supplemented with the following overlays:

- credit watches and credit outlooks from credit rating agencies;
- CDS spreads to give early warning of likely changes in credit ratings;
- sovereign ratings to select counterparties from only the most creditworthy countries.

This modelling approach combines credit ratings, credit Watches and credit Outlooks in a weighted scoring system which is then combined with an overlay of CDS spreads for which the end product is a series of colour coded bands which indicate the relative creditworthiness of counterparties. These colour codes are used by the Council to determine the suggested duration for investments. The Council will therefore use counterparties within the following durational bands

- Yellow 5 years *
- Dark pink 5 years for Enhanced money market funds (EMMFs) with a credit score of 1.25
- Light pink 5 years for Enhanced money market funds (EMMFs) with a credit score of 1.5
- Purple 2 years
- Blue 1 year (only applies to nationalised or semi nationalised UK Banks)
- Orange 1 year
- Red 6 months
- Green 100 days
- No colour not to be used

Y	Pi1	Pi2	P	B	O	R	G	N/C
1	1.25	1.5	2	3	4	5	6	7
Up to 5yrs	Up to 5yrs	Up to 5yrs	Up to 2yrs	Up to 1yr	Up to 1yr	Up to 6mths	Up to 100days	No Colour

The Capita Asset Services creditworthiness service uses a wider array of information than just primary ratings. Furthermore, by using a risk weighted scoring system, it does not give undue preponderance to just one agency's ratings.

Typically the minimum credit ratings criteria the Council use will be a Short Term rating (Fitch or equivalents) of F1 and a Long Term rating of A-. There may be occasions when the counterparty ratings from one agency are marginally lower than these ratings but may still be used. In these instances consideration will be given to the whole range of ratings available, or other topical market information, to support their use.

All credit ratings are monitored daily. The Council is alerted to changes to ratings of all three agencies through its use of the Capita Asset Services creditworthiness service.

- if a downgrade results in the counterparty / investment scheme no longer meeting the Council's minimum criteria, its further use as a new investment will be withdrawn immediately.
- in addition to the use of credit ratings the Council will be advised of information in movements in credit default swap spreads against the iTraxx benchmark and other market data on a weekly basis via its Passport website, provided exclusively to it by Capita Asset Services. Extreme market movements may result in downgrade of an institution or removal from the Council's lending list.

Sole reliance will not be placed on the use of this external service. In addition this Council will also use market data and market information, information on any external support for banks to help support its decision making process.

The Treasury Management Officer will use the Capita Credit Rating weekly listing as a tool for guidance, with the option to deviate from this guidance only when there are clear alternative options that are available to the Council. Any decision of this nature should be clearly documented for audit purposes.

Local Authority Mortgage Scheme

The Local Authority Mortgage Scheme (LAMS) – The Council is currently participating in the cash backed mortgage scheme which requires the Council to place a matching five year deposit to the life of the indemnity. This is classified as being a service investment, rather than a treasury management investment, and is therefore outside of the specified/non specified investment categories

Investment Strategy

In-house funds. Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e. rates for investments up to 12 months).

Investment returns expectations. Bank Rate is forecast to stay flat at 0.25% until quarter 2 2019 and not to rise above 0.75% by quarter 1 2020. Bank Rate forecasts for financial year ends (March) are:

- 2016/17 0.25%
- 2017/18 0.25%
- 2018/19 0.25%
- 2019/20 0.50%

The suggested budgeted investment earnings rates for returns on investments placed for periods up to 100 days during each financial year are as follows:

- 2016/17 0.25%
- 2017/18 0.25%
- 2018/19 0.25%
- 2019/20 0.50%
- 2020/21 0.75%
- 2021/22 1.00%
- 2022/23 1.50%
- 2023/24 1.75%
- Later years 2.75%

The overall balance of risks to these forecasts is currently probably slightly skewed to the downside in view of the uncertainty over the final terms of Brexit. If growth expectations disappoint and inflationary pressures are minimal, the start of increases in Bank Rate could be pushed back. On the other hand, should the pace of growth quicken and / or forecasts for increases in inflation rise, there could be an upside risk i.e. Bank Rate increases occur earlier and / or at a quicker pace.

Investment treasury indicator and limit - total principal funds invested for greater than 364 days. These limits are set with regard to the Council's liquidity requirements and to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

The Council is asked to approve the treasury indicator and limit: -

Maximum principal sums invested > 364 days			
	2017/18	2018/19	2019/20
Principal sums invested > 364 days	15.000m	17.000m	9.000m

Investment Risk Benchmarking – A development in the revised Codes and the CLG Investment Guidance is the consideration and approval of security and liquidity benchmarks. Yield benchmarks are currently widely used to assess investment performance. Discrete security and liquidity benchmarks are new requirements to the Member reporting, although the application of these is more subjective in nature.

These benchmarks are simple guides to maximise risk, and so may be breached from time to time, depending on movements in interest rates and counterparty criteria. The purpose of the benchmark is that officers will monitor the current and trend position and amend the operational strategy to manage risk as conditions change. Any breach of the benchmarks will be reported, with supporting reasons in the Mid-Year or Annual Report.

Security - The Council's maximum security risk benchmark for the current portfolio, when compared to these historic default tables, is:

- 0.067% historic risk of default when compared to the whole portfolio.

Liquidity – In respect of this area the Council seeks to maintain:

- Bank overdraft - £0.25m
- Liquid short term deposits of at least £5m available with a week's notice.
- Weighted Average Life benchmark is expected to not exceed a maximum of 1 year.

Yield - Local measures of yield benchmarks are :

- Investments – Internal returns above the 7 day LIBID rate
- Investments – External fund managers - returns 110% above 7 day compounded LIBID.

And in addition that the security benchmark for each individual year is:

	1 year	2 years	3 years	4 years	5 years
Maximum	0.07%	0.19%	0.36%	0.55%	0.77%

Note: This benchmark is an average risk of default measure (potential loss on investments), and would not constitute an actual expectation of loss against a particular investment.

End of year Investment Report

At the end of the financial year, the Council will report on its investment activity as part of its Annual Treasury Report.

External Service Providers

The Council uses Capita Asset Services as its external treasury management advisors.

The Council recognises that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon our external service providers.

It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented, and subjected to regular review.

Annex 1 – Interest Rate Forecast 2016-2020

Bank Rate															
	NOW	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20
Capita Asset Services	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.50%	0.50%	0.75%	0.75%
Capital Economics	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.50%	0.50%	0.50%
5yr PWLB Rate															
	NOW	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20
Capita Asset Services	1.52%	1.60%	1.60%	1.60%	1.60%	1.60%	1.70%	1.70%	1.70%	1.80%	1.80%	1.90%	1.90%	2.00%	2.00%
Capital Economics	1.52%	1.40%	1.60%	1.70%	1.90%	2.00%	2.10%	2.20%	2.30%	2.40%	2.50%	2.70%	2.80%	2.90%	3.00%
10yr PWLB Rate															
	NOW	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20
Capita Asset Services	2.33%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.40%	2.40%	2.40%	2.50%	2.50%	2.60%	2.60%	2.70%
Capital Economics	2.33%	2.30%	2.40%	2.40%	2.50%	2.60%	2.60%	2.70%	2.70%	2.80%	2.90%	3.10%	3.20%	3.30%	3.40%
25yr PWLB Rate															
	NOW	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20
Capita Asset Services	2.95%	2.90%	2.90%	2.90%	2.90%	3.00%	3.00%	3.00%	3.10%	3.10%	3.20%	3.20%	3.30%	3.30%	3.40%
Capital Economics	2.95%	2.85%	2.95%	3.05%	3.05%	3.15%	3.25%	3.25%	3.35%	3.45%	3.55%	3.65%	3.75%	3.95%	4.05%
50yr PWLB Rate															
	NOW	Dec-16	Mar-17	Jun-17	Sep-17	Dec-17	Mar-18	Jun-18	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20
Capita Asset Services	2.69%	2.70%	2.70%	2.70%	2.70%	2.80%	2.80%	2.80%	2.90%	2.90%	3.00%	3.00%	3.10%	3.10%	3.20%
Capital Economics	2.69%	2.70%	2.80%	2.90%	3.00%	3.10%	3.10%	3.20%	3.20%	3.30%	3.40%	3.60%	3.70%	3.80%	3.90%

Annex 2 – Economic Background

Global economy

In the Eurozone, the ECB commenced, in March 2015, its massive €1.1 trillion programme of quantitative easing to buy high credit quality government and other debt of selected EZ countries at a rate of €60bn per month. This was intended to run initially to September 2016 but was extended to March 2017 at its December 2015 meeting. At its December and March 2016 meetings it progressively cut its deposit facility rate to reach -0.4% and its main refinancing rate from 0.05% to zero. At its March meeting, it also increased its monthly asset purchases to €80bn. These measures have struggled to make a significant impact in boosting economic growth and in helping inflation to rise significantly from low levels towards the target of 2%.

EZ GDP growth in the first three quarters of 2016 has been 0.5%, +0.3% and +0.3%, (+1.6% y/y). Forward indications are that economic growth in the EU is likely to continue at moderate levels. This has added to comments from many forecasters that those central banks in countries around the world which are currently struggling to combat low growth, are running out of ammunition to stimulate growth and to boost inflation. Central banks have also been stressing that national governments will need to do more by way of structural reforms, fiscal measures and direct investment expenditure to support demand and economic growth in their economies.

The US economy

The American economy had a patchy 2015 with sharp swings in the quarterly growth rate leaving the overall growth for the year at 2.4%. Quarter 1 of 2016 at +0.8%, (on an annualised basis), and quarter 2 at 1.4% left average growth for the first half at a weak 1.1%. However, the first estimate for quarter 3 at 2.9% signalled a rebound to strong growth. The Fed. embarked on its long anticipated first increase in rates at its December 2015 meeting. At that point, confidence was high that there would then be four more increases to come in 2016. Since then, more downbeat news on the international scene and then the Brexit vote, have caused a delay in the timing of the second increase which is now strongly expected in December 2016. Overall, despite some data setbacks, the US is still, probably, the best positioned of the major world economies to make solid progress towards a combination of strong growth, full employment and rising inflation: this is going to require the central bank to take action to raise rates so as to make progress towards normalisation of monetary policy, albeit at lower central rates than prevailed before the 2008 crisis.

The result of the presidential election in November is expected to lead to a strengthening of US growth if Trump's election promise of a major increase in expenditure on infrastructure is implemented. This policy is also likely to strengthen inflation pressures as the economy is already working at near full capacity. In addition, the unemployment rate is at a low point verging on what is normally classified as being full employment. However, the US does have a substantial amount of hidden unemployment in terms of an unusually large, (for a developed economy), percentage of the working population not actively seeking employment.

The election does not appear likely to have much impact on the Fed. in terms of holding back further on increasing the Fed. Rate. Accordingly, the next rate rise is still widely expected to occur in December 2016, followed by sharper increases thereafter, which may also cause Treasury yields to rise further. If the Trump package of policies is fully implemented, there is likely to be a significant increase in inflationary pressures which could, in turn, mean that the pace of further Fed. Rate increases will be quicker and stronger than had been previously expected.

China.

Economic growth has been slowing down and this, in turn, has been denting economic growth in emerging market countries dependent on exporting raw materials to China. Medium term risks have been increasing in China e.g. a dangerous build up in the level of credit compared to the size of GDP, plus there is a need to address a major over supply of housing and surplus industrial capacity, which both need to be eliminated. This needs to be combined with a rebalancing of the economy from investment expenditure to consumer spending. However, the central bank has a track record of supporting growth through various monetary policy measures, though these further stimulate the growth of credit risks and so increase the existing major imbalances within the economy.

Japan

Economic growth is still patchy, at best, and skirting with deflation, despite successive rounds of huge monetary stimulus and massive fiscal action to promote consumer spending. The government is also making little progress on fundamental reforms of the economy.

Greece

Continues to cause major stress in the EU due to its tardiness and reluctance in implementing key reforms required by the EU to make the country more efficient and to make significant progress towards the country being able to pay its way – and before the EU is prepared to agree to release further bail out funds.

Spain.

Has had two inconclusive general elections in 2015 and 2016, both of which failed to produce a workable government with a majority of the 350 seats. At the eleventh hour on 31 October, before it would have become compulsory to call a third general election, the party with the biggest bloc of seats (137), was given a majority confidence vote to form a government. This is potentially a highly unstable situation, particularly given the need to deal with an EU demand for implementation of a package of austerity cuts which will be highly unpopular.

UK economy

GDP growth rates in 2013, 2014 and 2015 of 2.2%, 2.9% and 1.8% were some of the strongest rates among the G7 countries. Growth is expected to have strengthened in 2016 with the first three quarters coming in respectively at +0.4%, +0.7% and +0.5%. The latest Bank of England forecast for growth in 2016 as a whole is +2.2%. The figure for quarter 3 was a pleasant surprise which confounded the downbeat forecast by the Bank of England in August of only +0.1%, (subsequently revised up in September, but only to +0.2%). During most of 2015 and the first half of 2016, the economy had faced headwinds for exporters from the appreciation of sterling against the Euro, and weak growth in the EU, China and emerging markets, and from the dampening effect of the Government's continuing austerity programme.

The referendum vote for Brexit in June 2016 delivered an immediate shock fall in confidence indicators and business surveys at the beginning of August, which were interpreted by the Bank of England in its August Inflation Report as pointing to an impending sharp slowdown in the economy. However, the following monthly surveys in September showed an equally sharp recovery in confidence and business surveys so that it is generally expected that the economy will post reasonably strong growth numbers

through the second half of 2016 and also in 2017, albeit at a slower pace than in the first half of 2016.

The Monetary Policy Committee, (MPC), meeting of 4th August was therefore dominated by countering this expected sharp slowdown and resulted in a package of measures that included a cut in Bank Rate from 0.50% to 0.25%, a renewal of quantitative easing, with £70bn made available for purchases of gilts and corporate bonds, and a £100bn tranche of cheap borrowing being made available for banks to use to lend to businesses and individuals.

The latest MPC decision included a forward view that Bank Rate could go either up or down depending on how economic data evolves in the coming months. Our central view remains that Bank Rate will remain unchanged at 0.25% until the first increase to 0.50% in quarter 2 2019 (unchanged from our previous forecast). However, we would not, as yet, discount the risk of a cut in Bank Rate if economic growth were to take a significant dip downwards, though we think this is unlikely. We would also point out that forecasting as far ahead as mid 2019 is highly fraught as there are many potential economic headwinds which could blow the UK economy one way or the other as well as political developments in the UK, (especially over the terms of Brexit), EU, US and beyond, which could have a major impact on our forecasts.

The Governor of the Bank of England, Mark Carney, had warned that a vote for Brexit would be likely to cause a slowing in growth, particularly from a reduction in business investment, due to the uncertainty of whether the UK would have continuing full access, (i.e. without tariffs), to the EU single market. He also warned that the Bank could not do all the heavy lifting to boost economic growth and suggested that the Government would need to help growth e.g. by increasing investment expenditure and by using fiscal policy tools. The newly appointed Chancellor, Phillip Hammond, announced, in the aftermath of the referendum result and the formation of a new Conservative cabinet, that the target of achieving a budget surplus in 2020 would be eased in the Autumn Statement on 23 November.

Emerging countries.

There have been major concerns around the vulnerability of some emerging countries exposed to the downturn in demand for commodities from China or to competition from the increase in supply of American shale oil and gas reaching world markets. The ending of sanctions on Iran has also brought a further significant increase in oil supplies into the world markets. While these concerns have subsided during 2016, if interest rates in the USA do rise substantially over the next few years, (and this could also be accompanied by a rise in the value of the dollar in exchange markets), this could cause significant problems for those emerging countries with large amounts of debt denominated in dollars. The Bank of International Settlements has recently released a report that \$340bn of emerging market corporate debt will fall due for repayment in the remaining two months of 2016 and in 2017 – a 40% increase on the figure for the last three years.

Financial markets could also be vulnerable to risks from those emerging countries with major sovereign wealth funds, that are highly exposed to the falls in commodity prices from the levels prevailing before 2015, especially oil, and which, therefore, may have to liquidate substantial amounts of investments in order to cover national budget deficits over the next few years if the price of oil does not return to pre-2015 levels.

Forward guidance

Brexit timetable and process

- March 2017: UK government notifies the European Council of its intention to leave under the Treaty on European Union Article 50
- March 2019: two-year negotiation period on the terms of exit. This period can be extended with the agreement of all members i.e. not that likely.
- UK continues as an EU member during this two-year period with access to the single market and tariff free trade between the EU and UK.
- The UK and EU would attempt to negotiate, among other agreements, a bi-lateral trade agreement over that period.
- The UK would aim for a negotiated agreed withdrawal from the EU, although the UK may also exit without any such agreements.
- If the UK exits without an agreed deal with the EU, World Trade Organisation rules and tariffs could apply to trade between the UK and EU - but this is not certain.
- On exit from the EU: the UK parliament would repeal the 1972 European Communities Act.
- The UK will then no longer participate in matters reserved for EU members, such as changes to the EU's budget, voting allocations and policies.
- It is possible that some sort of agreement could be reached for a transitional time period for actually implementing Brexit after March 2019 so as to help exporters to adjust in both the EU and in the UK.

Annex 3

Treasury Management Practice (TMP) 1 – Credit and Counterparty Risk Management

CLG issued Investment Guidance in 2010, and this forms the structure of the Council's policy below. These guidelines do not apply to either trust funds or pension funds which are under a different regulatory regime.

The key intention of the Guidance is to maintain the current requirement for Councils to invest prudently, and that priority is given to security and liquidity before yield. In order to facilitate this objective the guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council adopted the Code on 23 June 2004 and will apply its principles to all investment activity. In accordance with the Code, the Corporate Finance Manager has produced its treasury management practices (TMPs). This part, TMP 1(1), covering investment counterparty policy requires approval each year.

Annual Investment Strategy - The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The strategy guidelines for choosing and placing investments, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which funds can be committed.
- Specified investments the Council will use. These are high security, and high liquidity investments in sterling and with a maturity of no more than a year.
- Non-specified investments, clarifying the greater risk implications, identifying the general types of investment that may be used and a limit to the overall amount of various categories that can be held at any time.

The investment policy proposed for the Council is:

Strategy Guidelines – The main strategy guidelines are contained in the body of the treasury strategy statement.

Specified Investments – These investments are sterling investments of not more than one-year maturity, or those which could be for a longer period but where the Council has the right to be repaid within 12 months if it wishes. These are low risk assets where the possibility of loss of principal or investment income is small.

These would include sterling investments which would not be defined as capital expenditure with:

Table A – Specified Investments

	Specified Investments Category	Limit
a	<p>A body of high credit quality, this category includes the following –</p> <ul style="list-style-type: none"> <input type="checkbox"/> Any bank or building society using Sector Creditworthiness service, following the suggested duration on the list up to a maximum of 364 days. <input type="checkbox"/> Nationalised and Part nationalised banks can be included within specified investments as long as they remain part-nationalised 	<p>£10m per institution or a maximum of 30% of total investment (whichever is the greatest), £10m per corporate group</p>
b	The UK Government (such as the Debt Management Account deposit facility, UK Treasury Bills or a Gilt with less than one year to maturity)	no amount limit
c	UK local authorities, Parish Council or Community Council	£5m per LA, £10m all LAs
d	<p>Pooled investment vehicles (such as money market funds) that have been awarded a high credit rating by a credit rating agency. This category covers pooled investment vehicles, such as money market funds, rated AAA by Standard and Poor’s, Moody’s or Fitch rating agencies.</p> <p>CLG Investment Guidance specifies that Money Market Funds with high credit ratings are classified as Specified Investment. These funds are instant access investment. There is possibility that part of the investment may be exposed to counterparties the Council would not approve normally or invest directly. The counterparty risk is mitigated by that –</p> <ul style="list-style-type: none"> • The Fund Managers diversify investment in a range of counterparties; • The Funds are instant access; • The Council only invests in funds rated AAA; • DCLG Investment Guidance classifying such funds as Specified Investment. 	£5m per fund,
e	<p>Enhanced Money Market Funds</p> <p>These are similar to normal money market funds but operate on a variable rate basis. The selection criteria will be on the same basis as the pooled investment vehicles with only funds rated AAA by Standard and Poor’s, Moody’s or Fitch rating agencies being used.</p> <p>In addition to this only EMMF’s with a credit score of 1.25 and above will be used.</p>	£5m per fund,
f	Corporate Bond Funds	£5m per fund

Non-Specified Investments – Are any other type of investment (i.e. not defined as Specified above). The identification and rationale supporting the selection of these other investments and the maximum limits to be applied are set out below. Non specified investments would include any sterling investments with:

Appendix F

Amounts invested with any one corporate group shall not exceed £5m (with the exception of Councils own bank).

Amounts invested in non specified fixed term investments would normally not exceed 35% of the total Invested. The Corporate Finance Manager has the discretion if required to exceed this, and the limits detailed below, should the rate of return on Investment be beneficial to the council. Any decision will be based on taking into account current and future market conditions as well as counterparty strength and rating. If these circumstances are required this will be reported back to the appropriate committee through the annual reporting cycle.

The table below is not an exhaustive list of all non specified investments, further options are identified in the narrative section within the strategy.

Table B – Non Specified Investments

Non Specified Investment Category	Limit
<p>a. Any institutions meeting the criteria set out for Specified Investments, with a maturity of greater than 1 year following the suggested duration on the list up to a maximum of 5 years. (including forward deals in excess of one year from inception to repayment).</p>	<p>£4m maximum of 3-years per institution</p>
<p>b. Councils Bank – Should it fail to meet the basic credit criteria, monies will be restricted to instant access and will be minimised as far as is possible.</p>	<p>£7m</p>
<p>c. Top 10 building societies, by asset value – The operation of some building societies does not require a credit rating, although in every other respect the security would match similarly sized societies with ratings. The Council may use such building societies that all placed within the top 10 by asset value.</p>	<p>£2m maximum of 3-years per institution. £10m for all top 10 building societies</p>
<p>d. UK Local Authorities, Parish Council or Community Council</p>	<p>£5m per LA, £10m all LA's</p>
<p>e. Property funds The use of these instruments can be deemed capital expenditure, and as such will be an application (spending) of capital resources. This Authority will seek guidance on the status of any fund it may consider using.</p>	<p>£5m per fund No maximum duration period.</p>

Note: This Authority will seek further advice on the appropriateness and associated risks with investments in these categories.

The monitoring of investment counterparties – The credit rating of counterparties will be monitored regularly. The Council receives credit rating information (changes, rating watches and rating outlooks) from Capita Asset Services as and when ratings

change, and counterparties are checked promptly. On occasion ratings may be downgraded when an investment has already been made. The criteria used are such that a minor downgrading should not affect the full receipt of the principle and interest. Any counterparty failing to meet the criteria will be removed from the list immediately by the Corporate Finance Manager, and if required new counterparties which meet the criteria will be added to the list.

Local Authority Mortgage Scheme. Under these schemes the Council will place a maximum fund of £5m, with one of the approved lenders participating in the LAMS scheme for a fixed period of 5 years. This is classified as being a service investment, rather than a treasury management investment, and is therefore outside of the Specified / Non specified categories.

Local Authority Controlled Company – LACC.

The Council has the ability to make loans to a Local Authority Controlled Company. The criteria for a Loan being made with a LACC will be that there is a clear business plan that demonstrates the affordability of the investment for the LACC.

Registered Social Landlords (RSL's)

- This scheme would lend amounts up to £5m per investment to Registered Social Landlords for the purpose of providing housing within the District.
- Repayment terms of up to 10 years would be offered.
- Can be deemed as a service investment as opposed to a Treasury Investment.
- Individual Housing Associations do not have credit ratings therefore it is proposed that we use our external treasury advisers to undertake due diligence checks to assess borrowers' ability to make good the repayment of the loan.
- Loans would be secured by means of a legal charge over the borrowers assets. Related legal costs and loan set up fees would be charged to the borrower.
- Interest rates charged would be set at PWLB/market rates available at the time the loan is agreed. This will provide an investment return and ensure that no gratuitous benefit is included which would have soft loan or state aid implications.
- For accounting purposes loans would be treated as capital expenditure and financed from internal borrowing. This will increase the Capital Financing Requirement (CFR) by the amount of the loan and then this will be written down upon repayment of the principal.
- This approach means that there is no requirement to make a Minimum Revenue Provision (MRP) contribution which would be a charge to the working balances, therefore avoiding any additional cost to the tax payer.
- Any activity of this type would only take place after detailed due diligence work has been undertaken.

Use of External Fund Managers – The Council is not restricted to placing funds with cash managers, and will manage funds in house, use fund managers, or brokers if it is appropriate to do so.

The fund managers will use both specified and non-specified investment categories, and are contractually committed to keep to the Council's investment strategy. Currently the Council has an agreement with King & Shaxson, Tradition UK and Sterling International. The fund managers are required to adhere to the following:

- All investments restricted to sterling denominated instruments;
- Amounts invested with any one institution or Corporate Group should not exceed the limits specified in Table A and Table B.
- Portfolio management is measured against the return provided by the 3 month sterling LIBID, or in accordance with the measures specified in the contract.

The performance of investment managed by Fund Managers is reviewed at least quarterly by the Corporate Finance Manager.

Annex 4

Risk Management – The Council undertakes risk assessment for all fixed term deposits or greater than one month. The risk assessment uses the following template –

Risk assessment of new investment

Investment	Institution	Risk Assessment		
Investment Product	Institution name	<i>Risk of the counterparty defaulting on investment</i>		<i>Likelihood</i>
Principal Value	Eligibility	Counterparty on our specified list: Instant access	1.4	
		Counterparty only on non specified list: Instant access	1.7	
		Counterparty on our specified list: <=364 days	2	Unlikely
		Counterparty on our specified list: <=3 months	1	Unlikely
		Counterparty only on non specified list: <=364 days	2.4	
Term	Limit with this institution	Counterparty only on non specified list: >364 days	3	Likely
Rate	Existing investment value	<i>Impact of losing the investment</i>		<i>Impact</i>
Rate %	Value inc new investment	Total principal less than £700,000	1	Negligible
		Total principal between £700,000 and £1.4m	2	Minor
		Total principal between 1.4m and £3.5m	3	Major
		Total principal greater than £3.5m	4	Critical
Internal Reference	Is it within the limit?	Risk Score :		

Risk assessed by:

Risk assessment date:

	2016/17 Original Base	2017/18 Estimate Base	2018/19 Indicative Base	2019/20 Indicative Base
Detail	£'000	£'000	£'000	£'001
INCOME				
1 Dwelling Rents	(25,212)	(24,825)	(24,473)	(24,539)
2 Non Dwelling Rents	(296)	(300)	(305)	(309)
3 Charges for Services and Facilities	(594)	(603)	(610)	(617)
4 Other Income	(65)	(66)	(67)	(68)
5 TOTAL INCOME	(26,167)	(25,794)	(25,455)	(25,533)
EXPENDITURE				
6 Repair and Maintenance	8,262	8,131	8,173	8,225
7 Supervision and Management - General	2,542	2,526	2,555	2,584
8 Supervision and Management - Special	1,039	1,066	1,080	1,092
9 HRA share of Corporate and Democratic Costs	364	371	371	371
10 Depreciation and Impairment of Fixed Assets	2,689	2,869	2,955	3,044
11 Debt Management Expenses	25	35	35	35
12 Provision for bad debts	300	248	245	245
13 Other Expenditure	157	193	225	262
14 TOTAL EXPENDITURE	15,378	15,439	15,639	15,858
15 NET COST OF HRA SERVICES	(10,789)	(10,355)	(9,816)	(9,675)
16 Interest Payable and Similar Charges	3,089	2,972	2,816	2,718
17 Interest and Investment Income	(217)	(223)	(244)	(246)
18 DEFICIT (SURPLUS) FOR THE YEAR ON THE HRA	(7,917)	(7,606)	(7,244)	(7,203)
MOVEMENT ON THE HRA BALANCE				
19 (Deficit)/Surplus for the Year	7,917	7,606	7,244	7,203
20 Contribution to Loan Repayment Reserve	(2,494)	(2,267)	(591)	16,329
21 Revenue Contribution to Capital	0	0	0	0
22 Other Reserve Movements	157	193	225	262
23 Repayment of Principal	(3,222)	(3,222)	(3,222)	(28,222)
24 Major Repairs Reserve Transfer	(3,626)	(3,652)	(3,577)	3,895
25 Housing Revenue Account balance at start of year	3,800	3,831	2,489	2,568
26 Housing Revenue Account balance at end of year	2,532	2,489	2,568	2,035
27 Major Repairs Reserve balance at start of year	6,266	8,182	8,401	10,171
28 Depreciation	6,315	6,521	6,532	6,149
29 Capital Financing	(7,349)	(6,302)	(4,762)	(10,864)
30 Major Repairs Reserve balance at end of year	5,232	8,401	10,171	5,456

SUMMARY FINANCING STATEMENT

Description	2016/17 Forecast Outturn £'000	2017/18 Indicative Base £'000	2017/18 Estimate Base inc slippage £'000	2018/19 Indicative Base £'000	2019/20 Indicative Base £'000	2020/21 Indicative Base £'000	91 19/22 Indicative Base £'000
HOUSING REVENUE ACCOUNT							
1 Stock Improvements & new build programme	5,726	7,010	8,517	5,400	5,100	3,700	3,500
2 IT Software	20	-	-	-	-	-	-
3 Purchase of Vehicles	312	173	352	112	364	52	194
4 TOTAL - HOUSING REVENUE ACCOUNT	6,058	7,183	8,869	5,512	5,464	3,752	3,694
HRA FINANCED BY:							
5 Major Repair Reserve	4,908	6,441	6,302	4,762	3,864	3,752	3,694
6 HRA Useable Capital Receipts	1,150	742	2,567	750	1,600	-	-
7 TOTAL - HRA CAPITAL PROGRAMME	6,058	7,183	8,869	5,512	5,464	3,752	3,694

Description	2016/17 Forecast Outturn £'000	2017/18 Indicative Base £'000	2017/18 Updated Base inc slippage £'000	2018/19 Indicative Base £'000	2019/20 Indicative Base £'000	2020/21 Indicative Base £'000	2021/22 Indicative Base £'000
HOUSING REVENUE ACCOUNT							
Repairs and Improvements							
1 Purchase of land for creation of road	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Energy Efficiency Initiatives:							
2 Central Heating, Ventilation and boiler replacements	1,482	1,300	1,300	1,350	1,050	1,050	1,050
Refurbishment and Improvement:							
4 New Build Properties	900	575	2,213	-	-	-	-
5 Stock Growth & Acquisitions	250	1,690	1,554	1,600	1,600	200	-
6 Re-roofing (includes chimneys)	1,107	1,110	1,100	1,100	1,100	1,100	1,100
7 Re-wiring	80	250	250	250	250	250	250
8 Kitchen & Bathroom Refurbishments	1,317	850	1,000	1,000	1,000	1,000	1,000
9 Replacement door programme	140	35	100	100	100	100	100
10 External Wall Insulation	450	1,200	1,000	-	-	-	-
	5,726	7,010	8,517	5,400	5,100	3,700	3,500
IT Software							
14 Vehicle management system for repairs	-	-	-	-	-	-	-
15 Resource Planning System	15	-	-	-	-	-	-
17 Customer Relationship Management System	5	-	-	-	-	-	-
	20	-	-	-	-	-	-
Purchase of Vehicles							
18 Repairs Vehicles	312	173	352	112	364	52	194
	312	173	352	112	364	52	194
19 TOTAL - HOUSING INVESTMENT PROGRAMME	6,058	7,183	8,869	5,512	5,464	3,752	3,694

HRA RESERVES STATEMENT

	Forecast Balance as at 31 March 2016 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2017 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2018 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2019 £'000	Forecast Movement on Reserve in year £'000	Forecast Balance as at 31 March 2020 £'000	
Housing Revenue Account (HRA)										
Revenue Reserves										
1	Insurance Reserve	200	0	200	-	200	-	200	-	200
2	Service Specific Funds (inc Pension)	879	(169)	710	(193)	517	(225)	292	(262)	30
3	HRA Improvement Reserve	501	0	501	-	501	-	501	-	501
4	Working Balance	4,823	(992)	3,831	(1,342)	2,489	79	2,568	(533)	2,035
5	Total HRA Revenue Reserves	6,403	(1,161)	5,242	(1,535)	3,707	(146)	3,561	(795)	2,766
HRA Capital Reserve										
6	HRA Capital Receipts Reserve	1,780	(39)	1,741	(1,455)	286	363	649	(485)	164
7	Loan Repayment Reserve	10,977	2,494	13,471	2,267	15,738	591	16,329	(16,329)	0
8	Major Repairs Reserve	6,775	1,407	8,182	219	8,401	1,770	10,171	(4,715)	5,456
9	Total HRA Capital Reserves	19,532	3,862	23,394	1,031	24,425	2,724	27,149	(21,529)	5,620
10	Total HRA Reserves	25,935	2,701	28,636	(504)	28,132	2,578	30,710	(22,324)	8,386

South Kesteven Pay Policy Statement 2017-2018

Introduction

1. It is a requirement of the Localism Act 2011 that the Council produces an annual pay policy statement. This statement summarises the current policies and arrangements already in place relating to pay – as such the pay policy statement is one of fact.
2. Any decisions in relation to pay will comply with this pay policy statement for the period 1st April 2017 to 31st March 2018.
3. The Council may amend the pay policy statement at any point in the year.
4. The Council's current pay and reward arrangements have been designed to ensure consistency through the job evaluation process and with reference to the external market. It does not currently make any specific arrangements with respect to personal performance and does not pay bonuses.
5. The Council employs all staff on local terms and conditions. It has a collective agreement in place for local cost of living pay awards that takes account of the pay reviews by the National Joint Council and Local Government Services (NJC). The Council makes its own determination of cost of living pay awards for all staff (except craft employees) in accordance with this local agreement, taking account of the rate of inflation (current and Bank of England forecast), labour market conditions, the level of previous years' cost of living awards and any specific budgetary constraints.

Chief Officer Pay Determination

6. The Localism Act refers to Chief Officers. The Chief Officers at South Kesteven District Council are the following:
 - The Chief Executive who is Head of Paid Service, the Section 151 Officer, and the Monitoring Officer (the "Statutory Officers"),
 - Strategic Directors,
 - Executive Managers.
7. The Council determines the level of pay for its Chief Executive through the Chief Executive's remuneration panel. The panel and its remit are contained in the Council's constitution.
8. The Council does not have a separate pay policy in relation to Chief Officers and their pay determination is the same process as the determination of all staff.
9. The Council pays its Chief Officers at rates based on job evaluation and these are detailed in the Council's salary scale each year. The total remuneration package defined in employment contracts for the Chief Executive and Chief Officers is the same as all staff. It includes a spot rate salary or salary band, the same holiday entitlement based on length of service, the same sick pay arrangements, the same pension scheme arrangements and no enhanced remuneration elements are included.

10. The Council publishes senior management salary rates on its website in line with the requirements of the Government's transparency agenda.

Pay Determination Arrangements

11. The level of pay for all staff is determined, except for the Chief Executive as set out in paragraph 7 above, through the relevant job evaluation scheme. The job evaluation score determines the grade at which the employee is paid.
12. , Where salary bands are used, appointment within these will be based on an assessment against the levels of competency required for the role.
13. The salary for newly appointed staff (including Chief Officers) is determined on appointment in relation to the job evaluation score for the post. The job evaluation score assumes full competence at the job. Where a new appointee for the job has some development needs, the Council may choose to place the employee on a salary progression until full competence has been confirmed or qualifications have been completed
14. During 2013/14 the Council adopted a local living wage for SKDC grades 1-3. This is reviewed annually to ensure that the requirements of the National Living Wage are being fully met.
15. The Council will monitor pay locally and nationally as required and will undertake market reviews in relation to specific posts. Where a post is hard to recruit to at any level, particularly where there are supply pressures, the Council has a process in place to consider applying market supplements, or to offer recruitment incentives. Market supplements are kept under review and may be withdrawn if market conditions change.
16. The Council will pay job related allowances to staff where it is a requirement of the job to do so. For example, instead of providing craft employees directly with tools it currently pays an allowance in line with JNC rates. Staff who are required to respond to emergencies outside normal working hours are also currently in receipt of standby and call out arrangements, depending on the nature of the work.
17. Overtime is payable at a flat rate and can only be done with the prior approval of the line manager. Chief Officers and managers are required to work evenings and weekends to meet the requirements of the job.
18. The Council does not pay essential car allowances or provide cars to any individual member of staff as the Council operates a pool car system available to all employees. Where the Chief Executive, Chief Officers or staff use their own cars for Council business they are reimbursed at a flat rate of 45p per mile in line with the HMRC guidelines. The Council may review these arrangements in 2017–2018 to better support cost effective flexible working.
19. Honoraria and acting up payments may be paid for those staff who have taken up additional responsibilities for a defined period of time to cover absence, or additional responsibilities. Where possible such payments will be based on the job evaluated rates of pay for those responsibilities. Each case will be considered on its own merits and a fair recompense will be calculated.

20. Temporary short term appointments of staff will be paid in line with the job evaluated rate for the job and the prevailing market rate for such short term appointments.
21. Remuneration for staff on secondment will be in line with the Council's secondment policy.
22. The Council actively supports the employment of apprentices who are remunerated in line with national terms and conditions.
23. The Council also offers a range of voluntary benefits paid for by staff.
24. Local government elections and neighbourhood planning referendums are a separate statutory responsibility and rates of pay for local elections are set in accordance with a Lincolnshire County wide election scale of fees and charges. These rates differ according to the size of the ward contested. Local elections will take place during the period of this pay policy statement.

Pay Multipliers

25. Whilst job evaluation and the market determines the relationship between the highest and lowest paid employees, an analysis of pay multiples has been undertaken in the light of the requirements of the Localism Act 2011.
26. The Council defines its lowest paid employees in relation to their grade. This definition has been selected to enable fair comparison on a Full Time Equivalent basis.
27. The Ratio of the highest paid employee to mean salary per Full Time Equivalent is 1:5 (based on actual salary paid).
28. The Council has no policy about the maximum or minimum levels of such ratio statistics.

Termination Payments

29. The Council recognises that staff leave the council for a range of reasons, including retirement, redundancy, voluntary resignation, or employment termination. Where a termination payment may apply, each case will be treated on its own merit and will comply with Council policies and the law.
30. The Council reserves the right to make any appropriate payments to protect the reputation of the Council and manage risk of litigation. This will be in line with legislation and with reference to best value.
31. The Council does not have any specific termination payments built into any employee's employment contracts. It reserves the right to do so should such a need arise in the interests of the efficiency of the service.
32. The Council has determined that it will allow retirements in line with its flexible retirement procedure and Regulation 30(6) of the Pension Regulations. This

permits flexible retirement from age 55 from 1st April 2010 with consent. The policy has a provision for individuals to retire from their substantive post and continue in employment at a lower grade or with reduced hours. The Council's policy is that any consent given for flexible retirement will only be given in the interests of the efficiency of the service. The Council defines the "interests of the efficiency of the service" as "efficiency shall include (but not be limited to) both financial savings and or quantifiable quality improvements judged on a case by case basis".

33. The Council has a redundancy policy in place in accordance with current legislation which applies equally to all staff. Where redundancy payments are made to any employee the Council reserves the right to recover the redundancy severance payment.
34. The Pensions Act 2008 required us to auto-enrol eligible employees into the pension scheme from a staging date, which for South Kesteven District Council was 1 November 2016. The auto-enrolment of staff pre-existing at 1 November 2013 will commence from October 2017.
35. A new local government pension scheme was introduced in April 2014 for which a new pension policy statement was issued. This has now been reviewed to reflect current guidance.
36. The Council's pensions policy statement offers a series of discretions, that will be exercised based on a published set of criteria. Applications for the award of additional pension will be considered in accordance with the published criteria. However no employee has a contractual right to an increase in pension entitlement other than through their actual service.
37. The Council will apply the nationally determined employee pension contribution rates and bands.



South Kesteven District Council

Equality Analysis (Stage 1)

General Fund Budget and Council Tax Setting 2017/18

Service Area: Housing	Lead officer: Richard Wyles	Date of Meeting 24 th January 2017
	Assessors: Amy Oliver	
	Neutral Assessor: Jo Toomey	

1. Name and description of policy/service/function/strategy

The aim of the budget setting process is to establish the Council Tax base for the residents of South Kesteven for 2017/18. The Budget proposals are to financially support delivery of the Council's stated priorities and to enable the authority to deliver on specific service policies. The budget provides a financial framework for Council Tax setting purposes for the financial year 2017/18 taking into account the council's overall financial position and service delivery requirements.

The Council is currently considering four options for annual Council Tax increases per a Band D property in 2017/18. These options are detailed below;

- 0% Council Tax Increase
- 2% Council Tax Increase (£2.89)
- £4 Council Tax Increase
- £5 Council Tax Increase

This will level of increase will vary dependent on the property type; the council tax increase in properties in bands A to C will be less than a Band D property while the increase in Bands E to H will be greater.

Is this a new or existing policy?

Annual

2. Complete the table below, considering whether the proposed policy/service/function/strategy could have any potential positive, or negative impacts on groups from any of the protected characteristics (or diversity strands) listed, using demographic data, user surveys, local consultations evaluation forms, comments and complaints etc.

Equality Group	Does this policy/service/function/strategy have a positive or negative impact on any of the equality groups? Please state which for each group	Please describe why the impact is positive or negative. If you consider this policy etc is not relevant to a specific characteristic please explain why
Age	Council Tax Freeze will have no impact. Council Tax Increases will have a negative impact.	The protected characteristic of age is not a determinant in the introduction of the budgetary proposals for 2017/18

Disability	<p>Council Tax Freeze will have no impact.</p> <p>Council Tax Increases will have a negative impact.</p>	The protected characteristic of disability is not a determinant in the introduction of the budgetary proposals for 2017/18
Race	<p>Council Tax Freeze will have no impact.</p> <p>Council Tax Increases will have a negative impact.</p>	The protected characteristic of race is not a determinant in the introduction of the budgetary proposals for 2017/18
Gender Reassignment	<p>Council Tax Freeze will have no impact.</p> <p>Council Tax Increases will have a negative impact.</p>	The protected characteristic of gender reassignment is not a determinant in the introduction of the budgetary proposals for 2017/18
Religion or Belief	<p>Council Tax Freeze will have no impact.</p> <p>Council Tax Increases will have a negative impact.</p>	The protected characteristic of religion or belief is not a determinant in the introduction of the budgetary proposals for 2017/18
Sex	<p>Council Tax Freeze will have no impact.</p> <p>Council Tax Increases will have a negative impact.</p>	The protected characteristic of sex is not a determinant in the introduction of the budgetary proposals for 2017/18
Sexual Orientation	<p>Council Tax Freeze will have no impact.</p> <p>Council Tax Increases will have a negative impact.</p>	The protected characteristic of sexual orientation is not a determinant in the introduction of the budgetary proposals for 2017/18
Pregnancy and Maternity	<p>Council Tax Freeze will have no impact.</p> <p>Council Tax Increases will have a negative impact.</p>	The protected characteristic of pregnancy or maternity is not a determinant in the introduction of the budgetary proposals for 2017/18

Marriage and Civil Partnership	Council Tax Freeze will have no impact. Council Tax Increases will have a negative impact.	The protected characteristic of marriage and civil partnership is not a determinant in the introduction of the budgetary proposals for 2017/18
Other Groups (e.g. those from deprived (IMD*) communities; those from rural communities, those with an offending past) *(IMD = Indices of multiple deprivation)	Low income	
General comments	The local council tax support scheme will help mitigate the impact of increases to council tax. Council tax payers who fall within one of the groups identified under the scheme who are entitled to 100% support will have the full increase mitigated. The full impact of the increase will not be mitigated for customers who are not eligible for 100% support under South Kesteven's scheme There will also be a negative impact on people who have low incomes that do not qualify under the local council tax support scheme	

3. What equality data/information did you use to inform the outcomes of the proposed policy/service/function/strategy? (Note any relevant consultation who took part and key findings)

Consultation is currently been undertaken on the proposals to increase Council Tax by £5 per an average band D equivalent property, both through utilising the citizens panel and publicising through local media.

If there are any gaps in the consultation/monitoring data, how will this be addressed?

None identified

4. **Outcomes of analysis and recommendations (please note you will be required to provide evidence to support the recommendations made): Please check one of the options.**

a)	No major change needed: equality analysis has not identified any potential for discrimination or for negative impact and all opportunities to promote equality have been taken	<input type="checkbox"/>
<i>If you have checked option a) you will need to complete a Stage 3 analysis when your policy/service/function/strategy has been implemented</i>		
b)	Adjust the proposal to remove barriers identified by equality analysis or to better promote equality.	<input type="checkbox"/>
<i>If you have checked option b) you will need to answer questions b.1 and b.2</i>		
c)	Adverse impact but continue	<input checked="" type="checkbox"/>
<i>If you have checked option c) you will need to answer questions c.1</i>		
d)	Stop and remove the policy/function/service/strategy as equality analysis has shown actual or potential unlawful	<input type="checkbox"/>

- b.1 In brief, what changes are you planning to make to your proposed policy/service/function/strategy to minimise or eliminate the negative equality impacts?**

- b.2 Please provide details of whom you will consult on the proposed changes and if you do not plan to consult, please provide the rationale behind that decision.**

If you have checked option b) you will need to complete a Stage 2 equality analysis

- c.1 Please provide an explanation in the box below that clearly sets out your justification for continuing with the proposed policy/function/service/strategy.**

Council Tax freeze will have no impact on the taxpayer but any increases will have a negative impact.

The Local Council Tax Support Scheme mitigates the impact on those residents considered to be most vulnerable. As the payments for Council Tax support is demand-led the Local Scheme the Council has adopted does not

limit the number of awards if residents are eligible for benefit.

If you have checked option c) you will need to complete a Stage 2 equality analysis. You should consider in stage 2 whether there are sufficient plans to reduce the negative impact and/or plans to monitor the actual impact.

Signed (Lead Officer): Richard Wyles
(Name and title) Corporate Finance Manager

Date completed: 24th January 2017

Signed (Neutral Assessor): Jo Toomey
(Name and title)

Date signed off: 24 January 2017



South Kesteven District Council

Equality Analysis (Stage 1)

HRA – Rent Setting 2017/18

Service Area: Housing	Lead officer: Richard Wyles	Date of Meeting 24 th January 2017
	Assessors: Amy Oliver	
	Neutral Assessor: Jo Toomey	

1. Name and description of policy/service/function/strategy

HRA – Rent Setting 2017/18 set in line with Government Guidance. The Government directive will see a majority of dwelling rents being reduced by 1%. However this excludes the following rents in relation to garages, service charges and shared ownership where it is proposed to increase the charges.

Is this a new or existing policy?

Annual

2. Complete the table below, considering whether the proposed policy/service/function/strategy could have any potential positive, or negative impacts on groups from any of the protected characteristics (or diversity strands) listed, using demographic data, user surveys, local consultations evaluation forms, comments and complaints etc.

Equality Group	Does this policy/service/function/strategy have a positive or negative impact on any of the equality groups? Please state which for each group	Please describe why the impact is positive or negative. If you consider this policy etc is not relevant to a specific characteristic please explain why
Age	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.
Disability	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.
Race	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.

Gender Reassignment	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.
Religion or Belief	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.
Sex	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.
Sexual Orientation	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.
Pregnancy and Maternity	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.
Marriage and Civil Partnership	Positive for most dwellings where there is a rental decrease. Where there is any increases in charges there is a potential for a negative impact.	Any rent decrease/ increase has an impact on the individual however the requirement to review charges is not determined by protected characteristic.

<p>Other Groups (e.g. those from deprived (IMD*) communities; those from rural communities, those with an offending past)</p> <p>*(IMD = Indices of multiple deprivation)</p>	<p>Potential for negative where increases are applicable.</p>	<p>Inevitably social housing is generally occupied by people who receive lower levels of income who will therefore be impacted by any level of rent increase unless their rent is fully covered by the level of housing benefit received.</p> <p>To help mitigate this potential impact advice and support is available through the housing services and other agencies to assist tenants sustain their tenancies.</p>
<p>General comments</p>	<p>The Council is following Government guidance. The actual rent is calculated on a property by property basis.</p> <p>There is a potential positive impact on those living in all other dwellings.</p>	

3. What equality data/information did you use to inform the outcomes of the proposed policy/service/function/strategy? (Note any relevant consultation who took part and key findings)

We hold equality and diversity information on all our tenants.

If there are any gaps in the consultation/monitoring data, how will this be addressed?

None identified

4. Outcomes of analysis and recommendations (please note you will be required to provide evidence to support the recommendations made): Please check one of the options.

a)	No major change needed: equality analysis has not identified any potential for discrimination or for negative impact and all opportunities to promote equality have been taken	<input type="checkbox"/>
<i>If you have checked option a) you will need to complete a Stage 3 analysis when your policy/service/function/strategy has been implemented</i>		

b)	Adjust the proposal to remove barriers identified by equality analysis or to better promote equality.	<input type="checkbox"/>
<i>If you have checked option b) you will need to answer questions b.1 and b.2</i>		
c)	Adverse impact but continue	<input checked="" type="checkbox"/>
<i>If you have checked option c) you will need to answer questions c.1</i>		
d)	Stop and remove the policy/function/service/strategy as equality analysis has shown actual or potential unlawful	<input type="checkbox"/>

b.1 In brief, what changes are you planning to make to your proposed policy/service/function/strategy to minimise or eliminate the negative equality impacts?

b.2 Please provide details of whom you will consult on the proposed changes and if you do not plan to consult, please provide the rationale behind that decision.

If you have checked option b) you will need to complete a Stage 2 equality analysis

c.1 Please provide an explanation in the box below that clearly sets out your justification for continuing with the proposed policy/function/service/strategy.

There is a potential for a negative impact for a small number of tenants who will be affected by the increases. For the majority of tenants there will be a positive impact as their rents will decrease. The Council is required to follow the requirements of the Government's Welfare Reform Bill.

If you have checked option c) you will need to complete a Stage 2 equality analysis. You should consider in stage 2 whether there are sufficient plans to reduce the negative impact and/or plans to monitor the actual impact.

Signed (Lead Officer): Richard Wyles
(Name and title) Corporate Finance Manager

Date completed: 24th January 2017

Signed (Neutral Assessor): Jo Toomey
(Name and title) Principal Democracy Officer

Date signed off: 24 January 2017

Council Tax Consultation 2017/18

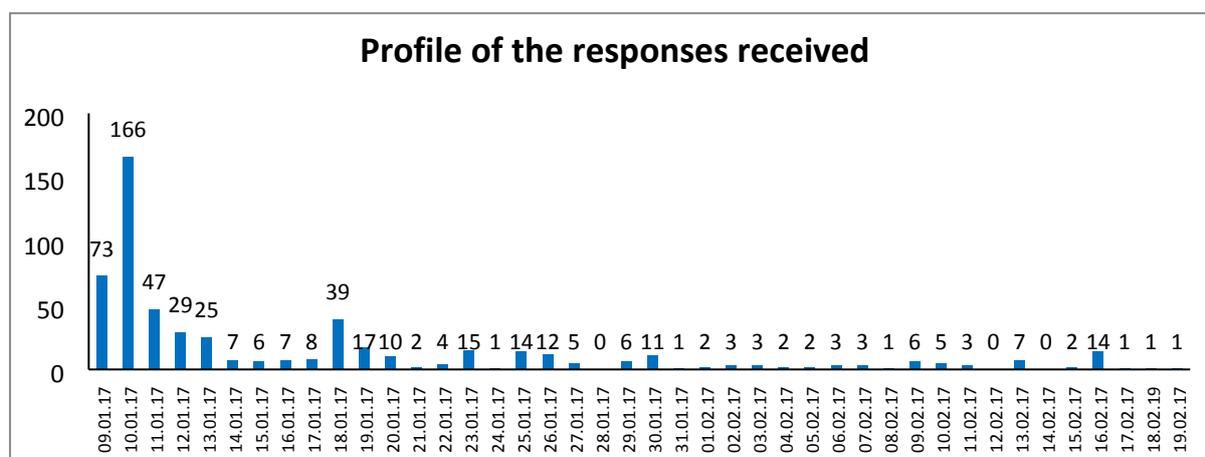
The council tax consultation ran for six weeks - it opened on 9th January 2017 and closed on the 19th February 2017. The following stakeholder groups were contacted directly:

- Members of the Council's citizens panel (a statistically representative group)
- Parish councils
- Local businesses

This was supported by press releases, social media and promotion on the Council's website.

564 responses were received. The survey closed on 19th February 2017.

The chart below shows the number of responses that have been received on each of the days of the consultation period up to and including Sunday 19th February 2017.



The table below shows the number of respondents in favour of the proposal of a £5 increase, the number not in support of the proposal and those undecided or unclear based on the responses received.

<u>Option</u>	<u>Number</u>	<u>Percentage</u>
In support of £5 increase	336	62%
Not in support of a £5 increase	117	22%
Neutral view on the proposals	85	16%
TOTAL	538*	100%

*26 respondents did not provide any view on the proposals and therefore cannot be analysed

The table below shows the breakdown of respondents.

Local Resident	88%
Local Business	6%
Other (parish council etc)	6%

APPENDIX A TO PART B**INCLUDES SKDC, SEAS AND PARISHES****S.K.D.C. ONLY BAND D CHARGE****135.68**

PARISH	SEA £	PRECEPT £	BAND A £	BAND B £	BAND C £	BAND D £	BAND E £	BAND F £	BAND G £	BAND H £
Grantham	43.29	3.87	121.89	142.21	162.52	182.84	223.47	264.10	304.73	365.68
Stamford	10.98	70.83	144.99	169.16	193.32	217.49	265.82	314.15	362.48	434.98
Bourne	5.49	26.28	111.63	130.24	148.84	167.45	204.66	241.87	279.08	334.90
Allington		51.12	124.53	145.29	166.04	186.80	228.31	269.82	311.33	373.60
Ancaster		45.72	120.93	141.09	161.24	181.40	221.71	262.02	302.33	362.80
Aslackby & Laughton		34.47	113.43	132.34	151.24	170.15	207.96	245.77	283.58	340.30
Barholm & Stow		9.00	96.45	112.53	128.60	144.68	176.83	208.98	241.13	289.36
Barkston & Syston		54.63	126.87	148.02	169.16	190.31	232.60	274.89	317.18	380.62
Barrowby		49.41	123.39	143.96	164.52	185.09	226.22	267.35	308.48	370.18
Baston		20.34	104.01	121.35	138.68	156.02	190.69	225.36	260.03	312.04
Belton & Manthorpe		3.60	92.85	108.33	123.80	139.28	170.23	201.18	232.13	278.56
Billingborough		29.70	110.25	128.63	147.00	165.38	202.13	238.88	275.63	330.76
Bitchfield & Bassingthorpe		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Boothby Pagnell		11.79	98.31	114.70	131.08	147.47	180.24	213.01	245.78	294.94
Braceborough & Wilsthorpe		19.08	103.17	120.37	137.56	154.76	189.15	223.54	257.93	309.52
Ropsley, Humby, Braceby & Sapperton		28.89	109.71	128.00	146.28	164.57	201.14	237.71	274.28	329.14
Burton Coggles		3.69	92.91	108.40	123.88	139.37	170.34	201.31	232.28	278.74
Careby, Aunby & Holywell		14.49	100.11	116.80	133.48	150.17	183.54	216.91	250.28	300.34
Carlby		34.92	113.73	132.69	151.64	170.60	208.51	246.42	284.33	341.20
Carlton Scroop & Normanton		53.01	125.79	146.76	167.72	188.69	230.62	272.55	314.48	377.38
Castle Bytham		36.72	114.93	134.09	153.24	172.40	210.71	249.02	287.33	344.80
Caythorpe		55.26	127.29	148.51	169.72	190.94	233.37	275.80	318.23	381.88
Claypole		35.01	113.79	132.76	151.72	170.69	208.62	246.55	284.48	341.38
Colsterworth, Gunby & Stainby & N. Witham		42.93	119.07	138.92	158.76	178.61	218.30	257.99	297.68	357.22
Corby Glen		27.27	108.63	126.74	144.84	162.95	199.16	235.37	271.58	325.90
Counthorpe & Creeton		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Deeping St James	3.15	47.16	123.99	144.66	165.32	185.99	227.32	268.65	309.98	371.98
Denton		40.23	117.27	136.82	156.36	175.91	215.00	254.09	293.18	351.82
Dowsby		34.56	113.49	132.41	151.32	170.24	208.07	245.90	283.73	340.48
Dunsby		17.91	102.39	119.46	136.52	153.59	187.72	221.85	255.98	307.18
Stoke Rochford & Easton		35.28	113.97	132.97	151.96	170.96	208.95	246.94	284.93	341.92
Edenham		23.58	106.17	123.87	141.56	159.26	194.65	230.04	265.43	318.52
Fenton		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Folkingham		38.79	116.31	135.70	155.08	174.47	213.24	252.01	290.78	348.94
Foston		45.00	120.45	140.53	160.60	180.68	220.83	260.98	301.13	361.36
Fulbeck		29.61	110.19	128.56	146.92	165.29	202.02	238.75	275.48	330.58
Greatford		22.95	105.75	123.38	141.00	158.63	193.88	229.13	264.38	317.26
Great Gonerby		32.85	112.35	131.08	149.80	168.53	205.98	243.43	280.88	337.06
Great Ponton		55.80	127.65	148.93	170.20	191.48	234.03	276.58	319.13	382.96
Haconby		8.10	95.85	111.83	127.80	143.78	175.73	207.68	239.63	287.56
Harlaxton		49.68	123.57	144.17	164.76	185.36	226.55	267.74	308.93	370.72

APPENDIX A TO PART B**INCLUDES SKDC, SEAS AND PARISHES**

Heydour		32.13	111.87	130.52	149.16	167.81	205.10	242.39	279.68	335.62
Honington		0.00	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Horbling		0.00	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Hougham		17.55	102.15	119.18	136.20	153.23	187.28	221.33	255.38	306.46
Hough on the Hill		35.64	114.21	133.25	152.28	171.32	209.39	247.46	285.53	342.64
Ingoldsby		39.96	117.09	136.61	156.12	175.64	214.67	253.70	292.73	351.28
Irnham		12.60	98.85	115.33	131.80	148.28	181.23	214.18	247.13	296.56
Kirkby Underwood		11.43	98.07	114.42	130.76	147.11	179.80	212.49	245.18	294.22
Langtoft	11.16	27.63	116.31	135.70	155.08	174.47	213.24	252.01	290.78	348.94
Lenton, Keisby, Osgodby & Hanby		15.21	100.59	117.36	134.12	150.89	184.42	217.95	251.48	301.78
Little Bytham		32.85	112.35	131.08	149.80	168.53	205.98	243.43	280.88	337.06
Little Ponton & Stroxton		8.55	96.15	112.18	128.20	144.23	176.28	208.33	240.38	288.46
Londonthorpe & Harrowby Without		17.19	101.91	118.90	135.88	152.87	186.84	220.81	254.78	305.74
Long Bennington		45.18	120.57	140.67	160.76	180.86	221.05	261.24	301.43	361.72
Market Deeping	3.15	93.24	154.71	180.50	206.28	232.07	283.64	335.21	386.78	464.14
Marston		28.89	109.71	128.00	146.28	164.57	201.14	237.71	274.28	329.14
Morton & Hanthorpe		18.00	102.45	119.53	136.60	153.68	187.83	221.98	256.13	307.36
Old Somerby		25.38	107.37	125.27	143.16	161.06	196.85	232.64	268.43	322.12
Pickworth		20.25	103.95	121.28	138.60	155.93	190.58	225.23	259.88	311.86
Pointon & Sempringham		26.37	108.03	126.04	144.04	162.05	198.06	234.07	270.08	324.10
Rippingale		52.38	125.37	146.27	167.16	188.06	229.85	271.64	313.43	376.12
Sedgebrook		59.76	130.29	152.01	173.72	195.44	238.87	282.30	325.73	390.88
Skillington		34.02	113.13	131.99	150.84	169.70	207.41	245.12	282.83	339.40
South Witham		47.97	122.43	142.84	163.24	183.65	224.46	265.27	306.08	367.30
Stubton		16.11	101.19	118.06	134.92	151.79	185.52	219.25	252.98	303.58
Swayfield		20.07	103.83	121.14	138.44	155.75	190.36	224.97	259.58	311.50
Swinstead		37.98	115.77	135.07	154.36	173.66	212.25	250.84	289.43	347.32
Tallington		20.25	103.95	121.28	138.60	155.93	190.58	225.23	259.88	311.86
Thurlby		30.78	110.97	129.47	147.96	166.46	203.45	240.44	277.43	332.92
Toft, Lound & Manthorpe		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Uffington		12.51	98.79	115.26	131.72	148.19	181.12	214.05	246.98	296.38
Welby		18.90	103.05	120.23	137.40	154.58	188.93	223.28	257.63	309.16
Westborough & Dry Doddington		13.41	99.39	115.96	132.52	149.09	182.22	215.35	248.48	298.18
West Deeping		31.59	111.51	130.10	148.68	167.27	204.44	241.61	278.78	334.54
Witham on the Hill		18.09	102.51	119.60	136.68	153.77	187.94	222.11	256.28	307.54
Woolsthorpe		45.45	120.75	140.88	161.00	181.13	221.38	261.63	301.88	362.26
Wyville cum Hungerton		21.24	104.61	122.05	139.48	156.92	191.79	226.66	261.53	313.84
TOTAL			8,594.64	10,027.47	11,459.52	12,892.35	15,757.23	18,622.11	21,486.99	25,784.70

APPENDIX B TO PART B

INCLUDES SKDC, SEAS, PARISHES, LCC AND POLICE CRIME COMMISSIONER LINCOLNSHIRE

S.K.D.C. ONLY BAND D CHARGE	135.68
Lincolnshire County Council	tbc
Police and Crime Commissioner Lincolnshire	tbc
	<hr/>
Combined Band D Charge	135.68
	<hr/>
	135.68

	SEA £	PRECEPT £	BAND A £	BAND B £	BAND C £	BAND D £	BAND E £	BAND F £	BAND G £	BAND H £
LINCS COUNTY COUNCIL			#VALUE!	#VALUE!	#VALUE!	tbc	#VALUE!	#VALUE!	#VALUE!	#VALUE!
POLICE AND CRIME COMMISSIONER LINCOLNSHIRE			#VALUE!	#VALUE!	#VALUE!	tbc	#VALUE!	#VALUE!	#VALUE!	#VALUE!
Grantham	43.29	3.87	121.89	142.21	162.52	182.84	223.47	264.10	304.73	365.68
Stamford	10.98	70.83	144.99	169.16	193.32	217.49	265.82	314.15	362.48	434.98
Bourne	5.49	26.28	111.63	130.24	148.84	167.45	204.66	241.87	279.08	334.90
Allington		51.12	124.53	145.29	166.04	186.80	228.31	269.82	311.33	373.60
Ancaster		45.72	120.93	141.09	161.24	181.40	221.71	262.02	302.33	362.80
Aslackby & Laughton		34.47	113.43	132.34	151.24	170.15	207.96	245.77	283.58	340.30
Barholm & Stow		9.00	96.45	112.53	128.60	144.68	176.83	208.98	241.13	289.36
Barkston & Syston		54.63	126.87	148.02	169.16	190.31	232.60	274.89	317.18	380.62
Barrowby		49.41	123.39	143.96	164.52	185.09	226.22	267.35	308.48	370.18
Baston		20.34	104.01	121.35	138.68	156.02	190.69	225.36	260.03	312.04
Belton & Manthorpe		3.60	92.85	108.33	123.80	139.28	170.23	201.18	232.13	278.56
Billingborough		29.70	110.25	128.63	147.00	165.38	202.13	238.88	275.63	330.76
Bitchfield & Bassingthorpe		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Boothby Pagnell		11.79	98.31	114.70	131.08	147.47	180.24	213.01	245.78	294.94
Braceborough & Wilsthorpe		19.08	103.17	120.37	137.56	154.76	189.15	223.54	257.93	309.52
Ropsley,Humby,Braceby & Sapperton		28.89	109.71	128.00	146.28	164.57	201.14	237.71	274.28	329.14
Burton Coggles		3.69	92.91	108.40	123.88	139.37	170.34	201.31	232.28	278.74
Careby,Aunby & Holywell		14.49	100.11	116.80	133.48	150.17	183.54	216.91	250.28	300.34
Carlby		34.92	113.73	132.69	151.64	170.60	208.51	246.42	284.33	341.20
Carlton Scroop & Normanton		53.01	125.79	146.76	167.72	188.69	230.62	272.55	314.48	377.38
Castle Bytham		36.72	114.93	134.09	153.24	172.40	210.71	249.02	287.33	344.80
Caythorpe		55.26	127.29	148.51	169.72	190.94	233.37	275.80	318.23	381.88
Claypole		35.01	113.79	132.76	151.72	170.69	208.62	246.55	284.48	341.38
Colsterworth,Gunby & Stainby & N.Witham		42.93	119.07	138.92	158.76	178.61	218.30	257.99	297.68	357.22
Corby Glen		27.27	108.63	126.74	144.84	162.95	199.16	235.37	271.58	325.90
Counthorpe & Creeton		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Deeping St James	3.15	47.16	123.99	144.66	165.32	185.99	227.32	268.65	309.98	371.98
Denton		40.23	117.27	136.82	156.36	175.91	215.00	254.09	293.18	351.82
Dowsby		34.56	113.49	132.41	151.32	170.24	208.07	245.90	283.73	340.48
Dunsby		17.91	102.39	119.46	136.52	153.59	187.72	221.85	255.98	307.18
Stoke Rochford & Easton		35.28	113.97	132.97	151.96	170.96	208.95	246.94	284.93	341.92
Edenham		23.58	106.17	123.87	141.56	159.26	194.65	230.04	265.43	318.52
Fenton		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Folkingham		38.79	116.31	135.70	155.08	174.47	213.24	252.01	290.78	348.94
Foston		45.00	120.45	140.53	160.60	180.68	220.83	260.98	301.13	361.36
Fulbeck		29.61	110.19	128.56	146.92	165.29	202.02	238.75	275.48	330.58
Greatford		22.95	105.75	123.38	141.00	158.63	193.88	229.13	264.38	317.26
Great Gonerby		32.85	112.35	131.08	149.80	168.53	205.98	243.43	280.88	337.06

APPENDIX B TO PART B

INCLUDES SKDC, SEAS, PARISHES, LCC AND POLICE CRIME COMMISSIONER LINCOLNSHIRE

Great Ponton		55.80	127.65	148.93	170.20	191.48	234.03	276.58	319.13	382.96
Haconby		8.10	95.85	111.83	127.80	143.78	175.73	207.68	239.63	287.56
Harlaxton		49.68	123.57	144.17	164.76	185.36	226.55	267.74	308.93	370.72
Heydour		32.13	111.87	130.52	149.16	167.81	205.10	242.39	279.68	335.62
Honington		0.00	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Horbling		0.00	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Hougham		17.55	102.15	119.18	136.20	153.23	187.28	221.33	255.38	306.46
Hough on the Hill		35.64	114.21	133.25	152.28	171.32	209.39	247.46	285.53	342.64
Ingoldsby		39.96	117.09	136.61	156.12	175.64	214.67	253.70	292.73	351.28
Irnham		12.60	98.85	115.33	131.80	148.28	181.23	214.18	247.13	296.56
Kirkby Underwood		11.43	98.07	114.42	130.76	147.11	179.80	212.49	245.18	294.22
Langtoft	11.16	27.63	116.31	135.70	155.08	174.47	213.24	252.01	290.78	348.94
Lenton, Keisby, Osgodby & Hanby		15.21	100.59	117.36	134.12	150.89	184.42	217.95	251.48	301.78
Little Bytham		32.85	112.35	131.08	149.80	168.53	205.98	243.43	280.88	337.06
Little Ponton & Stroxton		8.55	96.15	112.18	128.20	144.23	176.28	208.33	240.38	288.46
Londonthorpe & Harrowby Without		17.19	101.91	118.90	135.88	152.87	186.84	220.81	254.78	305.74
Long Bennington		45.18	120.57	140.67	160.76	180.86	221.05	261.24	301.43	361.72
Market Deeping	3.15	93.24	154.71	180.50	206.28	232.07	283.64	335.21	386.78	464.14
Marston		28.89	109.71	128.00	146.28	164.57	201.14	237.71	274.28	329.14
Morton & Hanthorpe		18.00	102.45	119.53	136.60	153.68	187.83	221.98	256.13	307.36
Old Somerby		25.38	107.37	125.27	143.16	161.06	196.85	232.64	268.43	322.12
Pickworth		20.25	103.95	121.28	138.60	155.93	190.58	225.23	259.88	311.86
Pointon & Sempringham		26.37	108.03	126.04	144.04	162.05	198.06	234.07	270.08	324.10
Rippingale		52.38	125.37	146.27	167.16	188.06	229.85	271.64	313.43	376.12
Sedgebrook		59.76	130.29	152.01	173.72	195.44	238.87	282.30	325.73	390.88
Skillington		34.02	113.13	131.99	150.84	169.70	207.41	245.12	282.83	339.40
South Witham		47.97	122.43	142.84	163.24	183.65	224.46	265.27	306.08	367.30
Stubton		16.11	101.19	118.06	134.92	151.79	185.52	219.25	252.98	303.58
Swayfield		20.07	103.83	121.14	138.44	155.75	190.36	224.97	259.58	311.50
Swinstead		37.98	115.77	135.07	154.36	173.66	212.25	250.84	289.43	347.32
Tallington		20.25	103.95	121.28	138.60	155.93	190.58	225.23	259.88	311.86
Thurlby		30.78	110.97	129.47	147.96	166.46	203.45	240.44	277.43	332.92
Toft, Lound & Manthorpe		-	90.45	105.53	120.60	135.68	165.83	195.98	226.13	271.36
Uffington		12.51	98.79	115.26	131.72	148.19	181.12	214.05	246.98	296.38
Welby		18.90	103.05	120.23	137.40	154.58	188.93	223.28	257.63	309.16
Westborough & Dry Doddington		13.41	99.39	115.96	132.52	149.09	182.22	215.35	248.48	298.18
West Deeping		31.59	111.51	130.10	148.68	167.27	204.44	241.61	278.78	334.54
Witham on the Hill		18.09	102.51	119.60	136.68	153.77	187.94	222.11	256.28	307.54
Woolsthorpe		45.45	120.75	140.88	161.00	181.13	221.38	261.63	301.88	362.26
Wyville cum Hungerton		21.24	104.61	122.05	139.48	156.92	191.79	226.66	261.53	313.84
TOTAL			8,594.64	10,027.47	11,459.52	12,892.35	15,757.23	18,622.11	21,486.99	25,784.70

REPORT COUNCIL

REPORT OF: Chief Executive

REPORT NO: LDS202

DATE: 2 March 2017

TITLE:	Representatives on Outside Bodies	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Function of Council	
EXECUTIVE MEMBER: NAME AND DESIGNATION:	Councillor Mrs. Frances Cartwright Executive Member, Governance	
CONTACT OFFICER:	Jo Toomey – Principal Democracy Officer Tel: 01476 40 60 80 (6152) E-mail: j.toomey@southkesteven.gov.uk	
INITIAL IMPACT ANALYSIS: Equality and Diversity	Carried out and Referred to in paragraph (7) below N/A	Full impact assessment Required:
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS		

1. RECOMMENDATIONS

1.1 That the Council appoints representatives to:

- **Black Sluice Internal Drainage Board (1 rep)**
- **Upper Witham Internal Drainage Board (3 reps)**
- **Welland and Deeping Internal Drainage Board (4 reps)**

Until March 2020

2. PURPOSE OF THE REPORT

- 2.1 To seek appointments to the three Internal Drainage Boards operating within South Kesteven.

3. DETAILS OF REPORT

- 3.1 South Kesteven District Council nominates representatives to sit on a range of outside bodies. The majority of appointments are for a four-year period coinciding with the quadrennial elections. There are, however, some appointments that have different durations or run between different dates.
- 3.2 Appointments made by SKDC to the three Internal Drainage Boards operating within the district expire in March 2017. Current representatives on those boards are listed below:

Black Sluice Internal Drainage Board	Councillor Bob Russell
Upper Witham Internal Drainage Board	Councillor Nick Craft Councillor Mrs. Rosemary Kaberry-Brown Councillor Ian Stokes
Welland and Deeping Internal Drainage Board	Councillor Bob Broughton Councillor Phil Dilks Councillor Jacky Smith Councillor Rosemary Woolley

- 3.3 Appointments cover the period from March 2017 to March 2020. Any appointments made will be reconsidered as appropriate following the district council elections in May 2019.

4. OTHER OPTIONS CONSIDERED

- 4.1 The Council could decline to make an appointment or appointments unless there was any legal requirement to do so.

5. RESOURCE IMPLICATIONS

- 5.1 Travelling expenses are payable to Councillors who attend meetings of outside bodies to which they have been appointed by the Council. Provision is made with the Legal and Democratic Services budget for the payment of travel expenses.

6. RISK AND MITIGATION

The Council should make any appointments of representatives to outside bodies in accordance with the provisions in the Council's Constitution and where statutory requirements exist, the Member with the appropriate office should be appointed.

7. ISSUES ARISING FROM IMPACT ANALYSIS

7.1 Not applicable

8. CRIME AND DISORDER IMPLICATIONS

8.1 Not applicable

9. COMMENTS OF FINANCIAL SERVICES

9.1 Any financial implications arising from this report are taken account of through the budget-setting process.

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

10.1 Article 4.2(v) of the Council's Constitution states that one of the Council's functions is appointing representatives to outside bodies.

10.2 There is no requirement to register appointment to such bodies as disclosable pecuniary interests unless remuneration by way of profit or gain is received from the body for attendance or shares or land are held by the Member appointed as a trustee or otherwise.

10.3 In the event that a conflict of interest arises for any Member appointed between the interests of the Council and interests of the body, an interest may need to be disclosed whenever the issue to which the interest relates is discussed.

11. COMMENTS OF OTHER RELEVANT SERVICES

11.1 None

12. APPENDICES:

12.1 None

REPORT COUNCIL

REPORT OF: Chief Executive

REPORT NO: LDS203

DATE: 2 March 2017

TITLE:	Membership of the Council's Committees and Policy Development Groups	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Function of Council	
EXECUTIVE MEMBER: NAME AND DESIGNATION:	Councillor Mrs. Frances Cartwright Executive Member, Governance	
CONTACT OFFICER:	Jo Toomey – Principal Democracy Officer Tel: 01476 40 60 80 (6152) E-mail: j.toomey@southkesteven.gov.uk	
INITIAL IMPACT ANALYSIS:	Carried out and Referred to in paragraph (7) below	Full impact assessment Required:
Equality and Diversity	N/A	
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	Local Government and Housing Act 1989 http://www.legislation.gov.uk/ukpga/1989/42/part/I/crossheading/political-balance-on-committees-etc Local Government (Committees and Political Groups) Regulations 1990 http://www.legislation.gov.uk/uksi/1990/1553/contents/made	

1. RECOMMENDATIONS

1.1 That the Council makes appointments to fill the following vacancies on the Council's committees

- **One Conservative vacancy on Development Control Committee**
- **One Conservative vacancy on the Communities Policy Development Group**

2. PURPOSE OF THE REPORT

2.1 To fill vacancies on committees of the Council and policy development groups (PDGs) following the resignation of members from those Committees/PDGs.

3. DETAILS OF REPORT

3.1 At its Annual meeting on 21 April 2016, Council appointed members to its committees, policy development groups and in accordance with political balance requirements within Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

3.2 Since that meeting, resignations have been proffered, leading to the following vacancies:

- An ongoing vacancy on the Development Control Committee following the resignation of Councillor Robins from the Committee
- A new vacancy on Communities PDG following Councillor Westropp's resignation from the group

3.3 To ensure that political balance is maintained and the Council's Committees are running with a full complement of members, Council is asked to fill the vacancies created by the resignations of Councillors Robins and Westropp.

4. OTHER OPTIONS CONSIDERED

4.1 The Council must either comply with the provisions of the Local Government and Housing Act 1989 and apply the principles of political balance or agree to make alternative arrangements.

5. RESOURCE IMPLICATIONS

5.1 This report has no resource implications. Finance for special responsibility allowances is incorporated within existing budgets.

6. RISK AND MITIGATION

6.1 No significant risks were identified in the preparation of this report.

7. ISSUES ARISING FROM IMPACT ANALYSIS

7.1 An equality analysis is not applicable.

8. CRIME AND DISORDER IMPLICATIONS

8.1 No crime and disorder implications arise as a result of this report.

9. COMMENTS OF FINANCIAL SERVICES

9.1 There are no financial comments arising from this report.

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

10.1 In making appointments to its committees and subcommittees the Council is required to comply with the Local Government and Housing Act 1989 (LGHA) and the Local Government (Committees and Political Groups) Regulations 1990 (The 1990 Regulations). These set out requirements relating to political balance and the application of this principle to prescribed categories of meeting and makes provision for alternative arrangements.

10.2 The 1990 Regulations make provision, where a political group has failed to express its wishes as to an appointment to fill a vacancy, the authority may make such appointment as they think fit.

11. COMMENTS OF OTHER RELEVANT SERVICES

11.1 Not applicable

12. APPENDICES:

12.1 None